

# ANNUAL REPORT

of the Town Officers & Committees

## SHERBORN MASSACHUSETTS



January 1, 2022 - December 31, 2022

*Printed on recycled paper*



# IN MEMORIAM

The following Townspeople served our Town in various capacities. The Town of Sherborn runs on volunteerism and we appreciate their generous commitment to this principle. We gratefully dedicate this 2022 Annual Town Report to their memory.

## **Thurza P. Campbell**

February 26, 1941 – March 22, 2021

Trustee, Public Library

1973 – 1979

Laurel Farm Development Plan Committee

1975

Personnel Board

1989

Tree Policy Committee

2000 – 2001

Town Beautification Committee

2002 – 2004

Disability Advisory Committee

2008 – 2017

Municipal Campus Extension Committee

2010 - 2014

## **Robert E. Freedman**

June 19, 1939 – October 2, 2022

Conservation Commissioner

1981 – 1985

## **Sonia P. Goldsmith**

January 13, 1925 – August 31, 2022

Elderly Tax Relief Committee

2003 - 2004

Council on Aging

2006 – 2008

## **George Lewis**

January 20, 1931 – May 9, 2022

Conservation Commission

1966 – 1969

## **Richard Linden**

December 4, 1939 – January 17, 2022

Advisory Committee

1995 - 1999

Sherborn School Committee

1999 - 2006

## **Louis R. Nichols, Jr.**

May 15, 1929 – June 3, 2022

Recreation Director

1968 – 1969

Board of Appeals

1985 - 2000

## **Rosemary Sorter**

March 22, 1934 – March 12, 2022

Elder Housing Committee

1986 – 1989

Elderly & Disabled Taxation Committee

2007 - 2021

## **Ruth Stewart**

November 24, 1932 – September 13, 2022

Council on Aging

1997 – 2012

Insurance Advisory Committee

2006 – 2012

Ambulance Usage Committee

2002 – indefinitely

Board of Registrars

2017 – 2020

## **Sally Willis**

August 29, 1940 – December 12, 2022

Trustee, Sherborn Public Library

1979 - 1983



## INFORMATION FOR VOTERS FOR 2023

### **Sherborn**

Middlesex County  
4<sup>th</sup> Congressional District  
Norfolk-Bristol-Middlesex Senatorial District  
2<sup>nd</sup> Councilor District

<b>Settled:</b>	1652
<b>Incorporated:</b>	1674
<b>Situated:</b>	18 miles southwest of Boston
<b>Area:</b>	16.14 square miles
<b>Population:</b>	4579 as of January 1, 2022
<b>Registered Active Voters:</b>	3100 as of January 1, 2022
<b>Assessed Value:</b>	Fiscal Year 2023 - \$1,547,816,407
<b>Tax Rate:</b>	Fiscal Year 2022 – \$18.01

### **Senators in Congress**

Elizabeth Warren  
Edward Markey

### **State Senator**

Rebecca L. Rausch  
(Norfolk-Bristol-Middlesex)

### **Councilor**

Robert L. Jubinville  
(2<sup>nd</sup> Councilor District)

### **Representative In Congress**

Katherine M. Clark  
(4<sup>th</sup> Congressional District)

### **Representative In General Court**

James Arena-DeRosa  
(5<sup>th</sup> Middlesex District)

### **Qualifications For Voters**

Must be 18 years of age, born in the United States or fully naturalized and a resident of Massachusetts and Sherborn

### **Town Meeting**

April 25, 2023 – Lindquist Commons at the Dover Sherborn High School at 7:00 p.m.

### **Town Election**

May 9, 2023 – Town Hall, 19 Washington Street  
7:00am to 8:00pm

## TOWN OFFICE HOURS

<b>Select Board's Office:</b> 508-651-7850	8:00am to 5:00pm, Monday – Thursday 8:00am to 12 Noon, Friday
<b>Assessors:</b> 508-651-7857	8:00am to 12:00pm, Monday – Thursday
<b>Collector:</b> 508-651-7856	8:00am to 1:00pm, Monday – Thursday And by appointment
<b>Town Clerk:</b>  508-651-7853	8:00am to 1:00pm, Monday – Friday (Closed Fridays during summer) And by appointment
<b>Building Inspector:</b> 774-270-5643	9:00am to 2:00pm, Monday – Friday And by appointment
<b>Treasurer:</b> 508-651-7859	9:00am to 12noon, Tuesday & Wednesday 12:00pm to 3:00pm, Thursday
<b>Finance Office:</b> 508-651-7859	8:00am to 5:00 pm, Monday – Thursday 8:00am to 12 Noon, Friday
<b>Board of Health:</b> 508-651-7852	8:30am to 12:00pm, Monday – Thursday And by appointment
<b>Planning Board:</b> 508-651-7855	9:00a.m. to 5:00p.m., Monday - Thursday, Email: <a href="mailto:Planning@sherbornma.org">Planning@sherbornma.org</a>
<b>Conservation Commission:</b> 508-651-7863	9:30am to 2:30pm, Tuesday & Thursday 1:00pm to 5:00pm, Wednesday
<b>Council on Aging</b> 508-651-7858	9:00a.m. to 4:00p.m., Monday - Thursday 9:00a.m. to 12:00 Noon, Friday <b>Other hours by appointment</b>
<b>Address:</b>	19 Washington Street

### ***PUBLIC NOTICE AMERICANS WITH DISABILITIES ACT REQUIREMENTS***

THE TOWN OF SHERBORN ADVISES APPLICANTS, PARTICIPANTS AND THE PUBLIC THAT IT DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN ADMISSION OR ACCESS TO, OR TREATMENT OR EMPLOYMENT IN ITS PROGRAMS, SERVICES AND ACTIVITIES.

THE TOWN OF SHERBORN HAS DESIGNATED THE FOLLOWING PERSON TO COORDINATE EFFORTS TO COMPLY WITH THESE REQUIREMENTS. INQUIRIES, REQUESTS AND COMPLAINTS SHOULD BE DIRECTED TO:

TOWN ADMINISTRATOR  
19 WASHINGTON STREET  
SHERBORN, MA 01770

## ELECTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Moderator</b>	Mary D. Wolff	2023
<b>Selectmen</b>	Paul R. DeRensis	2023
	George C. Morrill	2023
	Marian Neutra	2024
	Eric V. Johnson	2025
	Jeffrey R. Waldron	2025
<b>Assessors</b>	Dhruv Kaushal	2024
<b>Collector</b>	Pamela Dowse	2025
<b>Town Clerk</b>	Jacklyn Morris	2023
<b>Sherborn School Committee</b>	Sangita Rousseau	2023
	Amanda C. Brown	2024
	Dennis Quandt	2024
	Kristen Aberle	2025
	Christine Walsh	2025
<b>Trustees – Sawin Academy</b>	Georgia Bruggeman	2023
	William Scott Embree	2024
	Elizabeth A.S. Hoffman	2025
	David P. Welch, Jr.	2026
	Kari E. Toney	2027
<b>Trustees – Public Library</b>	Erin M. Carroll	2023
	Maximilien X. Klaisner	2023
	Frank Orlando	2023
	Christopher Kenney	2024
	Susan Foley Lepard	2024
	Mary McKenna	2024
	Brian J. Connolly	2025
	Seth D. Malloy	2025
	Thomas H. Van Langen	2025
<b>Water Commissioners</b>	Tara C. Hourihan	2023
	Frank S. Hess	2024
	Roger L. Demler	2025
<b>Cemetery Commission</b>	Eugene J. Ham	2023
	Ellen F. Heffron	2024
	Chuckie Raye Blaney	2025

OFFICE	NAME	TERM EXPIRES
<b>Planning Board</b>	Franciscus B. Hoek	2023
	John C. Owen	2023
	William M. Dunham	2024
	Addie Mae Weiss	2025
	Robert Wolff	2025
<b>Dover Sherborn Regional School Committee</b>	Angela G. Johnson	2023
	Judith A. Miller	2024
	Katherine J. Potter	2025
<b>Board of Health</b>	Lisa J. Campe	2023
	Matthew Vitale	2023
	Matthew Bevers	2024
	Rebecca B. Hunnewell	2024
	Daryl Leigh Beardsley	2025
<b>Recreation Commission</b>	David M. Goldberg	2023
	Gavin R. Mish	2024
	Andrew Dearborn	2025
<b>Constables</b>	Ronald J. Buckler	2025
	Joshua J. Buckler	2025

\*Resigned

\*\*Appointed to fill vacancy



## APPOINTED TOWN OFFICERS

OFFICE	NAME	TERM EXPIRES
<b>Town Counsel</b>	Christopher J. Petrini Petrini & Associates	indefinite
<b>Town Administrator</b>	Jeremy Marsette	11/25
<b>Interim Town Administrator</b>	Diane Moores	11/22
<b>Director of Department of Public Works</b>	Sean Killeen	03/25
<b>Chief Procurement Officer</b>	Jeremy Marsette	11/25
<b>Interim Chief Procurement Officer</b>	Diane Moores	11/22
<b>Forest Warden</b>	Zachary Ward	indefinite
<b>Fire Chief</b>	Zachary Ward	indefinite
Appointed by Fire Chief:		
Deputy Chief	Joshua Buckler	6/23
Deputy Chief	Neil McPherson	6/23
Lieutenant	Kristin Buckler	6/23
	Luke Barney	6/23
	Andrew Campbell	6/23
	Ryan Cheney	6/23
	Scott Christensen	6/23
	Joe Cumming	6/23
	Klaus Ullmann	6/23
EMS Coordinator	Ari Winograd	6/23
Assistant EMS Coordinator	Mike Anchan	6/23
<b>Tree Warden</b>	Brian McSweeney	6/23
<b>Building Commissioner</b>	Christopher Canney	6/24
<b>Assistant Commissioner</b>	Fred Bray	6/24
<b>Wiring Inspector</b>	John McGourty	6/24
<b>Deputy Wiring Inspector</b>	Walter Nowicki	6/24
<b>Plumbing/Gas Inspector</b>	Thomas Frasca	6/24
<b>Deputy Plumbing/Gas Inspector</b>	John A. Rose, Jr.	6/24
<b>Director of Veterans' Services</b> <b>Veterans' Graves Officer</b> <b>Veteran's Burial Officer</b>	Diana Marthinsen Hoek	4/23

<b>OFFICE</b>	<b>NAME</b>	<b>TERM EXPIRES</b>
<b>Police Chief</b>	Thomas Galvin	6/24
<b>Police</b>		
Lieutenant	David Bento	8/22
Sergeants	Kelly Exarhopoulos	6/25
	James Godinho	6/25
	David Nulty	6/25
	Luke W. Tedstone	6/25
Patrol Officers	Nicholas Disaia	6/25
	James M. Graziano	6/25
	Brian Guild	6/25
	Douglas Kingsley	6/25
	Stephen J. Laquidara	6/25
	John Maquire	6/25
	Matthew Michel	6/25
	Andrew Richard	6/25
	Owen Robbins	6/25
	Eloi Ruegg	6/25
	Matthew Smith	6/25
	Thomas Tempesta	6/25
	Michael Tremblay	6/25
<b>Keeper of Lock-up</b>	Thomas Galvin	6/24
<b>Director of Assessing</b> (Appointed by Board of Assessors)	Wendy Elassy	indefinite
<b>Interim Finance Director</b>	Debra Sieftring	indefinite
<b>Treasurer</b>	Heidi Doyle	5/25
<b>Assistant Collector</b>	Tish Gogan	indefinite
<b>Assistant Town Clerk</b>	Megan Burns	indefinite
<b>Deputy Town Collector</b> (Appointed by Collector)	Eric Sabean Representative of Kelly & Ryan	12/22
<b>Agricultural Commission</b>	Richard Robinson	6/23
	Mark Williams	6/23
	Grisha Maziya	6/24
	Laura Robbins	6/24
	Jonathan Hodson-Walker	6/24
	Matthew Wendorf	6/24
	William Harris	6/25
	Robin Stahl	6/25
<b>Animal Control Officer</b>	Sgt. Luke W. Tedstone	indefinite

OFFICE	NAME	TERM EXPIRES
Board of Assessors	Kathryn Peirce	6/23
	Edward O'Neil	6/25
Board of Registrars	Michael Kickham	4/23
	Carol S. Rubenstein	4/24
	Edward McGuire	4/25
	Jacklyn Morris	Town Clerk
Board of Appeals	Jonathan W. Fitch	6/23
	Richard S. Novak	6/24
	Ronald J. Steffek	6/24
Cable TV Advisory Committee	Peter McStravizk	6/23
	William Miller	6/23
	Douglas Ambos	6/24
	Arthur Crandall	6/25
Conservation Agent	Joyce Hastings	indefinite
Conservation Commission	Carol McGarry	12/22
	Steve Scrimshaw	6/23
	Courtney Eck	6/24
	Michael Lesser	6/24
	Jacob Strauss	6/24
	Matthew Oleyer	6/25
	Kurt Stiegel	6/25
Council on Aging	Christina Winterfeldt	6/22
	Kenneth Adams	6/23
	Lorraine Howe	6/23
	Sally Tipton	6/23
	Pam Sampson	6/24
	James Campbell	6/25
	Gerri Hawn	6/25
	Pete Hoagland	6/25
	Pat Gray (Associate Member)	
	Jean Rosseau (Associate Member)	
	Donna Turner (Associate Member)	
Disability Advisory Committee	Nicole LaFortine	6/22
	Frank S. Hess	6/24
	Kathy Horigan	6/24
	Carol DeSouza	6/25*
Elderly and Disabled Taxation Committee	Melissa Bowman	6/24
	Edward McGuire	6/24
	Chief Assessor	indefinite
	Town Treasurer	indefinite

OFFICE	NAME	TERM EXPIRES
Elder Housing Committee	David Curtiss, Jr.	6/22
	Michael J. Kickham	6/23
	Stephen Petty	6/23
	Katharine R. Sturgis	6/24
	Janet Walsh	6/24
	Alycia Goody	6/25
Emergency Management Director	Zachary Ward	indefinite
Energy & Sustainability Committee	Thomas Trainor	6/23
	Frank Hoek	6/24
	Brad Karalius	6/24
	Michael C. Lesser	6/24
	Frederick Cunningham	6/25
	Andrew Lauterback	6/25
Farm Pond Advisory Committee	Adam Henry	6/23
	Patricia F. LeBlanc	6/23
	Catherine Rocchio	6/23
	Karyn Kaplan	6/24
	Melinda O'Neill	6/24
	Jacqueline Martin	6/25
	Dale Yarborough	6/25
	Timothy Batchelder (Associate) Craig Surman (Associate)	
Groundwater Protection Committee	David Sossen	indefinite
	(Representing Elder Housing)	
	Barton Kunstler	indefinite
	(Representing Board of Health)	
	Stefani Harrison	6/23
	(Representing Planning Board)	
	Andrea Stiller	6/23
	(Representing Conservation Commission)	
	Melinda O'Neill	6/23
	(Representing Select Board)	
HIPPA Officer	Thomas Trainor	6/23
	(Representing Select Board)	
	Tara Hourihan	6/25
	(Representing Water Commissioners)	
	Jeremy Marsette	11/25
Historical Commission	Eugene Goldfield	6/23
	Margaret S. Novak	6/23
	Diana S. Wheelwright	6/23
	Ronald Steffek	6/24
	Jane Branch	6/25
	James Guarino	6/25
Historic District Commission	Ronald Steffek	6/23
	Eugene Goldfield	6/24
	Jane Branch	6/25
	James Guarino	6/25
	Margaret S. Novak	6/25

OFFICE	NAME	TERM EXPIRES
Leland Farms Trustee	Vacant	
Library Building Committee	Mark Brown	indefinite
	Roger Demler	indefinite
	James Kolb	indefinite
	Richard Littlefield	indefinite
	Alexis Madison	indefinite
	Adam Page	indefinite
	Heather Willis	indefinite
Local Emergency Planning Committee	David P. Curtiss, Jr.	indefinite
	Ellen Hartnett	indefinite
	Diane Moores	indefinite
	Building Inspector	indefinite
	DPW Director	indefinite
	Fire Chief	indefinite
	Police Chief	indefinite
	Town Administrator	indefinite
Medical Reserve Corps Executive Committee	Douglas S. Brodie	indefinite
	Frank S. Hess	indefinite
	J. Christopher Owen	indefinite
	Marie Owen	indefinite
	William Wirth	indefinite
MBTA Advisory Board	Stephen Petty	6/25
Metropolitan Area Planning Council (MAPC)	Seth Malloy	6/25
	Marian Neutra (Alternate)	6/24
MetroWest Regional Transit Authority Advisory Board	Rob Wolff	6/24
Personnel Board	Nancy Hess	6/23
	Vicki Rellas	6/23
	Carol DeSouza	6/25*
	Leanne Winn	6/25
Privacy Information Officer	Debra Reynolds	indefinite
Public Safety Committee	Neil McPherson	6/24
	Mark Roche	6/24
	Building Inspector	indefinite
	DPW Director	indefinite
	Fire Chief	indefinite
	Police Chief	indefinite
	Town Administrator	indefinite
Recycling Committee	Anne M. MacDonough	6/23
	Robert Spence	6/23
	Amy Van Langen	6/23
	Emily Eldh	6/24
	Diane S. Hanson	6/24
	David Muniz	6/25
	Charles W. Tyler	6/25

