



Town of Sherborn

9/30/2024

FY26 Budget Calendar

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| September 13 th | Capital Budget Guidance Letter sent to Departments (Capital Budget Committee) |
| October 30 th , Nov 6 th | Advisory Committee Budget Guidance and COLA Discussions |
| October 3 rd , Nov 7 th | Discuss FY26 Goals/Strategic Needs with Select Board (Town Administrator/Finance Director) |
| November 6 th | Budget Guidance Letter sent to Departments (Advisory Committee) |
| November - December | Town Administrator and Finance Director meet with Municipal and School Departments to discuss capital and operating budget requests |
| November 12 th | Sherborn School Budget Version 1.0 released |
| November 15 th | Capital budget requests submitted to Town Administrator and Finance Director |
| December 3 rd | Regional School Budget Version 1.0 released |
| December 5 th | Town Meeting Warrant opens (Select Board) |
| December 1 st | Consolidated Capital Plan submitted to Capital Budget Committee with updated Six-Year Capital Plan (Town Administrator/Finance Director) |
| December 6 th | Departmental budget requests submitted to Town Administrator and Finance Director |
| December 9 th -20 th | Budget maker meetings with Town Administrator and Finance Director |
| December 31 st | Town Administrator and Finance Director submit consolidated operating budget to the Select Board and Advisory Committee. |
| January 23 rd | Town Meeting Warrant closes (Select Board) |
| January - February | Advisory Committee reviews budget requests. Capital Budget Committee reviews capital budget requests |
| March 5th, 12th | School Committee approval of Regional and Sherborn School Budgets |
| March 6 th | Select Board Budget Review Meeting |
| March 22 nd | Advisory Public Hearing |
| April 13 th | Town Meeting Advisory Report on Warrant mailed to all households |
| April 29 th | Annual Town Meeting - Votes on the Operating and Capital Budgets |
| May 13 th | Annual Town Election |
| June 30 th | Current Fiscal Year Ends |
| July 1 st | New Fiscal Year Starts |
| December | Tax Classification Hearing and Final Tax Rate Set (Board of Assessors, Select Board) |