OFFICE	NAME	TERM EXPIRES
Right to Know Municipal Law Coordinator	Zach Ward, Fire Chief	indefinite
Sherborn Arts Council	Kim Lee Olen	6/23
	Leeann Winn	6/23
	Jennifer Lynn Debin	6/24
	Kathleen Horigan	6/24
	Arlene Chaplin	6/25
	Elizabeth Panagoulas	6/25
Sherborn Affordable Housing Trust	Brian R. Blue	6/23
	Kurt Steigel	6/23
	Frank Jenkins	6/23
	George Morrill	6/24
	Addie Mae Weiss	6/24
Sherborn Open Space Committee	Kelly McClintock	6/23
	Marian Neutra	6/23
	Thomas Trainor	6/23
	Tim Batchelder	6/24
	Samuel H. Nelson	6/24
	David J. Killeen	6/25
	Seth Molloy	6/25
Southwest Area Planning Committee	Gino D. Carlucci	6/22
Town Administrator Search Committee	Paul DeRensis	11/22
	Carol DeSouza	11/22
	Courtney Ek	11/22
	George Fiske, Jr.	11/22
	Vicki Rellas	11/22
	William Seymour	11/22
	Jeff Waldron	11/22
	Mary Wolff	11/22
Town Forest Committee	Stephen Petty	6/23
	Sam Van Blarcom	6/23
	David Killeen	6/24
Town Historian	Elizabeth L. Johnson	indefinite
Traffic Safety Committee	Brian Clarke	6/24
	Douglas Peterson	6/24
	Zachary McBride	6/25
	Penn Young	6/25
	Director of DPW	indefinite
	Police Chief	indefinite

OFFICE	NAME	TERM EXPIRES
<b>Appointed by the Town Moderator</b>		
<b>Advisory Committee</b>	Peter Gallitano	7/31/23
	Jane Materazzo	7/31/23
	Steven Tsai	7/31/23
	Stephen Geremia	7/31/24
	Daniel Sichel	7/31/24
	Natalie Weare	7/31/24
	Wassim Bassalee	7/31/25
	Nora Lynch Smith	7/31/25
	Matthew Winters	7/31/25
<b>Capital Budget Committee</b>	Coralinda Lincoln	6/30/24
	Peter Moores	6/30/24
	Peter Gallitano (Advisory Member)	
<b>Planning Board Associate Member</b>	Elizabeth Wendorf	2023
<b>Appointed Jointly by the Town Moderator &amp; the Board of Selectmen</b>		
<b>Land Acquisition Committee</b>	Frank C. Jenkins (Moderator)	6/25
	Eric V. Johnson (Moderator)	6/25
	Seth Molloy (Open Space Committee)	
	Rob Wolff (Planning Board)	
	Jessica Pettit (Conservation Commission)	
	Joe Shanahan (Capital Budget)	
	Warren Wheelwright (Select Board)	6/25
<b>Appointed Jointly by the Chairman of the Board of Selectmen, Chairman of the Local School Committee &amp; Town Moderator</b>		
<b>Member of the Tri-County Regional Vocational Technical School Committee</b>	Jonathan H. Dowse	6/24
<b>Appointed by the Board of Health</b>		
<b>Health Agent</b>	Mark Oram	indefinite
<b>Food Inspector</b>	Thomas Curran	indefinite
<b>Board of Health Administrator</b>	Ellen Hartnett	indefinite
<b>Board of Health Administrative Assistant</b>	Jean Greco	indefinite
<b>Animal Inspector</b>	Kimberly L. Morrow	indefinite
<b>Burial Agent</b>	Jacklyn Morris	indefinite

\*Resigned

\*\*Appointed to fill vacancy





# GENERAL GOVERNMENT

## Select Board

Sherborn continued the global transition back to a pre-Covid-19 environment with masking no longer required, schools with in-classroom learning, and Town buildings open to residents. However, most public meetings continued in “virtual” mode utilizing Zoom technology, which has demonstrated greater resident participation. Massachusetts’s legislators appear poised to extend the acceptability of virtual public meetings to March 31, 2025.

In May of 2022, Eric Johnson and Jeff Waldron were re-elected unopposed to the Select Board, and Jeff took over being Chairperson. Continuing SB members were Paul DeRensis, George Morrill, and Marian Neutra.

Financially, the Town saw the tax rate drop to \$19.03 per \$1,000 of a property’s assessed value. This reflects rigorous financial planning and prudent spending by the Town’s department heads plus the benefit of some funding received from the Federal American Rescue Plan Act of 2021 (*ARPA*). The drop was also attributable to dramatic increases in average home sales prices due to deferred, pandemic-related demand for homes.

The Annual Town Meeting was held for the first time since the Covid-19 outbreak at Lindquist Commons on April 26, 2022. A major project was approved to pave the Pine Hill School access road including landscaping and water drainage provisions. The project was successfully completed in just three months in time for Fall school opening. Funding was also approved for an engineering study of another roadway project . . . a potential roundabout at Maple and Washington Streets, which would significantly improve vehicle flow along with traffic and pedestrian safety at an intersection with frequent accidents.

On the project implementation side, the Town largely completed construction of the long-delayed Library project including the new children’s wing with a lower-level auditorium. It is expected to open in early 2023. Ongoing legal challenges remain to be settled.

Chiefs Tom Galvin and Zack Ward and their teams developed a significant operational change in the Police and Fire Departments to capitalize on State incentives by migrating to a Regional Public Safety Dispatch Center located in Holbrook. It will significantly reduce annual costs and will relieve the Police Department from the challenge of filling dispatcher positions. The new, state-of-the-art facility will also significantly improve response times to emergencies and relieve first responders of administrative duties so they can better focus on public safety. The program includes phased operational funding for the first five years and one-time capital improvements to the Town’s emergency communication’s equipment

and systems. Transfer to this new center will be January 2023.

On the personnel side, the former Town Administrator left the employ of the town, so we launched a search for a new candidate. Utilizing an external search consultant, the team interviewed and evaluated many candidates and held public interviews with three finalists. In the end, it was decided to offer the position to Jeremy Marsette, the former DPW Director for Natick. Jeremy started in early December 2022. We offer our thanks to Diane Moores who served for almost a year as Interim Town Administrator. Efforts are also underway to better integrate and implement Town HR and IT services.

Another personnel and operation shift in 2022 was the creation of a Land Use Office in the ground floor of Town Hall integrating the Conservation, Board of Health, Planning, and Inspectors functions in one location that allows easier contractor access and much better layout and meeting space. It also caused the start of an ongoing project to digitize Town records and drawings for properties and projects. Concurrent with this move, the Council on Aging was able to relocate to new offices on the second floor with significantly improved space and layout to offer a broad range of services to our senior residents.

Sustainability initiatives are growing in importance globally and Sherborn. Jointly led by Dorothea von Herder and Gino Carlucci, numerous grants have been obtained to fund programs. A Community Choice Aggregation Program for resident electric supply is close to being launched with final DPU approval. Also, Sherborn was awarded a \$38,000 Municipal Vulnerability Preparedness Grant to complete a Climate Action and Resilience Plan.

One major environmental challenge for the Town (*and all of Eastern Massachusetts*) in the summer of 2022 was an extreme drought. The conditions severely impacted Farm Pond levels and water clarity. It clearly demonstrated the ongoing threat of climate change and the importance of environmental diligence.

A key strategic initiative in our Master Plan is to steadily diversify Sherborn’s housing stock to attain the State target of 10% affordable housing while preserving the rural character of the town. In June 2021, the Zoning Board approved a Comprehensive Permit for a large, affordable housing development on Coolidge Street in 2021, which included 120 rental units, and which would have fulfilled the State’s 10% affordable housing goal. Unfortunately, the project is currently on hold due to developer turnover. As a consequence, Sherborn is now evaluating several 40B projects proposed by other developers. The ongoing challenge is to offer a variety of housing options, including more affordable ones, while sustaining our rural community environment and protecting ground water and conservations lands.

We want to thank all of the Town's employees and volunteers that supported and delivered our Town resources and functions through this challenging year. The Town is always looking for more resident volunteers to join in our town government by applying for open positions on various Town Boards and Committees . . . a full listing of the openings is posted on the Town's Website.

Respectively submitted,

Jeff Waldron, Chair

## **Town Counsel**

Petrini & Associates, P.C. ("P&A") is pleased to present our Annual Report as Town Counsel to the Town of Sherborn. P&A has served as Town Counsel from 2010-2015 and from August 2020 to the present. In 2022, we provided the Select Board, Town Administrator, Town Officials, and various boards and commissions with advice and opinions regarding a variety of issues, including land use and zoning, bylaw interpretation, enforcement, contracts and procurement, labor and employment, collective bargaining, Chapter 40B, municipal finance, open meeting law, public records, and conflict of interest.

Town Counsel also has represented the Town in pending litigation. One of Town Counsel's most important goals and objectives is to provide advice and guidance to the Town and its boards to avoid litigation wherever possible and feasible. However, when litigation is necessary, P&A is prepared to represent the Town, its officials, boards and commissions vigorously in legal proceedings.

We have enjoyed resuming our role as Town Counsel for Sherborn, and look forward to working with the Select Board, town officials and boards and commissions for many years to come. We appreciate the professionalism, cooperation, collaboration and assistance of the Select Board, Town Administrator, Assistant Town Administrator, town officials, and chairs of various boards, committees and commissions that ably represent and assist the Town in employee and volunteer capacities. We look forward to continuing to provide intelligent and cost-effective services for the Town of Sherborn to benefit the entire community.

Respectfully submitted,

Christopher J. Petrini  
for Petrini & Associates, P.C.  
Town Counsel

## **Planning Board**

The year started with 2 decisions by the state with significant impacts on Sherborn. First, a Complete Streets grant was approved to construct a sidewalk on Sanger

Street. The project included a handicapped accessible connection across the end of the Pilgrim Church parking lot to the pedestrian-activated crosswalk signal. With the new Library walkways, the Town Campus now has a pedestrian connection to the commercial area and churches on South Main Street.

The second state action was the release by the Department of Housing and Community Development (DHCD) of draft guidelines for the MBTA Communities program to implement the new Section 3A of Massachusetts General Laws Chapter 40A (governing zoning). Section 3A requires zoning for multifamily dwellings by right. The initial guidelines were very stringent, and required zoning for a minimum of 750 units, but after comments from Sherborn and others, small towns were given a bit of a reprieve to 5% of existing housing units. For Sherborn, that translated to 78 units. By the end of the year, we were able to submit an "Action Plan" that was approved by the state and achieves interim compliance so that we retain eligibility for certain grants.

The only zoning article presented to Town Meeting by the Planning Board was an update to the Flood Plain bylaw to comply with new federal regulations. The only other Town Meeting article supported by the Board (in conjunction with DPW) was for funding for the engineering design of a roundabout at the intersection of Washington, Maple and Sanger Streets. By the end of the year, the state announced that we had been approved for another Complete Streets grant to help fund the construction of the roundabout.

Another important accomplishment for the Board was an update of the Housing Production Plan (HPP). This was completed in-house and was approved by the DHCD in June for a 5-year term. Having a valid HPP allows the Town to achieve "safe harbor," or the ability to deny a 40B project for 1 year if it increases its supply of affordable housing by .5% of total housing units or 2 years if the increase is at least 1%. That ability to deny is also achieved if the Town's total Subsidized Housing Inventory is at least 10% of the total units. In 2022, that percentage stood at 3.25%.

The Planning Board amended its Rules and Regulations in April. It clarified its stormwater regulations and required that stormwater management systems be designed to accommodate more recent rainfall data. It also restored the required right-of-way width for subdivision streets to 60 feet from 45 feet.

Regarding regulatory actions, the Planning Board the following actions:

- Endorsed 4 Approval Not Required plans. These all adjusted lot lines and did not create any additional lots;
- Approved with conditions a Farm Events permit on Bogastow Brook Road;
- Approved with conditions a Stormwater Management Permit on Wildwood Drive;

- Approved a Scenic Road permit to remove two trees on Farm Road to facilitate replacement of a septic system;
- Approved with conditions a Preliminary Site Plan for an addition to a building at 25-27 North Main Street.

The Board opened and continued several times a public hearing on the Meadowbrook Commons 67-unit age-restricted townhouse project. Finally, the developer requested that it be withdrawn. The Board also learned that the developer of a related project of 120 unit apartments next door was also not moving forward with that project.

The Board heard presentations on the following:

- Potential Town Center water and sewer system by the Water Commission;
- Charles River Watershed Association Flood Model by Tom Trainor;
- EPA's Municipal Separate Storm Sewer System (MS4) requirements by DPW Director Sean Killeen; and
- A proposed solar facility on Maple Street by a proponent of that project.

The Board commented on proposed 40B projects on Farm Road and Greenwood Street. Board members also conducted research on water and sewer projects in other towns.

Throughout the year, the Board shared information about meetings with other boards, commissions and committees in Town, as well as the Metrowest Regional Transit Authority.

All of the above efforts helped implement the recommendations of the 2019 Master Plan. In addition to those boards and departments mentioned above, the Board worked with the Select Board, Board of Health, Conservation Commission, Housing Trust, Land Acquisition Committee, Open Space Committee, Groundwater Protection Committee and others. The Board appreciates the cooperation of the many other boards, commissions and departments throughout the year, and recognizes their efforts to help implement recommendations of the Master Plan.

The Town Planner continued to update Sherborn Happenings!, the Town Planner's blog, and the Board continued posting messages on Nextdoor Sherborn to help keep the public informed of Planning Board issues. In addition, the Town Planner and Board members continued to take part in SWAP, the South West Area Planning subregion of MAPC, the Metropolitan Area Planning Council.

Respectfully submitted,

Chris Owen, Chair

## Energy & Sustainability Committee & Sustainability Coordinators

The Sherborn Energy and Sustainability Committee (ESC) and the two Sustainability Coordinators work on a range of municipal and town-wide residential energy and sustainability issues. It advises the Select Board and works with other town committees and departments. In 2022, the sustainability coordinators continued with outreach efforts to the town's residents on climate change issues, seeking and obtaining grants and outside funding sources, and investigating means to reduce energy consumption and mitigate the impacts of climate change and improving the Town's resiliency.

### Town-wide Energy and Sustainability Issues

Town-wide Community Electricity Choice Aggregation (ESC): Program for possible cost savings as well as more renewable-based electricity approved by Town Meeting in 2020 with application filed with the State Department of Public Utilities in 2021, replied to DPU info requests in 2022, and awaiting approval along with many other towns as of end 2022. Ongoing activities include Town website [www.sherbornpowerchoice.com](http://www.sherbornpowerchoice.com) and preparation for implementation with info campaign once approved.

Start of Climate Action and Resilience Plan (CARP) for Sherborn (Sustainability Coordinators): In May 2022, the Sustainability Outreach Coordinator reapplied for the Municipal Vulnerability and Preparedness (MVP) Action Grant from the Executive Office of Energy and Environmental Affairs (EEA). She applied for \$67,000 which is roughly half of the amount of the prior June 2020 MVP application; she strategically reduced the amount and increased the in-kind contribution from town employees and volunteers to 45% for increasing the chances of success for this particular grant. The MVP grant is meant to serve an increasing number of MA municipalities in preparing for climate adaptation and mitigation. This grant allows each municipality to develop particular strategies in order to comply with MA State's 2021 Climate Policy Act target (50% reduction by 2030 and net-zero by 2050). The two coordinators identified Karin Hewitt, Sustainability LLC, for supporting the community in the development of such a plan to be completed in June 2023.

As Sherborn's Green House Gas (GHG) inventory illustrates, 86% of our Town's carbon emissions are from residential building heating/cooling and electricity loads, along with private vehicles. Strategies for attaining these aggressive and important State targets will inevitably require a combination of fast residential adoption of EV and hybrids, as well as residential adoption of air-source and ground source heat pumps (ASHPs, GSHPs) and renewable-based electricity from Community Choice Aggregation. On a municipal level, a strategy to electrify buildings, local and shared regional school buildings is key for long-term viability of energy supply/cost.

For the MVP grant period of nine months, the consultant and the coordinators are working with the community and

the Climate Resiliency Working Group (a selected group of town board and committee members) and the ESC to identify and prioritize climate actions, strategies, and possible new Town by-laws so that the State's targets can be met, and the residents can effectively prepare for the inevitable effects of climate change, i.e., droughts, extreme weather events, floods, heat waves, power outages, suspensions of water supply, etc.

During the Fall of 2022 the CARP process consisted of interviews with important town entities (Police, Fire, DPW, Conservation Commission, COA), a kick-off meeting with a very large turn-out with several board and committee representatives and Select Board members, and the new Town Administrator in attendance. A subsequent community wide survey was conducted in December 2022 in which 400 residents participated. This rate is considered "very high" according to the climate consultant who has conducted several of these surveys in neighboring communities among them Weston and Concord.

In brief, the survey results show that over 60% of participants are very concerned about climate change, about 33% are somewhat concerned, and only 7% do not regard climate change as a problem. 70% of respondents think it is important that the Town take action against climate change and 25% consider action somewhat important. Only 5% think taking action against climate change is not needed. Respondents' biggest concern with regard to the impacts of climate change are the quality, health, and sufficiency of surface and groundwater (62%, highest concern). The second biggest impact was perceived in the degradation of natural resources (23%, tree canopy, open space, etc.) followed by Public Health and Disease (10%). The combined remaining impacts (loss of biodiversity, energy disruption, economic impacts, agriculture, and food system impacts, and other impacts) constituted 5%.

Some personal stories from residents tell us that many in Sherborn have experienced unprecedented climate change impacts such as dried out wells, repetitive outages due to falling diseased trees, and natural resource degradation in the form of algae and cyanobacteria blooms at the Town's Farm Pond.

In the subsequent months until June, the community and the Climate Resiliency Working Group will work on the completion of the Climate Action and Resilience Plan. Input from various boards/committees is welcomed and needed to make this an actionable plan to be taken forward with the support of local government and citizenry.

Sustainability website for town-wide education, outreach and action (Sustainability Outreach Coordinator): In the course of the last year, the subscriber number of the virtual bi-weekly "Sustainable Sherborn" newsletter increased to 605. From readers' feedback, we see that residents value "social proof" stories from neighbors "who have done it". Therefore, many of the fifty newsletters published since the website inception in April

2021 showcase local homeowners who saved money while reducing GHG emissions. The newsletter features residents' electric vehicles and hybrid automobiles, tighter home insulation, solar panels, air-source and ground-source heat pumps, rainwater conservation, etc. Sustainable Sherborn is a part of a non-profit network called MassEnergize that supports several communities in MetroWest and Western MA towns for building awareness for climate action for the dissemination of the aforementioned climate solutions. MassEnergize developed a webtool accessible through this website - [www.SustainableSherborn.org](http://www.SustainableSherborn.org).

Educational outreach activities (Sustainability Outreach Coordinator): Promoted informative webinars for residents on numerous resource management issues. In March, the Charles River Watershed Association (CRWA) was invited to speak to the SB on issues that will arise for the watershed due to drought and increased flooding due to climate change. On Earth Day weekend, nine homeowners opened their doors to neighbors to show off and share experiences with renewable heating and cooling systems. In July, residents were offered an exhibit on electrical lawn equipment and cost-free soil testing.

Energy Coach Program (SC & ESC): Brad Karalius, ESC member and Sherborn homeowner, and the Sustainability Outreach Coordinator, provided virtual and in-person home energy consulting service to residents who were looking for assistance in selecting the suitable size and type of ASHPs/Solar/insulation for their homes. (The current rate of residential conversion to renewable heating and cooling is too low in Sherborn to meet our energy reduction goals, reflecting an overall trend in MA).

Sustainability projects in the D-S Schools (Sustainability Outreach Coordinator): In 2022, DVHSC continued working with students and teachers in all schools on specific sustainability projects that are relevant to D-S School's Sustainability Task Force (STF) students. This year, the STF students worked with Middle School students in removing invasive plant species at Pine Hill's Michael Lisnow Bird Garden and installed a rain barrel for a newly established rain garden close to the 3rd grade classroom. More importantly, three students have volunteered to be leading the MVP grant's key community outreach strategy. That strategy involves DS middle and high school students conducting interviews with parents and grandparents on climate change perception/action. The so-called "Intergenerational Climate Conversations" will enable DSHS student volunteers to accrue community service by leading interviews with residents of different generations via zoom or in-person. In collaboration with the Council on Aging, seniors will meet students at so-called "Climate Cafes" and share with them their specific climate issues and thereby high-lightening the climate change related challenges of this particular segment of Sherborn's population.

Mass Save Home Energy Assessment (HEA) Campaign in collaboration with All-In-Energy (SC, ESC): In the fall, the Sustainability Outreach Coordinator and the ESC,

started multi-town effort with Wayland and Acton to develop a program to increase participation in the no-cost Mass Save Home Energy Assessments. In November, a kick-off campaign (social media, Hometown Weekly article, newsletter, banner at the split of Rt.27/16) was launched for visibility of this important utility-sponsored program that is required for residents to apply for monetary incentives on ASHPs, insulation, and other goods, and services. In addition, the Sustainability Outreach Coordinator co-sponsored/attended six community events for informing residents on the incentives: a Seniors Café in Pilgrim's Church (Jan), the Arts and Crafts Fair (May), the Unity Farm Fair (June), the Police BBQ (July), the Pilgrim Church Fair (Oct), The Trunk & Treat Show at PH school (Oct). The campaign resulted in 70 plus HEA sign-ups by Sherborn residents.

Warrant Article for 2023 Town Meeting on Adopting New Specialized Stretch Building Code: submitted article that will lead to greater energy efficiency and lower life-cycle costs as well as greater reductions in carbon emissions for reaching Climate Action goals.

Electric-Vehicle Charging Stations at Town Hall (SC & ESC): installed with MA state funding and recommended pricing.

**Broader Sustainability and Climate Resilience Work**  
Charles River Watershed Future Flood Modeling for Climate Resiliency (ESC, SC): Under a multi-year MVP Grant, the ESC and the Department of Public Works as part of 20-town regional program to assess Sherborn vulnerabilities to increased flooding in the Charles River basin (80% of Sherborn) from future climate change and then to develop plans to build resilience to road and residential flooding. A mapping tool is now available for Town boards, staff, and residents to view the predicted impact areas in Sherborn from projected extreme precipitation events: <https://www.crwa.org/watershed-model>. Areas vulnerable to flooding are principally along the Charles River and major stream tributaries and potentially across major roadways (Routes 16 and 27) and in some low-lying Sherborn neighborhoods.

Affordable Housing Proposals (ESC, SC): reviewed 40B projects for sustainability issues and impacts.

### **Municipal Energy Use**

Improved Town Hall and DPW building insulation (SC, ESC): worked on implementing energy conservation projects using Green Community funding.

Town Street Light Conversion to Energy-Efficient and Cost-Saving LEDs (SC, ESC): Using Green Community grant funding, completed conversion of about 130 street lights.

Work on preliminary feasibility study for geothermal energy use for heat and air-conditioning at the Pine Hill School (SC): undertaken with State technical assistance grant.

Town Solar Projects at the Fire Station and the Transfer Station (ESC, SC): performed feasibility studies showing cost savings, obtained Town funding, and worked on implementation.

Green Communities Program: submitted the Town's annual report on municipal town energy use.

### **Grants/Funding and Proposals (SCs)**

- Awarded second grant (value of \$2500) for sustainable school and community programs from Harold Grinspoon Foundation that funded spring 2022 school activities and MassEnergize webtool subscription.
- Successful Municipal Vulnerability and Preparedness Action Grant for Climate Action and Resilience Plan and hiring of consultant (\$38,000).
- Received DEP grant approval (\$47,299) for DC Fast Charging (Level 3) charging station to be installed in 2023.

Regional Technical Assistance Grant Proposal for Electric School Bus Charging Stations (SC): The Sustainability Outreach Coordinator applied in concert with 10 surrounding school districts for regional planning of bus charging stations/bus depots/charging stations for easing the transitioning for local school bus vendors to electrify their diesel fleets.

Regional Technical Assistance Grant Proposal for Trees and Climate Action (SC) for TA to MAPC (SC): Sherborn is the lead community along with Ashland, Dover, Medfield, Holliston and Franklin for a grant proposal to prepare a guide for tree and vegetation management in a manner that promotes climate resiliency and mitigation by selecting appropriate, native species and their locations that best enhance environmental conditions including access to solar, wind resistance, stormwater treatment and absorption and wildlife habitat.

Submitted by,

Michael Lesser, for the Energy Committee  
Sustainability Coordinators: Dorothea Von Herder,  
Gino Carlucci

## Board of Appeals

The Zoning Board of Appeals held 8 regular meetings during 2022. The Board heard 17 zoning petitions for special permits, variances, findings, and or appeals.

The following is a summary of decisions made by the Board.

**Hearing Date: January 18, 2022, continued to February 16, 2022**

**#2021-12:** The petition Marianna Howland for renewal of a Special Permit under Section 3.2.2 to maintain an accessory housekeeping unit at 52 Brush Hill Road which is in a Residence B district, was granted January 18, 2022 subject to conditions.

**#2022-1:** The petition of Artur Negaryan for a Special Permit under Section 5.2.7 for signage at 11 South Main Street which is in a Business G district was granted February 16, 2022, subject to conditions.

**Hearing date: February 16, 2022, continued to March 16, 2022**

**#2022-2:** The petition of Robert Carreiro under Section 1.4.6 to allow for the construction of an addition to a pre-existing, non-conforming structure at 25 North Main Street which is in a Business G district was granted March 16, 2022, subject to conditions.

**Hearing Date: April 13, 2022**

**#2022-3:** The petition of **Robert J. Carreiro** for renewal of a Special Permit under Sections 3.2.17, 3.2.19 & 5.2.2 of the Zoning By-laws to operate an insurance business & to maintain professional office space with signage at **27 North Main Street** which is in a Business G district was granted April 13, 2022, subject to conditions.

**#2022-4:** The petition of **Stuart M. Smith** for renewal of a Special Permit under Section 3.2.5 to operate a landscaping business at **29 Coolidge Street** which is in a Resident A district was granted April 13, subject to conditions.

**#2022-5:** The petition of **Nanting Ni & Guojun Chen** for a Special Permit under Sections 3.2.2 of the Zoning By-laws for an accessory apartment at **115 Maple Street** which is in a Residence B district was granted April 13, 2022, subject to conditions.

Appeal of Brian & Mary Moore on a decision by the Building Inspector in issuing a foundation permit to Fenix Partners Farm Road LLC, for Lot 2A at 53 Farm Road which is in a Residence A district. The Zoning Board of Appeals voted to overturn the issuance of Building Permit #BP 22-50.

**Hearing Date: May 9, 2022**

**#2022-9:** The petition of **Jennifer Ziskin, Heritage of Sherborn** for renewal of a Special Permit under Section 3.2.34 for outdoor entertainment at **33 North Main Street** which is in a Business G district was granted May 9, 2022, subject to conditions.

**Hearing Date: June 15, 2022**

**#2022-10:** The petition of **Theresa & Eric Luskin** for a Finding from Section 1.4.6 for alterations to an existing non-conforming residence on an existing non-conforming lot at 263 Western Avenue which is in a Residence B district was granted June 15, 2022, subject to conditions.

**Hearing Date: July 19, 2022**

**#2202-11:** The petition of **James & Danielle Marino** for a Finding from Section 1.4.6 for an addition to an existing non-conforming residence on an existing non-conforming lot at **40 Great Rock Road** which is in a Residence A district, was granted July 19, 2022, subject to conditions.

**#2202-12:** The petition of **Eileen & Wolfgang Fitz** for a Special Permit under Section 3.2.2 to maintain an accessory apartment at **53 Lake Street** which is in a Residence C district, was granted July 19, 2022 subject to conditions.

Appeal to the Zoning Board of Appeals by **Mary & Brian Moore** on a decision of the Building Commissioner in issuing a foundation permit to Fenix Partners Farm Road LLC, for **Lot 2A at 53 Farm Road**, which is in a Residence A district. Lot 2A is shown on a plan recorded at Middlesex South Registry of Deeds as Plan 53 of 2022. The Board voted unanimously to uphold BP 22-156.

**Hearing Date: October 19, 2022**

**2202-13:** The petition of **Jennifer Ziskin, Heritage of Sherborn**, for renewal of a Special Permit under Section 3.2.34 for outdoor entertainment at **33 North Main Street** which is in a Business G district was granted October 19, 2022 subject to conditions.

**2202-14:** The petition of **Raymond Wiese** for renewal of a Special Permit under Sections 3.2.17 & 5.2.7 to operate a design build business with signage at **28 North Main Street** which is in a Business G district was granted October 19, 2022 subject to conditions.

**2202-15:** The petition of **Robert & Marie Carreiro** for renewal of a Special Permit under Sections 3.2.19 & 5.2.7 to operate a retail store with signage at **25 North Main Street** which is in a Business G district was granted October 19, 2022 subject to conditions.

**2202-16:** The petition of **Peadar Hardiman** for renewal of a Special Permit under Section 3.2.5 to maintain an office for a construction business at a residence and to store equipment in a garage at **113**



**Western Ave** which is in a Residence B district was granted October 19, 2022 subject to conditions.

2202-17: The petition of **David Ayekoloye** for a Special Permit under Section 3.2.5 to sell used automobiles one car at a time at **121 Coolidge Street** which is in a Residence A district was granted October 19, 2022 subject to conditions.

2202-18: The petition of **Steven Constantine** for a Finding under Section 1.4.6 or Variance, if necessary, from Section 4.2 to reduce a legally pre-existing, non-conforming lot to less than 1 acre in area at **32-34 North Main Street** which is in a Residence A district was granted October 19, 2022, subject to conditions.

**Hearing Date: December 6, 2022**

#2202-19: The petition of **Leonardo & Meiriele Rodrigues** for a Finding from Section 1.4.6 for the construction of 2 additions to pre-existing, non-conforming residence on a pre-existing non-conforming lot at **226 Western Avenue** which is in a Residence B district was granted December 6, 2022, subject to conditions.

Copies of all decision letters are on file at the Select Board's Office.

## Town Clerk

The mission of the Town Clerk's Office is to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with Town Officials, Departments and Committees, all while complying with state and local mandates.

The official duties of this office are interspersed in more than 73 chapters and 451 sections of the Massachusetts General Laws. The Town Clerk serves as the Chief Election Official of the Town, Keeper of the Records, and the Public Records Officer. Beyond the most publicly recognized responsibilities of elections, census, dog licenses, marriage licenses, business certificates, and vital records, this office also serves as the resource regarding the Open Meeting Law, Conflict of Interest, campaign finance, election laws and parliamentary procedure. The Town Clerk also certifies the votes for the Town budget and bylaws voted at the Annual Town Meeting and submits newly voted bylaws to the Attorney General's office for approval.

The Clerk's office is also responsible for administering the oath of office to all elected and appointed town officials. The office is also in charge of posting committee and board meetings on the Town's official meeting calendar, and for keeping permanent records of meeting minutes.

After a relatively quiet 2021, 2022 was a busy year for the Clerk's office with the addition of the September State Primary and November State Election for Governor. Due

to the pandemic, for the first time in three years, the Annual Town Meeting and Annual Town Election timelines were back on schedule and Town Meeting was once again held at Lindquist Commons at the regional campus in Dover.

In 2022, 31 birth certificates were recorded; 16 marriage licenses were issued, and unfortunately, 40 death certificates were recorded.

Twenty-three Business Certificates were issued in 2022, 7 of them new applications, and a total of 987 dogs were licensed.

Many thanks go out to Sean Killeen, DPW Director and his crew, for all their help with the election setups at Town Hall. Special thanks also go out to the many election workers who helped with all the elections and Town Meeting.

Finally, thank you to Assistant Town Clerk, Megan Burns, for all her help and expertise during elections and Town Meeting and to Tony Abril, our long-time knowledgeable and dedicated office administrator who always manages to keep the Clerk's office afloat and town hall employees and residents entertained with lots of humor.

Respectfully submitted,

Jacklyn R. Morris, Town Clerk

## Board of Registrars

Each January the Board of Registrars is required by Mass General law (C5 §§ 4, 7) to mail a census form to all households in order to publish a street list of all residents 17 years or older. The street list or local census provides important information and statistics that are used for veterans' benefits, local and regional school committees, and for police, fire, and rescue departments. It also furnishes pertinent data to governmental agencies and non-profits for various reimbursements, such as grant applications, to the town.

Return of the census form to the Clerk's Office ensures that this information is available as needed by the appropriate town departments and keeps voter registrations active. Census data is constantly updated throughout the year as new and current residents move in and out of Sherborn.

As of January 1, 2022, the number of residents totaled 4579 distributed among 1651 households. Of the approximately 3100 Sherborn registered voters, 60% are registered as Unenrolled, 28% are registered Democrats, 11% are registered Republicans, with the remaining 1% registered in political designations. Voters that are registered as "Unenrolled" have chosen not to affiliate themselves with one political party. There were two official political parties in the Commonwealth in 2022, Democrat, and Republican, with thirty political designations. As there were enough Libertarian votes for

the November State Election, the Libertarian Party, is no longer considered a political designation and will be an official party for 2023.

Required voter registration sessions were held before each election and town meeting, resulting in the following registered voter statistics listed by political party:

#### **Annual Town Meeting, April 26, 2022**

Democrats.....	879
Republicans .....	338
Libertarians.....	13
Political Designations.....	8
Unenrolled.....	1864
Inactive .....	213
Total Active.....	3102

#### **Annual Town Election, May 10, 2022**

Democrats.....	879
Republicans .....	338
Libertarians.....	13
Political Designations.....	8
Unenrolled.....	1864
Inactive .....	213
Total Active.....	3102

#### **State Primary Election, September 6, 2022**

Democrats.....	851
Republicans .....	326
Libertarians.....	13
Political Designations.....	8
Unenrolled.....	1876
Inactive .....	259
Total Active.....	3074

#### **State Election, November 8, 2022**

Democrats.....	867
Republicans .....	324
Libertarians.....	13
Political Designations.....	9
Unenrolled.....	1913
Inactive .....	233
Total Active.....	3126

In 2022, 5 sets of nomination papers for the Annual Town Election were filed: three for Library Trustee, one for the Recreation Commission and one for Sherborn School Committee. Two Town Meeting citizen petitions were also submitted to be placed on the 2022 Annual Town Meeting warrant. In regards to State petitions and nomination papers, 55 signatures were certified for the State initiative petitions and 208 signatures for State candidates nomination papers.

Thank you to all the election workers that worked the Annual Town Meeting, Annual Town Election, early voting weeks and the advance processing of ballots for the September State Primary and November State Election.

Thank you to Constables Ron Buckler and Josh Buckler as well, for posting all the required warrants and mandated notices.

As Clerk, I would like to thank all three Board of Registrar members, Michael Kickham, Edward McGuire, and Carol Rubenstein for their service.

Respectfully submitted,

Jacklyn R. Morris, Town Clerk  
For the Board of Registrars

## **Recycling Committee**

Your Sherborn Recycling Committee (SRC) continues working to ensure that Town of Sherborn residents have access to appropriate recycling and reuse programs, as well as clear and pertinent information about how we maintain and improve our programs. Our all-volunteer committee welcomes constructive input from the Sherborn community, and we invite your involvement and participation in our activities and meetings, with room for associate members to join our team.

### **Preparing for and managing the revised state waste bans, which took effect on November 1**

The new waste bans include the prohibition of mattresses and box springs as trash. With the help of the state, your committee has spent much effort over several years developing a successful **mattress recycling program** at the **Hap Ruane Recycling Center and Transfer Station** (HRRCTS) so that most of us are already used to recycling mattresses and box springs.

The new waste ban also includes the prohibition of disposal of clean textiles as trash. Your recycling committee ensures that a **textile collection bin** is available at the HRRCTS for recycling any textiles, whether reusable or not – torn, stained, worn out – as long as the material is clean, it can be **bagged (please!)** and deposited in the textile bin – even single shoes, stuffed toys, and old bed linens are welcome – and the Town receives a modest payback for every pound of clean material collected.

The new waste ban lowers the food waste-in-trash ban threshold to ½ ton-per-week to further encourage reduced organics in the waste stream. While most residents are below that level, we invite every household to help ease the waste load by participating in our **kitchen waste drop-off program** at the HRRCTS. Composting kitchen waste can reduce the weight of a typical Sherborn household's trash by an estimated 25%. In 2022, thoughtful Sherborn residents diverted an estimated 46 tons of food waste to our program that processes the material into fertile compost. That food waste is now managed by Black Earth Composting Service, and you can find their final compost product being sold at local garden shops right here in Sherborn. Join the composting movement! We provide Sherborn residents with 2-gallon counter-top kitchen waste containers and compostable (and PFAS-free) container liners. We also stock low-cost backyard composting containers for making your own



compost at home, and we also encourage residents to build your own open-air compost bin from old pallets or other scrap lumber. For helpful information about home composting, visit our committee pages on the town website, or ask our volunteers, who are your fellow residents.

**Other Recycling Committee initiatives:**

- Organization and administration of the annual **Household Hazardous Waste Collection Day**. Our Sherborn 2023 event will be held on Saturday, November 11, 2023 from 8am to 12:00 noon at the DPW complex at 7 Butler Street. On the same date, we will hold a **household confidential paper shredding and recycling** event from 9am to 12pm at the same location.
- **Interfacing with the Massachusetts DEP** to take advantage of the state's Recycling Dividend Program grant to help support our infrastructure and resources so that residents can participate in environmental sustainability in Sherborn.

Organizing and managing our legendary **Swap Shop**, most active between April Fool's Day and Halloween. This is a challenging volunteer effort, and resident volunteers are always welcome to help us "keep the store" as a welcoming and interesting destination.

Our Sherborn Recycling Committee consists of seven voting members - Emily Eldh, Diane Hanson, Anne MacDonough, David Muniz, Robert Spence, Amy VanLangen, Charles Tyler (current chair) - and associate member Andrea Brennan - all of whom volunteer to conduct all the above work of the committee and more. **We welcome you to join us** at our meetings and in our volunteer efforts to share in the fun and personal reward of reducing, bit by bit, the environmental damage wrought by society. Thanks to our committee members, and thanks to our conscientious citizens for taking responsibility for reducing the impact of our community waste disposal by reducing, reusing, and recycling whenever possible!

Respectfully submitted,

Charles Tyler, Chair

# FINANCIAL

## Capital Budget Committee

Joe Shanahan, (Chair), Coralinda Lincoln, Dan Sichel

### ARTICLE 11. Capital Improvement Plan

**1. Elder Housing Window Replacement.** This request was to replace all original (40-year-old) windows at Woodhaven with more weather-tight, vinyl-clad windows for estimated \$230,000. Repayment of debt and debt service costs will be covered by residents' fees. The committee voted to recommend favorable action.

**2a. Select Board Replacement of Fence and Gate at Farm Pond.** This request was to replace fencing along Lake Street, replace main gate, and remove existing gate on Lake Street at top of boat ramp for \$25,407. DPW will reconfigure part of boat ramp for better water runoff. The committee voted to recommend favorable action.

**2b. Select Board/Planning Board Engineering Service.** This request was to cover engineering services for a roundabout at the Maple Street/Washington Street intersection for an estimated \$150,000. The committee voted to recommend favorable action.

**2c. Select Board Town Buildings & Facilities.** This request was for the following OnSite Insight-recommended and other projects (though not all of these will be completed this year given disruptions in the construction industry): replacement of fire station garage doors (estimated at \$60,000), gutters and restoration work at police station (estimated at \$40,000), fire station kitchen and possible air handler replacement (estimated at \$50,000-\$70,000), fire department and DPW garage tight tank replacement (estimated at \$40,000), town hall roof repair (estimated at \$40,000,) town hall space utilization upgrades and IT wiring improvements (estimated \$75,000), police station prisoner cell specialized plumbing fixtures (estimated at \$50,000), town hall meeting room divider, and town campus improvements. \$240,000 is still available from prior year's appropriation. The committee voted to recommend favorable action on the additional appropriation of \$190,000.

**3a. Department of Public Works Stormwater Management.** This request was for engineering, consulting, and physical improvements mandated by MS4 permit compliance for \$200,000. The committee voted to recommend favorable action.

**3b. Department of Public Works Equipment.** This request was to replace existing aged equipment: roller, trailer, and plate compactor for use in small paving projects for \$36,500. The committee voted to recommend favorable action.

**3c. Department of Public Works Roadway Management.** The request was for resurfacing and repair of North Main Street and Woodland/West Goulding Streets, and other repairs as needed for an estimated

\$500,000 which was based on 2021 Pavement Management Plan. The committee voted to recommend favorable action.

**4. Fire Department Breathing Apparatus.** This request was to replace the remaining 8 old units of breathing apparatus in disrepair for \$65,000. The other 21 units have been replaced using state grant funds. The committee voted to recommend favorable action.

**5. Police Department Police Cruiser.** This request was to replace a 2016 Ford SUV (100,000 mileage) with an F150 pick-up truck as per department vehicle replacement plan for \$56,000. The only option was to order from 6-cylinder existing stock; orders for hybrid models are closed until October 2023. The committee voted to recommend favorable action.

**6. Sherborn School Committee.** This request was for replacement flooring of four classrooms and four dual-purpose spaces in Pine Hill School for \$68,000. The committee voted to recommend favorable action.

**ARTICLE 12. Regional School Capital Expense.** This request was for Sherborn's share of roofing restoration at the Regional School for \$702,607. The committee voted to recommend favorable action.

**Total of capital requests for the Town of Sherborn is \$2,223,514.**

**TOWN OF SHERBORN**  
**COMBINED BALANCE SHEET**  
All Fund Types and Account Group  
June 30, 2022

	General	Capital	Library	Nonmajor	Totals
	<u>Fund</u>	<u>Projects</u>	<u>Fund</u>	<u>Governmental</u>	<u>(Memorandum</u>
				<u>Funds</u>	<u>Only)</u>
<b><u>ASSETS</u></b>					
Cash and cash equivalents	5,040,772	796,357	274,246	2,189,654	8,301,029
Investments	912,883		2,492,637	343,160	3,748,680
Receivables:					-
Personal Property Taxes					-
Real Estate Taxes	390,513				390,513
Departmental & Other				112,612	112,612
Intergovernmental				228,831	228,831
Motor Vehicle Excise	52,118				52,118
Other Receivable	398,706				398,706
Foreclosures/possessions	273,823				273,823
of General Long-Term Debt					-
Total Assets	<u>7,068,815</u>	<u>\$ 796,357</u>	<u>\$ 2,766,883</u>	<u>\$ 2,874,257</u>	<u>\$ 13,506,312</u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>					
<b><u>Liabilities:</u></b>					
Warrants payable	167,918	348,688		28,831	545,437
Accrued payroll & withholdings	822,626			35,127	857,753
Retainage Payroll	-	8,726			8,726
Tax Refund Payable	250,621				250,621
Unearned revenue				520,288	520,288
Other Liabilities	26,079				26,079
Bond Anticipation Note Payable		5,300,001			5,300,001
Deferred Revenue - Real & Pers Property	390,513				390,513
Deferred Revenues - Other	273,823			112,612	386,435
Deferred Revenue - Motor Vehicle Excise	52,118				52,118
Leased Property	398,706				398,706
Vacation & Sick leave Liability					-
Total Liabilities	<u>2,382,404</u>	<u>5,657,415</u>	<u>-</u>	<u>696,858</u>	<u>8,736,677</u>
<b><u>Fund Equity:</u></b>					
Fund Balances:					
Nonspendable			2,439,135	233,340	2,672,475
Restricted		114,924	327,748	1,944,059	2,386,731
Committed	49,474				49,474
Assigned	437,118				437,118
Unassigned	<u>4,199,819</u>	<u>(4,975,982)</u>			<u>(776,163)</u>
Total Fund Equity	<u>4,686,411</u>	<u>(4,861,058)</u>	<u>2,766,883</u>	<u>2,177,399</u>	<u>4,769,635</u>
Total Liabilities and Fund Equity	<u>7,068,815</u>	<u>796,357</u>	<u>2,766,883</u>	<u>2,874,257</u>	<u>13,506,312</u>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT  
TOWN OF SHERBORN  
General Fund Revenue  
Year ended June 30, 2022**

	<b>FY 2022 Recap Budget</b>	<b>Actual Revenue</b>	<b>Revenue +/- Budget</b>
<b><u>TAXES</u></b>			
2021 Personal Property Tax		143	
2022 Personal Property Tax	848,164	848,231	
<b><u>SUBTOTAL PERSONAL PROPERTY TAX</u></b>	<b>848,164</b>	<b>848,374</b>	<b>210</b>
<b><u>REAL ESTATE TAX</u></b>			
Tax Liens Redeemed			
2021 Real Estate Tax		142,061	
2022 Real Estate Tax	26,229,665	26,245,338	
<b><u>SUBTOTAL REAL ESTATE TAX</u></b>	<b>26,229,665</b>	<b>26,387,399</b>	<b>157,734</b>
<b><u>MOTOR VEHICLE EXCISE TAX</u></b>			
Boat Excise		376	
2016 Motor Vehicle Excise		26	
2017 Motor Vehicle Excise		64	
2018 Motor Vehicle Excise		64	
2019 Motor Vehicle Excise		425	
2020 Motor Vehicle Excise		4,163	
2021 Motor Vehicle Excise		262,722	
2022 Motor Vehicle Excise	818,149	750,670	
<b><u>SUBTOTAL MOTOR VEHICLE EXCISE TAX</u></b>	<b>818,149</b>	<b>1,018,510</b>	<b>200,361</b>
<b><u>OTHER EXCISE TAX</u></b>			
Meals Tax	35,000	31,480	
Room Occupancy	1,000	1,433	
<b><u>SUBTOTAL OTHER EXCISE TAX</u></b>	<b>36,000</b>	<b>32,913</b>	<b>(3,087)</b>
<b><u>SUBTOTAL PENALTIES &amp; INTEREST</u></b>	<b>42,600</b>	<b>47,566</b>	<b>4,966</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT  
TOWN OF SHERBORN  
General Fund Revenue  
Year ended June 30, 2022**

**DEPARTMENTAL REVENUE**

Library Fines	100	92	(8)
Cemetery Burial Fees	7,700	8,620	920
Other Revenue	39,751	48,360	8,609
<b><u>TOTAL DEPARTMENTAL REVENUE</u></b>	<b><u>47,551</u></b>	<b><u>57,072</u></b>	<b><u>9,521</u></b>

**TOTAL FEE REVENUE**

<b><u>219,000</u></b>	<b><u>178,370</u></b>	<b><u>(40,630)</u></b>
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**TOTAL RENTAL REVENUE**

<b><u>92,500</u></b>	<b><u>81,270</u></b>	<b><u>(11,230)</u></b>
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**TOTAL LICENSE & PERMIT REVENUE**

<b><u>290,000</u></b>	<b><u>299,494</u></b>	<b><u>9,494</u></b>
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**TOTAL FINES & FORFEIT REVENUE**

<b><u>1,500</u></b>	<b><u>35,826</u></b>	<b><u>34,326</u></b>
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Earnings on Investments

**TOTAL INVESTMENT INCOME**

<b><u>51,500</u></b>	<b><u>37,216</u></b>	<b><u>(14,284)</u></b>
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**TOTAL STATE LOCAL AID**

<b><u>990,161</u></b>	<b><u>1,000,136</u></b>	<b><u>9,975</u></b>
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Free Cash

Transfer Enlargment

10,000

10,000

Transfer from Stabilization

Transfer from Revolving Fund

Transfer from Special Revenue Funds

4,445

Transfer from Trust Funds

66,537

63,792

**INTERGOVERNMENTAL TRANSFERS**

**76,537**

**78,237**

**1,700**

**GRAND TOTAL**

**29,743,327**

**30,102,383**

**359,056**

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**General Fund Expenditures**  
**6/30/2022**

	<b>BUDGET Including Transfers</b>	<b>Expended 6/30/2022</b>	<b>Encumbered 6/30/2022</b>	<b>Unencumbered 6/30/2022</b>
<b>GENERAL GOVERNMENT (100)</b>				
122 Selectmen - Salaries	370,230	365,898		4,332
122 Selectmen - Expenditures	38,351	38,156		195
131 Advisory Committee - Expenses	4,013	3,720		293
135 Town Accountant - Salaries	221,869	190,810		31,059
135 Town Accountant - Expenses	83,780	99,589		(15,809)
141 Assessors - Salaries	124,804	124,177		627
141 Assessors - Expenses	29,150	26,735		2,415
145 Treasurer - Salaries	82,259	77,057		5,202
145 Treasurer - Expenses	12,150	10,671		1,479
146 Tax Collector - Salaries	131,321	129,385		1,936
146 Tax Collector - Expenses	22,025	12,785		9,240
151 Legal Counsel - Expenses	264,144	264,087	956	1,013
155 Information Technology - Salaries	-	10,400		(10,400)
155 Information Technology - Expenses	99,500	88,612		10,888
161 Town Clerk - Salaries	145,813	132,865		12,948
161 Town Clerk - Expenses	6,200	5,138		1,062
162 Election & Registration - Salaries	5,087	1,986		3,101
162 Election & Registration - Expenses	17,800	18,971		(1,171)
171 Conservation - Salaries	62,252	62,784		(532)
171 Conservation - Expenses	15,583	14,917		666
175 Planning Board - Salaries	50,657	48,915		1,742
175 Planning Board - Expenses	1,570	1,067		503
176 Zoning Board of Appeals	2,700	1,103		1,597
192 Town Buildings - Salaries	34,500	20,800		13,700
192 Town Buildings - Expenses	299,075	311,312	6,524	(5,713)
196 Sustainability - Salaries	54,000	53,929		71
196 Sustainability - Expenses	-	35		(35)
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,178,833</b>	<b>2,115,904</b>	<b>7,480</b>	<b>70,409</b>
<b>PUBLIC SAFETY (200)</b>				
210 Police - Salaries	1,907,972	1,877,947		30,025
210 Police - Expenses	130,410	112,549		17,861
220 Fire / Rescue - Salaries	420,248	377,761		42,487
220 Fire / Rescue - Expenses	118,850	154,524		(35,674)
230 Ambulance	190,000	190,000		-
241 Building Inspectors - Salaries	94,386	95,063		(677)
241 Building Inspectors - Expenses	14,100	5,141		8,959
<b>TOTAL PUBLIC SAFETY</b>	<b>2,875,966</b>	<b>2,812,985</b>	<b>-</b>	<b>62,981</b>
<b>EDUCATION (300)</b>				
301 Dover-Sherborn Regional	10,205,111	9,919,499		285,612
302 Tri-County Reg. Vocational	34,967	34,967		-
303 Sherborn School - Expenses	7,022,594	7,018,481	9,610	13,723
316 Norfolk County Agricultural	24,100	24,100		-
317 Minuteman Regional High School	-	-		-
<b>TOTAL EDUCATION</b>	<b>17,286,772</b>	<b>16,997,047</b>	<b>9,610</b>	<b>299,335</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**General Fund Expenditures**  
**6/30/2022**

	<b>BUDGET Including Transfers</b>	<b>Expended 6/30/2022</b>	<b>Encumbered 6/30/2022</b>	<b>Unencumbered 6/30/2022</b>
<b>PUBLIC WORKS (400)</b>				
401 Community Maint. & Devel. - Salaries	653,154	645,308		7,846
401 Community Maint. & Devel. - Expenses	735,101	730,394	1,099	5,806
430 Transfer Station - Expenses	344,678	344,625		53
433 Recycling - Expenses	3,230	914		2,316
491 Cemeteries - Expenses	79,100	79,100		-
<b>TOTAL PUBLIC WORKS</b>	<b>1,815,263</b>	<b>1,800,341</b>	<b>1,099</b>	<b>16,021</b>
<b>HUMAN SERVICES (500)</b>				
512 Board of Health - Salaries	156,684	162,115		(5,431)
512 Board of Health - Expenses	17,256	11,681		5,575
541 Council on Aging - Salaries	133,707	132,796		911
541 Council on Aging - Expenses	31,950	21,866		10,084
543 Veterans Services - Expenses	6,265	2,488	225	4,002
<b>TOTAL HUMAN SERVICES</b>	<b>345,862</b>	<b>330,946</b>	<b>225</b>	<b>15,141</b>
<b>CULTURE &amp; RECREATION (600)</b>				
610 Library - Salaries	402,035	319,640		82,395
610 Library - Expenses	166,188	187,781	5,797	(15,796)
650 Recreation - Expenses	15,000	15,000		-
691 Historical Commission - Expenses	2,500	2,500		-
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>585,723</b>	<b>524,921</b>	<b>5,797</b>	<b>66,599</b>
<b>DEBT RETIREMENT</b>				
710 Debt Retirement	1,486,408	1,302,023		184,385
<b>TOTAL DEBT RETIREMENT</b>	<b>1,486,408</b>	<b>1,302,023</b>	<b>-</b>	<b>184,385</b>
<b>STATE ASSESSMENT</b>				
820 State Assessment	99,354	89,711		9,643
<b>TOTAL STATE ASSESSMENT</b>	<b>99,354</b>	<b>89,711</b>	<b>-</b>	<b>9,643</b>
<b>INSURANCE &amp; EMPLOYEE BENEFITS</b>				
910 Employee benefits	1,748,463	1,726,400		22,063
911 Retirement & Pension Contribution	1,047,555	1,047,555		-
919 General Insurance	195,579	195,500		79
<b>TOTAL INSURANCE &amp; EMPLOYEE BENEFITS</b>	<b>2,991,597</b>	<b>2,969,455</b>	<b>-</b>	<b>22,142</b>
<b>RESERVE FUND</b>				
990 Reserve Fund		-		-
<b>TOTAL RESERVE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INTERGOVERNMENTAL TRANSFERS</b>				
	300,000	300,000		-
999				-
<b>TOTAL INTERGOVERNMENTAL TRANSFERS</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>29,965,778</b>	<b>29,243,333</b>	<b>24,211</b>	<b>746,656</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Special Revenue Funds**  
**Year ended June 30, 2022**

			Balance 6/30/2021	Receipts 6/30/2022	Expenditures 6/30/2022	Transfers In/(Out)	Ending Balance 6/30/2022
<b>FEDERAL GRANTS</b>							
280	280001 School	Federal Early Childhood DESE	0	2,787	(2,610)		177
280	280002 School	Federal Title I Distribution	1,594	24,842	(26,433)		3
280	280003 School	Federal Reap Grant	3	43,212	(43,340)		(125)
280	280004 School	Federal Special Ed Entitlement PL94	0	86,189	(84,842)		1,347
280	280007 School	SPED 274 Program Improvement	(4,665)	6,330	(1,665)		0
280	280008 School	Fed Title IV - Student Support	73	17,460	(12,880)		4,653
280	280010 School	Fed ESSER II (115)	0	70,098	(63,809)		6,289
280	280011 School	CARES ESSER III	0	65,772	(66,362)		(590)
280	280012 School	SPED 252 ARP IDEA	0	10,691	(10,541)		150
280	280013 School	SPED 264 EC/ARP IDEA	0	1,593	(1,770)		(177)
285	285017 School	CARES ESSER Grant	2,486	23,723	(25,569)		640
	Subtotal School		(509)	352,697	(339,821)	0	12,367
285	285004 Board of Health	Public Health Emergency Prepared	90	1,200	(1,160)		130
285	285001 Council on Aging	COA Bay Path Title IIIB	(808)	3,539	(3,836)		(1,105)
	Subtotal Health & Human Services		(718)	4,739	(4,996)	0	(975)
285	285005 Fire	SAFER Grant	(56,048)	37,741	(530)		(18,837)
285	285021 Fire	SCBA Grant	0		(1,200)		(1,200)
285	285023 Fire	AFG Extrication Grant	0	56,550	(115,101)		(58,551)
285	285019 Fire	FEMA Covid 19	(36,889)	36,889			0
	Subtotal Public Safety		(92,937)	131,180	(116,831)	0	(78,588)
	Total Federal Grants		(94,164)	488,616	(461,648)	0	(67,196)
<b>STATE GRANTS</b>							
281	281001 School	Teacher Quality Title II	0	7,969	(7,969)		0
281	281002 School	Circuit Breaker SPED	71,916	363,430	(384,712)		50,634
286	286058 School	PH Foundation Reserve Aid	0	20,263	(20,263)		0
	Subtotal School		71,916	391,662	(412,944)	0	50,634
224	000000 Library	State Library Aid	7,988	6,202	(4,445)		9,745
233	000000 Selectmen	Mass Cultural Council	2,459	9,900	(8,088)		4,271
	Subtotal Culture & Recreation		10,447	16,102	(12,533)	0	14,016
286	286003 Conservation	Conservation Grant	272			(272)	0
286	286025 Planning	Complete Streets	(172,782)	209,934	(37,152)		0
286	286045 Town Clerk	Preservation of Hist	6,018		(6,018)		0
286	286048 Selectmen	Sustainability Coordinator	(18,041)	18,041			0
286	286051 Planning	Housing Choice-Main St Sidewalk	(74,429)	74,429			0
286	286055 Planning	ENE Mun Energy Tech Assistance	0	6,200	(12,500)		(6,300)
286	286062 Selectmen	DPU-Uber receipts	1,825				1,825
286	286063 Planning	FN-EV Charging Station	0	7,263	(7,210)		53
286	286064 Town Building	Green Community LED Streetlights	0	82,164	(44,208)		37,956
286	286068 Planning	EOAF FY22 Comm Compact IT Grant	0	11,020	(2,588)		8,432
	Subtotal General Government		(257,137)	409,051	(109,676)	(272)	41,966



**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Special Revenue Funds**  
**Year ended June 30, 2022**

			Balance	Receipts	Expenditures	Transfers	Ending
			6/30/2021	6/30/2022	6/30/2022	In/(Out)	Balance
							6/30/2022
286	286019 Council on Aging	COA State Formula Grant	4,620	9,828	(6,406)		8,042
286	286022 Council on Aging	MWHF State Grant	597	0	(536)		61
286	286053 Council on Aging	COA MAPC Transportation Grant	7,317	0	(7,317)		0
286	286057 Council on Aging	COA MWHF Tech Grant	9,757	0	(6,578)		3,179
286	286059 Council on Aging	COA MAPC-2 Transportation Grant	1,785	2,265	(4,050)		0
286	286069 Board of Health	Covid Contact Tracing	0	8,502	(8,502)		0
	Subtotal Health & Human Services		24,076	20,595	(33,390)	0	11,281
286	286007 Police	State Police Vest Program	(10,242)			10,242	0
286	286008 Police	State Police 911 Training	(32,122)	41,022	(20,541)		(11,641)
286	286010 Police	State Police 911 Support FY15	0		(29,134)		(29,134)
286	286029 Police	State Police Safety Child Seat	1,819			(1,819)	0
286	286030 Police	State Police MEMA Reimbursement	2,487			(2,487)	0
286	286037 Police	State Police-911 EMD	1,004	18,000	(18,000)		1,004
286	286038 Police	State Police-Criminal Justice Training	3,000				3,000
286	286065 Police	State Police-Municipal Road Safety	0	3,065	(3,980)		(915)
286	286012 Fire	State Fire EMPG Grant FY14	542				542
286	286014 Fire	State Fire SAFE Grant Student & Sr	2,180	2,555	(2,180)		2,555
286	286034 Fire	State Fire EMPG Grant - 2017	(2,571)				(2,571)
286	286042 Fire	State Fire 2019 Safe Grant	7,234	3,675	(2,928)		7,981
286	286054 Fire	State Fire Turn Out Gear	(9,792)	9,792			0
286	286070 Fire	State Fire 2021 EMPG Grant	0		(4,499)		(4,499)
286	286071 Fire	State Fire 2021 DFS Equipment Grant	0		(12,881)		(12,881)
	Subtotal Public Safety		(36,461)	78,109	(94,143)	5,936	(46,559)
286	286018 Recycling	DEP Small Scale Initiative	7,611	4,673	(2,345)		9,939
286	286060 DPW	Shared Streets & Spaces	18,220		(10,093)		8,127
	Subtotal Other Dept Grants		25,831	4,673	(12,438)	0	18,066
	Total State Grants		(161,328)	920,192	(675,124)	5,664	89,405
LOCAL GOVERNMENT GRANTS							
286	286016 Recycling	SBA Grant	216	817	(988)		46
286	286020 Council on Aging	SBA Grant	491	1,000	(1,486)		5
286	286032 Farm Pond	SBA Grant	551		(551)		0
286	286033 Police	SBA Grant	900	0	0		900
286	286035 Elder Housing	SBA Grant	743	0	0		743
286	286044 Highway	SBA Grant	500	0	0		500
	Total Local Grants		3,401	1,817	(3,025)	0	2,194

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Special Revenue Funds**  
**Year ended June 30, 2022**

			Balance 6/30/2021	Receipts 6/30/2022	Expenditures 6/30/2022	Transfers In/(Out)	Ending Balance 6/30/2022
<b>RECEIPTS RESERVED FOR APPROPRIATION</b>							
200	000000	Cemetery Cemetery Enlargement	39,300	10,350	(4,500)	(10,000)	35,150
		Total Receipts Reserved for Appropriation	39,300	10,350	(4,500)	(10,000)	35,150
<b>REVOLVING FUNDS</b>							
262	000000	Elderly Housing Elderly Housing	578,448	360,040	(320,454)		618,034
264	000000	Selectmen Farm Pond	104,817	112,055	(101,576)		115,296
214	000000	Recreation Parks & Recreation	113,056	170,343	(154,962)		128,436
267	267002	Council on Aging COA Special Events	9,405	15,845	(10,059)		15,191
267	267003	Council on Aging COA Recreation / Social Events	17,508	14,040	(16,431)		15,117
267	267004	Council on Aging COA Transportation Tickets	5,615	476	(462)		5,629
267	267005	Council on Aging COA Lifetime Learning	16,737	8,175	(10,585)		14,327
220	000000	School School Lunch Federal	62,036	225,067	(151,427)		135,676
230	000000	School School Pre K Tuition	50,095	91,969	(44,769)		97,295
221	000000	School School Building Rental	76,515	2,264	(4,453)		74,326
231	000000	School Non-resident Tuition	56,474	20,221	0		76,695
261	000000	Fire Ambulance	52,966	372,067	(435,393)		(10,360)
267	267001	Board of Health BOH Immunization Clinic	10,971	3,257	(4,576)		9,652
268	268001	Selectmen Sale of Compost Bins	3,917	0	0	(3,917)	0
268	268002	Selectmen Sale of Firewood	25,745	2,790	(2,786)		25,749
		Total Revolving Funds	1,184,305	1,398,609	(1,257,934)	(3,917)	1,321,064
<b>OTHER SPECIAL REVENUE</b>							
209	209001	Selectmen Insurance Reimbursement	28,231	3,144	(9,026)		22,349
226	226001	Selectmen Municipal Waterways Improvement	140		(140)		0
228	000000	Conservation Conservation Filing Fees	37,791	2,165	(1,086)		38,870
260	260001	Police Gifts - Dare Program	6,653			(5,936)	717
260	260003	School Sawin Gift - School Support & Maint	3,883	15,000	(8,783)		10,100
260	260004	School Gift - Pine Hill	100		(100)		0
260	260005	School Gift - School SPED	1,254				1,254
260	260006	School Gift - Pine Hill Alan T Mudge Memorial	92		(92)		0
260	260008	Land Mgt Gifts - Tree Planting	2,001				2,001
260	260010	Council on Aging Gifts - Council on Aging	8,849		(553)		8,296
260	260011	Elder Housing Gifts - Elder Housing	2,985		(445)		2,540
260	260012	Elder Housing Gifts - Woodhaven Community Room	90				90
260	260013	Elder Housing Gift - Woodhaven Sign	1,350				1,350
260	260014	Library Saltonstall - Library	3,595	480	(167)		3,908
260	260015	Library Gifts - Library	2,158				2,158
260	260017	Conservation Gift - Trail System	2,232			(2,232)	0
260	260021	Selectmen Tax Aid Donation	0	4,070	(4,070)		0
260	260026	Police Gift - Local Drug Law Enforcement	0	6,400			6,400
260	260027	Conservation Conservation Trust Fund	30,872			272	31,144
260	260028	School Gift-Pine Hill	12		(12)		0
260	260029	Farm Pond Enforcement Order	1,775		(148)		1,627
260	260030	Police Community Gift	8,000	2,000	(9,696)		304
260	260031	Fire Community Gift	4,854	6,175	(5,265)		5,764
260	260033	Council on Aging Memory Café Grant	0	2,000			2,000
263	000000	Selectmen Affordable Housing Maintenance (Lelar	218	4,221	(3,666)		773
266	266001	Selectmen Comcast Cable Operations	5,156	266			5,422
		Total Other Special Revenue	152,291	45,921	(43,249)	(7,895)	147,068
<b>OTHER</b>							
238	000000	Conservation Peer Review	0	11,050	(11,050)		0
238	000000	ZBA Peer Review	5,328				5,328
904	904001	School Pine Hill Student Activity	2,038	3,817	(4,492)		1,363
905	951001	Police Firearms State Share	1,795				1,795
270	270002	Elder Housing Elder Housing Wait List	2,900	600			3,500
270	270003	Elder Housing Elder Housing Pendants	3,540	250	(125)		3,665
270	270004	Elder Housing Elder Housing Key Deposit	1,600	300	(300)		1,600
270	270005	Elder Housing Elder Housing Last Month's Rent	30,491	3,468	(2,142)		31,817
		Total Other	47,692	19,485	(18,109)	0	49,068
<b>Grand Total Special Revenue Funds</b>			<b>1,171,497</b>	<b>2,884,991</b>	<b>(2,463,588)</b>	<b>(16,148)</b>	<b>1,576,752</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
Trust Fund Activity  
Year ended June 30, 2022

			<b>Fund</b>					<b>Net</b>	
			<b>Balance</b>		<b>Investment</b>		<b>Audit</b>	<b>Transfers</b>	<b>Balance</b>
			<u><b>June 30, 2021</b></u>	<u><b>Receipts</b></u>	<u><b>Interest(Net)</b></u>	<u><b>Expenditures</b></u>	<u><b>Adjustments</b></u>	<u><b>In/(Out)</b></u>	<u><b>June 30, 2022</b></u>
<b>TRUST FUNDS</b>									
850 Cemetery	Perpetual Care	Non-expendable	225,664	1,150	-	-	300	-	227,114
TOTAL NON-EXPENDABLE TRUST FUNDS			225,664	1,150	-		300	-	227,114
800 Finance Committee	Stabilization Fund	Expendable	767,558		(13,930)				753,628
803 Finance Committee	Stabilization Fund Elder Housing	Expendable	52,767		(1,119)				51,648
860 Finance Committee	OPEB Liability Trust Fund	Expendable	1,580,167	100,000	(265,526)				1,414,641
860 Finance Committee	State Retirees Benefit Trust Fund	Expendable	766,796	200,000	(40,871)				925,925
801 Schools	SPED Stabilization	Expendable	109,939		(2,332)				107,607
850 Conservation	Conservation Fund	Expendable	15,768		(334)				15,434
802 Development	Land Acquisiton Fund	Expendable	46,455		(986)				45,469
804 Finance Committee	Capital Stabilization	Expendable		100,000	103				100,103
805 Collector	Elder & Disabled Tax Aid	Expendable	1,826	3,170	278			(3,300)	1,974
530 Cemetery	Perpetual Care	Expendable	109,847		(7,114)				102,733
860 Library		Expendable	279,570		(5,929)				273,641
TOTAL EXPENDABLE TRUST FUNDS			3,730,693	403,170	(337,760)	-	-	(3,300)	3,792,803

SHERBORN LIBRARY  
FY 2022 Endowment Report

	Beg %	Invested Market Value 6/30/2021	Unexpendable Original Amount	Expendable	FY22 Market Value Change	FY22 Additions	FY22 Disbursements	Invested Market Value 6/30/2022	Unexpendable Original Amount	Expendable	End %
Saltonstall Operating Fund	71.76%	\$1,758,895.94	\$251,000.00	\$1,507,895.94	(245,611.80)	\$200,000.00	(\$60,883.00)	\$1,652,401.14	\$251,000.00	\$1,401,401.14	73.28%
Saltonstall Capital Fund	1.45%	\$35,514.87	\$0.00	\$35,514.87	(4,548.36)	\$0.00	\$0.00	\$30,966.51	\$0.00	\$30,966.51	1.37%
Dowse Memorial Fund	2.36%	\$57,925.23	\$47,324.50	\$10,600.73	(7,418.44)	\$0.00	(\$1,209.00)	\$49,297.79	\$47,324.50	\$1,973.29	2.19%
Book Endowment Funds:											
Friends' Book Fund		\$0.00	\$9,522.75			\$0.00	\$0.00	\$0.00	\$9,522.75		
Babson Book Fund		\$0.00	\$10,000.00			\$0.00	\$0.00	\$0.00	\$10,000.00		
Total	6.12%	\$149,977.14	\$19,522.75	\$130,454.39	(19,207.44)	\$0.00	\$0.00	\$130,769.70	\$19,522.75	\$111,246.95	5.80%
Children's Endowment Funds:											
Weezie Fund and Weeks Estate Total	9.67%	\$237,148.57	\$130,000.00	\$107,148.57	(30,371.42)	\$0.00	\$0.00	\$206,777.15	\$130,000.00	\$76,777.15	9.17%
Pease Saltonstall Maintenance Fund	1.74%	\$42,617.84	\$0.00	\$42,617.84	(5,458.03)	\$0.00	\$0.00	\$37,159.81	\$0.00	\$37,159.81	1.65%
Landscape Endowment Fund	3.91%	\$95,906.91	\$6,250.00	\$89,656.91	(12,282.72)	\$0.00	\$0.00	\$83,624.19	\$6,250.00	\$77,374.19	3.71%
Dudley H & Sally S Willis Renovation Fund	2.99%	\$73,215.24	\$0.00	\$73,215.24	(9,376.61)	\$0.00	\$0.00	\$63,838.63	\$0.00	\$63,838.63	2.83%
TOTALS	100.00%	\$2,451,201.74	\$454,097.25	\$1,997,104.49	(196,366.82)	\$200,000.00	(\$62,092.00)	\$2,254,834.92	\$454,097.25	\$1,800,737.67	100.00%
USB Sub Account (Not at Risk)		\$157,755.43			156.75	\$80,195.00		\$238,107.18			
Funds in Town Treasury Custody											
Greenwood Fund	2.73%	\$7,620.98	\$0.00	\$7,620.98	(161.66)	\$0.00	\$0.00	\$7,459.32	\$0.00	\$7,459.32	3.49%
Richardson Fund	26.56%	\$74,253.14	\$10,000.00	\$64,253.14	(1,274.77)	\$0.00	\$0.00	\$72,978.37	\$10,000.00	\$62,978.37	29.44%
Week/Dowse Children's Fund	70.71%	\$197,696.12	\$50,000.00	\$147,696.12	(4,192.86)	\$0.00	\$0.00	\$193,503.26	\$50,000.00	\$143,503.26	67.08%
	100.00%	\$279,570.24	\$60,000.00	\$219,570.24	(5,629.29)	\$0.00	\$0.00	\$273,940.95	\$60,000.00	\$213,940.95	100.00%

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Capital Project Funds (400)**  
**Year ended June 30, 2022**

<b>DEPARTMENT/Purpose</b>	<b>Balance June 30, 2021</b>	<b>Budget Additions</b>	<b>Expenditures Incl Audit Adj</b>	<b>Balance June 30, 2022</b>
<b>SELECTMEN</b>				
ATM15A11 Woodland/Goulding Intersection	9,962			9,962
ATM18 A10 Selectmen's Dock	8,031			8,031
ATM20 A10 Town Buildings & Facilities	187,503	-	(187,503)	-
ATM21 A10 Town Buildings & Facilities	-	369,000	(182,021)	186,979
<b>TOTAL SELECTMEN</b>	<b>205,496</b>	<b>369,000</b>	<b>(369,524)</b>	<b>204,972</b>
<b>FIRE</b>				
ATM18 A10-2B Tender Water Supply Pumper	389		(389)	-
ATM19 A9a Breathing Support Equipment	155			155
ATM20 A10 Portable Radios	1,096			1,096
ATM21 Hose Replacement		37,096	(26,252)	10,844
<b>TOTAL FIRE</b>	<b>1,640</b>	<b>37,096</b>	<b>(26,641)</b>	<b>12,095</b>
<b>EDUCATION</b>				
ATM20 A10 PH School Improvements	16,000			16,000
<b>TOTAL EDUCATION</b>	<b>16,000</b>	<b>-</b>	<b>-</b>	<b>16,000</b>
<b>COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>				
ATM17 A10 CM&D Road Improvements	11,372		(11,372)	-
ATM19 A9d Tractor	576			576
ATM20 A10 Roadway Management	149,173		(149,173)	-
ATM20 A10 Stormwater	172,653		(82,667)	89,986
ATM20 A10 PH Access Road Engineering	12,395		(12,395)	-
ATM21 A10-4A Equipment - Toro Dingo		82,704	(78,902)	3,802
ATM21 A10-4B One Ton Truck		109,719		109,719
ATM21 A10-4C Roadway Management		457,451	(453,102)	4,349
ATM21 A10-5 Pine Hill Access Road & Campus Improv		1,611,735	(1,466,803)	144,932
<b>TOTAL COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>	<b>346,169</b>	<b>2,261,609</b>	<b>(2,254,414)</b>	<b>353,364</b>
<b>TRANSFER STATION</b>				
ATM14 A8 Transfer Station Paving	35,372			35,372
<b>TOTAL TRANSFER STATION</b>	<b>35,372</b>	<b>-</b>	<b>-</b>	<b>35,372</b>
<b>ELDER HOUSING</b>				
ATM12 A8-6 Woodhaven Renovatio	31,778			31,778
<b>TOTAL ELDER HOUSING</b>	<b>31,778</b>	<b>-</b>	<b>-</b>	<b>31,778</b>
<b>GRAND TOTAL CAPITAL PROJECTS</b>	<b>636,455</b>	<b>2,667,705</b>	<b>(2,650,579)</b>	<b>653,581</b>

**FINANCE DIRECTOR / ACCOUNTANT ANNUAL REPORT**  
**TOWN OF SHERBORN**  
**Capital Project Funds (020)**  
**Year ended June 30, 2022**

<b>DEPARTMENT/Purpose</b>	<b>Budget</b>	<b>Carry-Forward</b>	<b>Expended/ Transferred out</b>	<b>Encumbered 6/30/2022</b>
<b>ASSESSORS</b>				
ATM15 A9 Assessor Update GEO Database		10,000	(5,500)	(4,500)
<b>POLICE</b>				
ATM18 A18 Taser Control Devices		10,810	(6,390)	(4,420)
<b>FIRE</b>				
ATM12 A8 Fire Computer / Software Upgrade		203		(203)
ATM17 A10 Dry Hydrant Maintenance		13,793	(13,793)	0
ATM21 A10 Command Vehicle	45,000	0	(44,135)	(865)
<b>COMMUNITY MAINTENANCE &amp; DEVELOPMENT</b>				
ATM17 A10 Road Improvements		2,056	(2,056)	0
ATM19 A10 Tree Clean-Up		76,182	(55,600)	(20,582)
<b>CEMETERY</b>				
ATM20 A5 Cemetery Improvements		9,904	(1,000)	(8,904)
ATM21 A5 Cemetery Improvements	10,000			(10,000)
<b>LIBRARY</b>				
ATM17 A10 Library Roof Repair		190,750	(190,750)	0
<b>GRAND TOTAL GENERAL FUND CAPITAL ARTICLES</b>	<b>55,000</b>	<b>313,698</b>	<b>(319,224)</b>	<b>(49,474)</b>

# Report of the Treasurer

## Fiscal Year Ended June 30, 2022

	Cash	Investments	Total
Balance July 1, 2021	\$ 6,843,290.59	\$ 3,956,355.86	\$ 10,799,646.45
Receipts or additions	\$39,042,870.00		
Paid on warrants or reductions	\$38,194,720.00		
Balance June 30, 2022	\$ 7,659,927.98	\$ 4,019,794.33	\$ 11,679,722.31

<b>TRUST FUNDS</b>	<b>Stabilization Fund</b>	<b>SPED Stabilization Fund</b>	<b>Elder Housing Capital Stab. Fund</b>	<b>Cemetery Fund</b>	<b>Conservation Fund</b>	<b>Land Acquisition Fund</b>	<b>Elder and Disabled Tax aid</b>	<b>Library Trust Fund</b>	<b>OPEB Liability Trust Fund</b>	<b>Capital Stabilization Fund</b>	<b>TOTAL</b>
Balance July 1, 2021	\$ 767,559.23	\$ 109,938.61	\$ 52,767.14	\$ 335,511.03	\$ 15,768.35	\$ 46,454.54	\$ 1,826.00	\$ 279,570.24	\$ 2,346,960.72		<b>\$3,956,355.86</b>
changes	(13,931.23)	(2,331.65)	(1,119.09)	(5,663.97)	(324.44)	(985.26)	27.11	(5,929.29)	(6,407.15)	100,103.44	63,438.47
Balance June 30, 2022	\$ 753,628.00	\$ 107,606.96	\$ 51,648.05	\$ 329,847.06	\$ 15,443.91	\$ 45,469.28	\$ 1,853.11	\$ 273,640.95	\$ 2,340,553.57	\$ 100,103.44	<b>\$4,019,794.33</b>

### Debt Statement FY22

Equalized valuation (EQV) for Sherborn property as of January 1, 2020	\$1,380,482,500.00
Debt limit (5% of EQV)	\$69,024,125.00
Total Long Term Debt	\$7,690,000.00
Total short Term Debt	\$5,300,001.00
Total Outstanding Debt as of June 30, 2022	\$12,990,001.00
Authorized but not yet incurred	\$3,415,548.00
Net debt subject to the debt limit	\$16,405,549.00
Remaining borrowing capacity under the debt limit	\$52,618,576.00
Debt Service budget as percent of FY22 town-wide operating budget	5.00%

Respectfully submitted

Heidi Doyle  
Treasurer

## Assessors

**Purpose:** The assessment program of the Town of Sherborn is conducted in accordance with the guidelines, rules and regulations of the Massachusetts Department of Revenue, in order to develop equitable and uniform assessments for all property owners.

The staff operates under the direction of an appointed three-member Board of Assessors. Under Massachusetts General Laws, the Assessors must ensure that all properties are assessed and that no property is deliberately overvalued or undervalued. Every year the staff conducts market research and cyclical inspections in order to determine appropriate valuations and new growth. The Assessors apply mandatory interim year adjustments to values in addition to a recertification required by the statute which is conducted every fifth year. Lastly, the Board is responsible for making certain the staff provides citizens information on tax exemptions and assessing functions and, in general, good public relations.

### Happenings in 2022:

With the cooperation from other departments and the Select Board, the Fiscal Year 2023 tax rate (\$18.01) was set by the Assessors and approved by the Department of Revenue in December. At the 2022 Annual Town Meeting, residents voted to change the Board of Assessors from Elected to Appointed. The Assessors' website can be accessed through the department's section of the Town's website [www.sherbornma.org](http://www.sherbornma.org). The website contains the assessors' maps, valuation listings, publications, forms and information as well as tax relief requirements and applications.

The Assessors' office is located in room 102 on the first floor of the Town Hall. Office hours remain the same Monday – Thursday 8:00 a.m. – 12 noon. Year round (weather permitting) inspections are done in the field. Meetings are held in the office or virtual, with meeting dates and times posted monthly on the town calendar.

### Town Financial Summary:

	Fiscal Year 2022	Fiscal Year 2023
Valuations Real Property	\$1,378,332,371	\$1,547,816,407
Valuations Personal Property	\$ 44,569,860	\$ 48,534,980
Property Tax Levy	\$ 27,077,829	\$ 28,750,288
Estimated Receipts & Revenue	\$ 3,510,779	\$ 3,474,791
Total Amount All Sources	\$ 30,588,608	\$ 32,225,080
Tax Rate	\$19.03 per \$1,000 value	\$18.01 per \$1,000 value
Single Family Average bill / value	\$13,638.80 & 716,700	\$14,310.75 & 794,600

Respectfully submitted,

Board of Assessors

Director of Assessing Wendy Elassy and Administrative Assistant Amy Davidson



# Collector

Transactions made from January 1, 2022 through December 31, 2022.

<b><u>REAL ESTATE</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Taxes outstanding				
January 1, 2022	\$ -	\$12,729,382.81	\$ 0	\$ 0
Commitments	27,876,174.34	-	-	-
Payments	13,494,167.12	12,711,918.91	-	-
Abatements/Exemptions	883.88	23,531.89	-	-
Refunds	7,048.41	41,128.87	-	-
Tax Title	-	22,225.14	-	-
Deferred Taxes	-	12,835.74	-	-
<b>Taxes Outstanding December 31, 2022</b>	<b>\$ 14,388,171.75</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b><u>PERSONAL PROPERTY</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>	<b><u>PRIOR</u></b>
Taxes outstanding				
January 1, 2022	\$ 874,114.97	\$ 535,883.70	\$ ( 285.81)	\$ 0
Commitments		-	-	-
Payments	435,062.02	541,235.20	-	-
Abatements/Exemption	-	-	-	-
Refunds	-	5,351.50	285.31	-
<b>Taxes outstanding December 31, 2022</b>	<b>\$ 439,052.95</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

<b><u>MOTOR VEHICLE &amp; BOAT EXCISE</u></b>	<b><u>2022</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>	<b><u>2019</u></b>
Taxes outstanding				
January 1, 2022	\$ -	36,819.87	\$ 4,961.47	\$ 2,373.86
Commitments	954,264.29	6,229.49	-	-
Payments	910,795.99	39,250.17	3,436.94	480.94
Abatements/Exemptions	16,754.80	1,505.45	178.30	1,892.92
Refunds	10,347.57	1,729.34	-	-
<b>Taxes outstanding December 31, 2022</b>	<b>\$ 37,061.07</b>	<b>\$ 4,023.08</b>	<b>1,346.23</b>	<b>\$ 0</b>

## **NON-TAX REVENUE**

<b>Interest received for:</b>	Delinquent real estate, personal property, motor vehicle and boat excise taxes	\$ 29,772.14
<b>Payments received for:</b>	Issuing 132 Municipal Lien Certificates	3,300.00
	Generating copies of bills for tax agencies	338.00
	Demand, Warrant, Registry, Deputy and Boat Penalty Fees	15,478.00
	Other Department Collections	751,251.50
<b>Total Non-Tax Revenue</b>		<b>\$800,139.64</b>

<b><u>TAX AID DONATIONS (Article 31 ATM April 2000)</u></b>	<b>\$ 3,217.11</b>
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Respectfully submitted,

Pamela Dowse, Collector  
Tish Gogan, Assistant Collector

# PUBLIC SAFETY DEPARTMENT OF PUBLIC WORKS BUILDING DEPARTMENT

## Fire Rescue Department

As the Chief of the Sherborn Fire & Rescue Department, I am honored to provide our 2022 annual report. The Department experienced a busy year in 2022. We responded to 621 emergency calls, which is 17 more calls than 2021. The Department completed 178 fire inspections and issued 477 permits in 2022.

### Sherborn Fire & Rescue Department 2021 Statistics:

<b>Total Emergency Calls:</b>	<b>621</b>
Fire Responses	212
EMS Responses	280
Fire & EMS Responses	129
<b>Fires</b>	
• Building Fires	4
• Fires In Buildings (Appliances, Etc)	10
• Chimney Fires	3
• Brush Fires	19
• Vehicle/Other Fires	7
<b>Other Statistics</b>	
Rescues	4
Hazardous Materials	10
Fire Alarm Investigations	70
Carbon Monoxide Investigations	17
Motor Vehicle Crashes	80
Service Calls	59
<b>Property Loss Statistics</b>	
Property Losses from Fire (Estimate)	\$200,000
Property Saved from Fire (Estimate)	\$650,000
Inspections	178
Permits Issued	477

### Notable Incidents

The Department responded to several serious emergencies in Town. They include but are not limited to the following incidents:

- January 11<sup>th</sup>: A First alarm was struck for a report of smoke in a home with fire alarms sounding on Maple Street. Firefighters quickly found a fire on the 2<sup>nd</sup> floor and extinguished it with little damage to the property. This was caused due to sunlight beaming off of a mirror, which ignited a nearby object. First Alarm mutual aid companies were cancelled.
- January 12<sup>th</sup>: A First Alarm was struck for a report of a rail car on fire near Coolidge Street. Sherborn Firefighters spent almost (4) hours working the fire with help from Dover, Medway, Natick & Norfolk and an Ashland Engine for coverage. Mass Dept. of Fire Services responded with a rehab vehicle to help rotate Firefighters out of the cold weather.
- February 2<sup>nd</sup>: A general recall was struck for a report of a train vs. car on North Main Street. The vehicle involved was pushed several hundred feet down the

tracks. Firefighters worked to get the occupant to Ambulance 1 and then to a trauma center in Boston.

- March 14<sup>th</sup>: The Department quickly handled a ¾ acre brush fire on Coolidge Street.
- April 30<sup>th</sup>: A First alarm was struck for a brush fire on Brook Street that was threatening to spread to several area homes. The fire only consumed one acre, but the entire area was covered in downed trees and stacked logs. Sherborn Firefighters were able to keep the 20' +/- tall flames from spreading to any houses. Help was received from Ashland, Dover, Holliston & MA DCR District 14 at the fire. Natick covered Station 1. Sherborn PD assisted by monitoring neighboring properties for fire spread. This fire was called in by the fire tower in Sudbury.
- June 19<sup>th</sup>: A first alarm was struck for a report of smoke in the building at a home on Woodland Street. First arriving firefighters found a working fire. The majority of the fire was contained to an exterior wall. Firefighters overhauled the area both inside and outside the home to check for extension. Damage to the home was minimal.
- July 14<sup>th</sup>: The Department quickly handled a car fire at a home on Farm Road. The fire was impinging on a shed.
- July 16<sup>th</sup>: A first alarm was struck for an active building fire on Western Avenue. The fire started in a dumpster and spread to a garage. Help was received from Ashland, Dover, Holliston, Millis & Norfolk while Natick covered Station 1.
- October 18<sup>th</sup>: The department responded to a home on Harrington Ridge Road for a car fire. A lithium-ion battery in the vehicle was found to be on fire. Dover assisted at the scene with water supply.
- November 19<sup>th</sup>: A general recall was struck for a chimney fire at a home on Farm Road. All Sherborn fire companies responded along with an Engine from Ashland. Firefighters were able to extinguish the fire before it spread from the chimney.

The Department continues to work hand in hand with surrounding communities as well as with Fire District 14, of which 26 towns, including Sherborn, are members of. District 14 offers us the capability to ensure the response of a Dive Team, Technical Rescue, Communications, Fire Investigation or Incident Management Team if we need it. Some notable mutual aid incidents that we responded to this year include:

- March 15<sup>th</sup>: Chief Ward, Deputy Chief Buckler & Engine 3 responded mutual aid to Milford for a 3-alarm fire in an industrial building. The building was a total loss. Engine 3 helped supply water to the scene. Chiefs Ward & Buckler coordinated water supply for the incident.
- May 7<sup>th</sup>: Chief Ward & Engine 4 responded mutual aid to Dedham Street in Dover for a brush fire. We

were originally responding for station coverage but were then asked to go to the fire to assist.

- June 26<sup>th</sup>: Lieutenant Christensen and Engine 6 responded to Medfield at 1:06am and then again at 7:30am for a large brush fire on West Street. Sherborn Firefighters worked a total of (8) hours between both responses.
- July 27<sup>th</sup>: Lieutenant Buckler & Brush 1 responded to Milford for a large brush fire on Cedar Street.
- August 16<sup>th</sup>: Sherborn Firefighters responded to a large brush fire in Natick at our town-line on South Street. Sherborn C1, C2, C3, Brush 1, Engine 3, Engine 5 & Engine 6 all responded with (19) Firefighters. The fire was originally thought to be in both towns but was later determined to only be in Natick.
- August 19<sup>th</sup>: Chief Ward, Lieutenant Buckler & Brush 1 all responded to the City of Marlborough for a large brush fire as part of a predetermined response plan under the Massachusetts Fire Mobilization Program. The District 14-C Team consists of Ashland, Framingham, Holliston, Hopedale, Hopkinton, Milford & Sherborn. Chief Ward is the Assistant Team Leader.
- August 20<sup>th</sup>: Deputy Chief Buckler and our UTV responded back to Marlborough to assist with the same brush fire.
- August 21<sup>st</sup>: Deputy Chief Buckler & Brush 1 responded to the Rocky Woods in Medfield to assist with a large brush fire.
- August 22<sup>nd</sup>: Lieutenant Buckler & Brush 1 responded back to Medfield to assist with the same brush fire.
- October 12<sup>th</sup>: Lieutenant Barney, Lieutenant Buckler & Engine 3 responded to Sudbury for a 3-alarm fire in a storage building.

### Staffing

The Department continues to be a primarily on-call agency. The Fire Chief and a Fire Lieutenant are the only fulltime employees working for the Department. The remaining department staff consists of per diem & on-call Emergency Medical Technicians and on-call fire officers and firefighters. With the foundation of full-time staff during the day while many of our on-call members are at their full-time places of employment, and with per-diem staff for EMS, we continue to use cost-effective methods to adequately staff our emergency responses.

We are always looking for help! We invite any resident who is interested to be a Firefighter or EMT to contact us at (508)653-3270 or e-mail me directly at [zward@sherbornfire.com](mailto:zward@sherbornfire.com).

### Emergency Medical Services

The **EMS Division** is led by **EMS Coordinator Ari Winograd**, who is assisted by **Assistant EMS Coordinator Mike Anchan**. The EMS Division is responsible for overseeing our ambulance service, which includes all EMS responses and the training of our EMTs. Sherborn enjoys a professional, prompt EMS response at a fraction of the cost of other communities. This is done by staffing our ambulance with per-diem or part time

EMTs. In 2022, our ambulance averaged a response time of between 5 and 6 minutes from the time the Department was notified of a call, which is quite an accomplishment for a Town the size of Sherborn.

The EMS Division also manages all quality assurance for EMS calls. Every single response is carefully reviewed in order to ensure that we are providing the best possible service to those we serve.

### Community Risk Reduction

The **Fire Prevention Division** is under the direction of **Lieutenant Kristin Buckler**. This Division is responsible for conducting inspections and issuing permits, all in the interest of life safety. Some of these inspections include smoke & carbon monoxide detector inspections, annual stable inspections, annual business inspections, and pre-fire planning.

The **Public Education Division** is also headed up by **Lt. Kristin Buckler**. The Public Education Division is charged with providing fire safety and medical education to residents of the Town of Sherborn, with the goal of improving emergency preparedness. This is accomplished with fire safety classes at the Pine Hill Elementary School, free CPR & First Aid courses, voluntary home safety visits and social media outreach, amongst other initiatives. The Public Education Division also manages our Project Lifesaver program, which entails GPS bracelets on individuals who are a flight risk from their families. Sherborn Firefighters have rescued several people using this initiative over the years. For more information, please visit our website at [sherbornma.org](http://sherbornma.org).

We held our annual open house in October. Thirty-three Sherborn Firefighters were greeted by several hundred residents who stopped by to check out our station, apparatus and meet our Firefighters. The 2004 & 2018 Red Sox World Series trophies were on hand. A great time was had by all.

### Training

The **Training Division** is overseen by **Deputy Chief Josh Buckler**, who is responsible for all Department training.

As the duties of Firefighters and EMTs evolve, Sherborn Firefighters and EMTs are constantly training to answer the call. Training is held 3-4 times per month for both fire & EMS topics. EMTs are required to have 40 hours of continuing education every two years, and now that municipalities fall under OSHA, Firefighters have approximately 20 hours of mandatory training per year in areas such as respiratory protection, HAZMAT, and other topics.

Firefighters are initially required to achieve Firefighter I/II certification, which includes attending a five-month course that is held on weeknights and weekends at the Mass. Fire Academy in Stow. In 2022, we had two Firefighters, **Kyle Harmon and Diane Plotts**, complete Firefighter I/II training. Due to the dedication of our staff,

we currently have two members scheduled to complete the program in early 2023.

### Personnel

We were able to hire and train several new members: Probationary EMTs **Shane McBride, Paul O'Brien, Zaid Shah, Nicholas Valentino, Ben Weitzman**, and Probationary Firefighters **Noah Day** and **Kyle Harmon**. Welcome to our team!

Two members reached significant years-of-service milestones in 2022:

- EMS Coordinator Winograd: 10 years
- Firefighter Richard Murphy: 5 years

Thank you all for your continued dedication to the Department!

### Messages of Gratitude

The Department could not complete its mission without the support of the Town's leadership. We would like to thank the Select Board, Advisory Committee and Capital Budget Committee for their continued support. We would like to thank **Town Administrator Jeremy Marsette, Assistant Town Administrator Diane Moores** and **Jeanne Guthrie** for their continued support and assistance.

We would like to thank **Chief Tom Galvin** and the members of the **Sherborn Police Department**. Our jobs require us to work hand in hand with each other, and we do that very well due to the supreme professionalism of our Police. We look forward to working with the SPD for years to come.

We would like to thank **DPW Director Sean Killeen** and the members of the **Sherborn Department of Public Works**. The DPW is very supportive of this Department in many areas, but most certainly in the maintenance of our vehicles and our two fire stations. Their work is not unnoticed, and we appreciate the help.

We would like to thank our new partners in public safety, **Director Steve Hooke, Deputy Director Lauren Mielke, Operations Manager Kenny Terrill** and the dispatchers at the **Holbrook Regional Communications Center** for working with us through our transition to their dispatch center throughout 2022. We look forward to working with them in 2023.

Last but not least, we would like to thank **Building Inspector Chris Canney** and his staff for the regular support rendered to our organization. This includes working together on fire prevention matters, and responses to incidents that we are operating at.

I would like to thank all the members of the Sherborn Fire & Rescue Department for their commitment and dedication. Sherborn Fire & Rescue Department personnel make great sacrifices and consistently provide all hazards mitigating emergency services to the

community. I look forward to our continued success as an organization in the future.

**Call us if you need us. We are here for you!**

Respectfully submitted,

Zachary J. Ward, Fire Chief

## Police Department

2022 was a year of continued transition for the Sherborn Police Department. Staffing within the department and region remains a challenge. The department hired 4 officers in 2022 filling all the vacancies and bringing the department to its full complement of officers for the first time in years. In addition to filling the open patrol officer vacancies the community began the process to regionalize public safety dispatch services.

In late 2021, Chief Galvin and Fire Chief Ward joined a six-town regionalization study to investigate the merits of transitioning the town to a regional dispatch center. The study included Dover, Holliston, Medfield, Medway, Millis, and Sherborn. The study analyzed the public safety dispatch needs of each community, the current staffing levels, job functions, and cost structures to determine if combining all six communities or joining an already operational regional center was feasible. The report on the study was released to the communities in January of 2022 and recommended that the communities consider picking 1 of 3 existing regional emergency Communications Centers to join. Chiefs Galvin and Ward along with members of their public safety teams visited 2 of the 3 proposed centers, The Holbrook Regional Emergency Communications Center and The Southeastern Massachusetts Regional 911 District in Foxborough. The group did not visit the 3<sup>rd</sup> site, The Metacomet Emergency Communications Center in Norfolk as they did not have the capacity at the completion of the study. As a result of the visits the team unanimously approved a transition to the Holbrook Center. From the state-of-the-art facility, professional dispatch service, and nationally awarded leadership team it was an obvious choice. In February of 2022 the Select Board voted to sign a Memorandum of Agreement with the Town of Holbrook for dispatch services. The town through the dispatch center applied for a development grant through the State 911 Department and was awarded 2.7 million dollars to join the center. The Town will receive an entirely new public safety radio system, a fiber optic network connecting all town public safety facilities and the Pine Hill school. Both the Police and Fire Departments will receive technology upgrades inside their facilities and in their vehicles. The grant will also cover 100% of the community's annual payments to the Town of Holbrook for the first 3 years, 50% in year 4, and 25% in year 5. Dispatch Services are set to begin in early 2023.

In addition to hiring four police officers the department also added a nontraditional police K9.

**Officer West** - On October 30, 2022, Officer West, a Facility Dog serving the Town of Sherborn Police Department, arrived in Massachusetts with his assigned handler, Sergeant David Nulty. West was born, raised, and trained in California through a great organization, Guide Dogs of America/ Tender Loving Canines (GDA-TLC). Facility Dogs are task trained to provide intervention and therapy to various individuals within a specific community or population. Facility dogs work together with their handler to perform a variety of custom cues and behaviors which can help calm and comfort those suffering from traumatic or unfortunate circumstances. The Sherborn Police Department envisioned West would provide comfort and support to victims of crimes, children in education/learning facilities, the elderly population, those suffering from mental illness, individuals testifying in court, and anyone who would benefit from animal assisted therapy.

Prior to West's arrival, Sergeant Nulty completed a lengthy application and interview process in order to be considered as a recipient for a Facility Dog. Once accepted and approved, Sgt. Nulty attended training in Sylmar California for 14 Days. Sgt. Nulty trained and worked with multiple Service Dogs before finally being paired with West. Dog trainers at GDA-TLC hold an extremely high standard of training and look for specific behaviors and compatibility traits to ensure the dog and handler will succeed as a certified team. All GDA-TLC dogs are trained to Assistance Dogs International (ADI) standards for public access and Service Dog cues. GDA-TLC breeds, raises, and trains various types of dogs to include: Guide dogs for the visually impaired, service dogs for Veterans, Service Dogs for children with autism, and Service Dogs for facilities. Facility dogs alone are taught approximately 60 different cues throughout the course of their training.

West has received a warm welcome from all members of the Sherborn Community including the other departments serving the Town of Sherborn. West immediately became an integrated part of the Police Department and aided Officers during their everyday duties, particularly after responding to traumatic or stressful calls for service. Additionally, West began responding to the Pine Hill School on a regular basis and quickly became a popular asset to the academic community. West has been able to assist and comfort multiple students utilizing his trained behaviors. It has been clear, given the response by teachers and students, West has provided a positive presence when visiting classrooms and interacting with the students throughout the course of their day. Pine Hill School has even provided West with his own mailbox and dog mat for his visits. West has also visited Dover-Sherborn High School on several occasions and offered a friendly atmosphere during midterm week.

West continues to respond to calls for service and is always available to aid the Sherborn residents in various situations and circumstances. Sgt. Nulty and West continue to train and grow together as a team and have greatly enjoyed becoming such a positive part of the Sherborn Community.

The department would like to thank GDA/TLC for providing West to the community at no cost.



**Jail Diversion Program** - The HHS Co-Response Jail Diversion Program (CR-JDP) was launched in 2015 and pairs specially trained Master Level Crisis Clinicians from Advocates Inc. with police officers at the Holliston, Hopkinton, and Sherborn (HHS) Police Departments. The embedded clinician responds to calls for service and 911 calls with patrol officers providing immediate on-scene de-escalation, crisis stabilization, assessment/evaluation, and referrals for individuals in crisis. The primary goal of the HHS CR-JDP is to re-direct individuals committing non-violent offences out of the criminal justice system and into more appropriate community based behavioral health services. When a CR-JDP clinician is not on duty, the Advocates Psychiatric Emergency Services (PES) team supports the CR-JDP clinician to ensure timely access for the participating police agencies 24/7.

In 2022, 168 Individuals were referred to the HHS CR-JDP program by police officers. 24 Individuals with behavioral health conditions were diverted from arrest by HHS police officers and CR-JDP clinicians. On average, 75% of individuals presenting with criminal behavior are diverted from arrest and into appropriate treatment. Individuals who are not able to be diverted (more serious crimes/mandatory arrests) also receive support, resources, and referrals from the clinician while in police custody. Specific examples of call types we have utilized the CR-JDP clinician for here in Sherborn are family problems, well-being checks, elder, substance abuse and juvenile issues just to name a few. In addition to responding to calls for service with our Officers, CR-JDP clinicians also offer monthly Mental Health First Aid (MHFA) trainings. MHFA is an 8-hour evidence-based curriculum that can help officers better serve those in their community who may be experiencing a mental health or substance use crisis.

While coverage is still currently offered, the Advocates HHS Jail Diversion Program is currently without a full-time CR-JDP Clinician. This has affected the number of JDP Interventions, Arrest Diversions, and Emergency

Department Diversions during 2022. The Advocates Co-Response Jail Diversion leadership team is working diligently to hire a full-time clinician for the HHS program.

**Investigations** - During 2022, the Investigations Unit investigated, 2 separate reports of sexual assault and rape, one case is ongoing with possible criminal charges pending. An on-going family dispute with claims of embezzlement and larceny over \$1200 which the investigation determined were unfounded. An investigation into a domestic and sexual assault. Reports of dissemination of child pornography involving the exploitation of minors, the investigation determined the suspects reside overseas. An investigation into criminal harassment, stalking and breaking and entering. Verbal online threats concerning the Dover/Sherborn Middle school, the investigation, which involved a collaboration with numerous private companies and several federal and foreign law enforcement agencies and identified a suspect residing out of the country, foreign authorities took over the investigation and quelled any concern of the threats being carried out.

The investigation unit also investigated reports of mail theft and a large-scale gift card scam of a senior citizen, which involved collaborating with seven private companies to determine who redeemed the gift cards, what was purchased, as well as possible locations of any suspects. A suspected motor vehicle theft which the investigation located the vehicle and determined it was not stolen. Various identify theft reports. Follow-up investigation in the November 2021 carjacking which led to the arrest of the carjacking suspects. The investigation and prosecution led to suspects taking a plea deal which carries upwards of 5 years in prison. The investigation Unit also investigated reports of missing persons, which thorough investigations led to the individuals being located. Investigation into domestic assault & battery on a pregnant person which led to the arrest of the suspect. Criminal harassment, stalking, threat to bomb/hijack a public event, incident reported late in 2021 but the substantial amount investigation continued into 2022 and involved collaboration with numerous state and federal agencies which led to the identification, arrest, and extradition of the suspect. Suspect plead guilty and was sentenced to prison. The investigation Unit also took part in significant trial preparation for a multi-day criminal trial at Superior Court for the 2018 Walgreen's armed robbery, which resulted in the defendant being found guilty on all counts and sentenced to over 50 years in State Prison.

On top of investigating cases, the Investigation Unit for most of the year was involved in the scheduling of court appearances for SPD Officers, the production of evidence discovery requests by the courts, and acting as the liaison between the courts and the department. The investigation Unit also oversees and manages the drug drop off box located in the lobby of the police station, as well as manages both the evidence and drug rooms. The investigation Unit also oversaw the operation of the Breath Test Machine located in the booking room and

acted as Field Training Officer for several new officers to the department.

2022 also marked significant changes for the Investigation Unit at SPD. Longtime Detective James Godinho was promoted to the rank of Sergeant in April. Interviews were held between existing Officers to determine the next Detective. Officer Andrew Richard was selected to succeed Sgt. Godinho as Detective. Detective Richard started working as the Detective in May, attending trainings, including a 10-day Detective training, where he received trainings on death investigation, digital evidence, and search warrants. As well as training on breaking & entering evidence recovery and latent fingerprinting. On top of his responsibilities as Sergeant, Sgt. Godinho continues to offer his knowledge and experience to Detective Richard to assist him in his new role.

#### **Police Department Summary of Activities:**

Total Log Entries:	15,648
Motor Vehicle Crashes:	177
Motor Vehicle Stop	3,483
Traffic Enforcement	4,232
	(\$71,965)
Erratic Operation	124
Parking Complaint	40
Criminal Complaint / Arrest	346
911 Call	157
Carjacking	3
Burglary	9
Larceny	36
Animal Complaint	231

**Lieutenant David Bento** - Lt. David Bento retired from the department in August of 2022. During his career, Lt. Bento served the community in a variety of ways. He began his career as special police officer in 1989 before attending the fulltime police academy in 1993. Lt. Bento graduated the police academy in March of 1993 and was awarded the "Top Gun" award as the most proficient student officer with a firearm. Lt. Bento became a DARE officer teaching and interacting with students at the Pine Hill School. Lt. Bento had a passion for traffic enforcement could often be found on the departments motorcycle enforcing traffic laws. Lt. Bento transitioned his passion for traffic enforcement from passenger vehicle enforcement to commercial motor vehicle enforcement, enforcing commercial motor carrier laws in response to the high volume of truck traffic in town. He served the department in many roles to list including, a sexual assault investigator, firearms and use of force instructor, sergeant, the departments executive officer after becoming the first officer promoted to the rank of lieutenant in the history of the department and responded to every imaginable call throughout his career. Lt. Bento served as the interim police chief before his retirement in 2020-21. The Sherborn Police Department and the residents of Sherborn owe David Bento a debt of gratitude for his years of service and sacrifice to the community.



Sherborn continues to be a community where citizens and police work together to ensure a safe and friendly environment for both residents and visitors. On behalf of the Sherborn Police Department, I would like to thank all citizens for their assistance and cooperation during the year and encourage their continued commitment to assist the Police Department in crime prevention and safety.

**Dial 911 to save a life, to report a fire, to report a crime or any other emergency.**

Respectfully submitted,

Thomas Galvin, Chief of Police

## Department of Public Works

During the summer of 2022, West Goulding from route 27 to the Woodland Street junction and Woodland Street from route 27 to the junction with Apple Street were rebuilt. The significant cost of the needed road rebuild illustrates the value of the thorough roadway assessment done in 2020 resulting in a long-term road maintenance plan. The second half of Bullard Street was chip sealed, completing work initiated several years ago. North Main Street was also chip sealed and a new turning lane for safety was painted at the intersection of Lake Street.

Throughout the year, the Crew filled many potholes based on observations working around town and resident notifications through the Town's website. Just before the kids went back to school, all roads got fresh line painting with some additional safety hash marking at challenging intersections.

In collaboration with the Planning Board, several smaller complete streets projects identified in the 2017 prioritization plan were chosen and tackled. These included building a sidewalk along Sanger Street to connect the Town Campus with residents walking along route 27 and improving several crosswalks.

Throughout 2022 approximately 100 dead trees were taken down as part of the continued process to chip away at the list of 500 dead trees initiated in 2017 and added on to as time takes its toll. Our Tree Warden had been on alert for the Emerald Ash Borer since neighboring Natick had to take down several trees in 2020. Sadly, the invasive beetle was discovered on Cider Hill necessitating removal of 30 infected trees.

In spring, all roads were swept, and sweepings continued regularly to increase safety for vehicles, recreation cyclists, runners and walkers. Frequent sweeping also assists with mandated phosphorus reduction in the MS4 Stormwater permit area to protect the Charles River Watershed.

In April and throughout the year, DPW supported the #SherbornPicksUp volunteers picking up roadside litter with supplies, pick up of bagged trash, and installation and removal at the Town split of the artistic #LitterLetters to raise awareness. In the fall crew cleaned fallen leaves

from around all town buildings, school and recreation facilities. DPW crew maintained Jameson Baseball fields throughout the competition season and assisted with preparing Farm Pond for the summer swimming season.

We assisted the Conservation Commission with an emergency Beaver Dam mitigation at East Goulding Street to alleviate flooding of the Sewall Brook culvert. As well as mowing and land maintenance work of town conservation properties like Hidden Meadow, Barber Reservation, Schoolhouse and Leland Fields. The crew worked with the Town Forest Committee to support good forestry management practices and improve the trailhead access at North Main Street.

As part of a bigger Town Campus improvement plan, a beautiful new Maple tree was planted in the island between the Library and Town Hall. Several other plantings were installed as part of landscaping plans to make the Town Campus a welcoming space for all to enjoy. Inside Town Hall the old conference room divider, which frequently fell off track and required the assistance of several crew to open and close, was finally replaced with an electric partition that can safely open and close at the touch of a button. The Council on Aging was moved to the second floor providing a welcoming space for residents to connect with services and staff, especially as in-person Lifetime Learning classes were once again able to utilize the second-floor conference rooms.

The Land Use offices: Board of Health, Planning, Conservation Commission and Building Department were relocated to the ground floor of Town Hall. This change provided a larger space for staff to work and access from the rear building entrance. The move was also necessary to alleviate the weight stress on the building from the large amount of Land Use documentation. A new central file system project was begun at the end of the year to help prepare for eventual document digitization.

Respectfully submitted,

Sean Killeen  
Director of Public Works/Facilities Manager

## Public Safety Committee

The Sherborn Public Safety Committee (PSC) was created to consolidate other committees which had duplicate roles with issues involving public safety items for the town. The PSC offers recommendations and support for those responsible with providing safety for our community including the Sherborn Select Board.

Fortunately, the year 2022 continued with a downward trend throughout the country from the covid pandemic and those affected by variants of the virus. We must, however, continue to remain vigilant with frequent hand-washing, disinfecting surfaces and remaining home isolating when symptoms occur.

The main topic of discussion during 2022 was transferring the Emergency 9-1-1 Dispatch for Sherborn to the Holbrook Regional Emergency Communications Center. The move included an upgrade to the radio receiver and transmitter equipment in town as well as all new mobile and portable radios for police, fire/rescue and public works. Public Safety officials in Sherborn have full confidence with the operation of the new dispatch arrangement and improved communication capabilities for the town. The new dispatch is scheduled to take effect on January 3, 2023.

Other topics discussed during 2022 included an update on the installation of RxR gates for the Main St crossing due to the expected speed increase of the freight trains along the rail line as well as recent accidents involving trains and motor vehicles. The Committee also reviewed the round-about proposal planned for the dangerous Washington St./Maple St. intersection. The Committee also discussed providing additional street lighting along Main St. in the Downtown area from Powder House Lane to the railroad tracks to improve safety for those patronizing the local business after dark as well as those crossing Main St. to attend nighttime events at the playground and tennis courts.

Respectfully submitted

Mark W. Roche  
Public Safety Committee Chairperson

## Building Department

### 2022 Permits

Type of Permit	Total
Single Family	6
Multi Family	0
New Commercial	2
Additions	11
Renovation/Remodel	88
Demolition	5
Roof, Siding,	32
Window, Door	39
Foundation Only	2
Sprinkler	1
Insulation	58
Shed/Accessory	6
Woodstove	7
Pool	3
Solar	30
Tents	13
Deck/Porch	17
Retaining Walls	2
Cellular	7
Trench	36
Other	2
Total permits	367

Total Value of Permitted Work: \$ 20,057,017.05

Total Building Permit Fees Collected: \$ 216,456.10

Electrical Permits	217
Value of Electrical Work	\$ 1,955,707.60
Electrical Fees Collected	\$ 28,966.00

Plumbing Permits	\$ 97
Value of Plumbing Work	\$ 495,254.00
Plumbing Permit Fees	\$ 9,420.00

Gas Permits Issues	68
Value of Gas Work	\$ 190,718.00
Gas Permit Fees	\$ 5,900.00

Sheet Metal Permits Issued	28
Value of Sheet Metal Work	\$ 535,978.00
Sheet Metal Permit Fees	\$ 2,816.00

Total Value of all Permit Work \$23,234,674.65

Total Building Department Fees \$ 263,558.10



# HEALTH, HUMAN SERVICES AND RECREATION

## Board of Health

**Mission Statement** - The Mission of the Sherborn Board of Health (BOH) is to assess and address the needs of the Sherborn community in order to improve and protect the health and safety of its residents. The BOH develops, maintains, and advocates for programs aimed at ensuring a safe environment, reducing known health risks, and applying known preventive health measures. This entails working to ensure compliance with Town and State health regulations. Recognizing the distinctiveness of the Town's local reliance on groundwater, the Board may, with careful consideration and objectivity, use current scientific information to enact or revise local regulations in the best interest of public health.

### Applications / Permits Issued

Disposal Works Construction (new construction)	7
Disposal Works Construction (replacement)	29
Septic Tank / Distribution Box / Piping replacement only	6
Septic Replacement to previously approved plan	7
Well Replacement / Deepening	8
New / Additional Wells	5
Soil Testing Applications	39
Variance Hearings held	27
Building Applications reviewed	68
Preliminary Building Applications Reviewed	3
Recreational Day Camps for Children	1
Disposal Works Installer Permits	22
Septage Handler Permits	13
Food Establishment Permits (including temporary)	36
Tobacco/Nicotine Delivery Sales Permits	2
Ice Cream Manufacturing Permits	1
Catering Permits	1

**Communicable Diseases** - All contagious diseases and animal bites must be reported to the Administrator of the Board of Health. Some common diseases that must be reported include influenza, mumps, whooping cough (pertussis), Lyme disease, and hepatitis.

In 2022, confirmed cases of the following communicable diseases were reported: Group B streptococcus: 1; Human Granulocytic Anaplasmosis: 1; Influenza: 12; Novel Coronavirus: 417; Salmonellosis: 1; Viral Meningitis (aseptic): 1.

**Emergency Preparedness / Bioterrorism** - Sherborn is a member of Massachusetts Department of Public Health Emergency Preparedness Region 4AB, which includes 60 towns in eastern Massachusetts. Region 4AB participates in the "Metro Regional Preparedness Coalition" that includes hospitals, EMS, long-term care facilities, community health centers, as well as public health, with the hope that working together now will benefit all in the event of an emergency. While the Board of Health Administrator participates in regional meetings and typically attends in-person educational and training

opportunities and exercises throughout the year related to emergency preparedness provided by the Region, the DPH, MEMA/FEMA, and others, most meetings in 2022 were again held virtually. The Administrator also continues to participate in bi-monthly webinars related to COVID-19 and other health-related topics held by the Massachusetts Department of Public Health, and she attends bi-monthly MAVEN (Massachusetts Virtual Epidemiologic Network) webinars regarding COVID-19 and other infectious diseases. The most updated information regarding is reviewed, clarifications of updated or complicated practices provided, and questions are answered by DPH personnel and State epidemiologists on these webinars.

As required by the Department of Public Health Emergency Preparedness program, the Administrator has continued her certifications in emergency preparedness, and is certified in: IS-00700 (National Incident Management System, an Introduction), IS-00100 (Introduction to the Incident Command System, IS-00200 (ICS for Single Resources and Initial Action Incidents), IS-00300 (Intermediate ICS for Expanding Incidents), IS-00324a (Community Hurricane Preparedness). She has also completed the American Red Cross community shelter team course (both shelter operations and shelter simulation), and the Centers for Disease Control and Prevention "Emergency Use Authorization" course.

**Grant Funding** - Homeland Security grant funding from the Centers for Disease Control and Prevention, administered through Cambridge Health Alliance for Region 4AB of the MDPH Emergency Preparedness Program, is mainly directed toward regional trainings, exercises, and regional purchases rather than direct funding provided to individual towns. In order to be eligible to benefit from this grant, the town must actively participate in the Region and meet specific "deliverables" set forth by the CDC and DPH. Sherborn continues to be in compliance with all of the deliverables, and has received benefit from this funding. In 2022, the funding paid all costs for the Administrator's iPhone which allows her to meet the 24/7 availability deliverable, resulting in continued eligibility for future grants.

The Massachusetts Department of Public Health provided a total of 1,260 iHealth rapid, at-home COVID-19 Antigen test kits (2,520 tests) to the Board and they were made available to residents. Face masks (both surgical-style and KN-95) for both adults and children were also offered to residents by our office.

**Flu Clinics** - In 2022, the Board of Health continued to offer a scaled-back flu clinic for adults and senior citizens only. This is due to new State requirements and the inability of the small Board of Health staff to meet those requirements while also meeting all other job duties. It is hoped that we will be again able to provide influenza vaccinations to children in the future.

A total of 40 adults were successfully vaccinated against influenza on September 29, 2022 and October 3, 2022 at clinics held in the Board of Health office. The Board is required by the DPH to offer at least one flu clinic each year to test the Board of Health "Emergency Dispensing Plan". We thank resident Michelle Covell, RN, a member of Sherborn's Medical Reserve Corps, who donated her time to vaccinate residents on both clinic days.

Paperwork has been submitted to both Medicare and private insurance companies for reimbursement for the purchased vaccine and administration costs for both the purchased and state-provided vaccine. We will receive reimbursements for the 2022 clinic during calendar year 2023, and it will go into the Board of Health Revolving Fund for any future clinics or other vaccinations that might be necessary due to various types of emergencies. A total of \$1,936.08 was received in insurance reimbursements for the 2021 clinics.

**Medical Reserve Corps (MRC)** - The Sherborn Medical Reserve Corps falls under the umbrella of the Department of Public Health Region 4A Medical Reserve Corps and MA Responds, which offers training in various aspects of emergency response on a regular basis throughout the region. Sherborn currently has a small group of active members, and new volunteers are always welcomed. In order to properly staff a 24-hour *emergency* dispensing site during a worst-case scenario, Sherborn would need a total of 65-70 volunteers, and we are currently well below that number. "Just-in-Time" volunteers (those who show up offering to help during an emergency) are not accepted, as they do not have the training or credentialing required. A medical background is not required, as there are many non-medical positions that need to be staffed. PLEASE CONSIDER VOLUNTEERING ON THE SHERBORN MEDICAL RESERVE CORPS. Please visit the MA Responds website ( <https://maresponds.org/> ) for more information, or to complete an application to join. All volunteers are able to choose when and where they volunteer but will be offered opportunities to help out in other towns and regions in addition to Sherborn.

**Public Health Initiatives** - The Board of Health is proud to announce that a sharps disposal kiosk has been installed in the Police Station. It was activated early in 2022! Please note that all needles shall be in a 1-quart container specifically designed for needles/sharps, a metal coffee can, or a heavy plastic laundry detergent container with the top cover taped tightly closed before placing in the disposal kiosk. Do not use cardboard or paper bags as disposal containers, and do not dispose of loose needles, sharps or syringes.

**DO NOT USE THE KIOSK IF THE RED LIGHT IS BLINKING. THIS INDICATES THE UNIT IS FULL. PLEASE NOTIFY THE BOARD OF HEALTH AT 508-651-7852.**

**Inspector of Animals** - The Inspector of Animals Kimberly L. Morrow reported that state animal inspections are ongoing. Inspections were conducted for

the Select Board's Office for licensing purposes. There were seven (7) animals quarantined for 10 days due to bites on humans and/or animals reported in 2022. Three (3) animals were quarantined for a bite of unknown origin. Two (2) complaints were reported and/or investigated. Ms. Morrow worked with several out-of-town animal inspectors when bites occurred in Sherborn but the animal lived outside of town.

Any animal bite or scratch breaking the skin should be reported to the Board of Health or Animal Inspector by leaving a message for Ms. Morrow at the Sherborn Police Station.

**Mosquito Control** - The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 44 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to reduce mosquito habitat around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a larval mosquito source (i.e., water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. A popular program for CMMCP is a source reduction program, i.e., tire recycling. Used tire casings are a preferred habitat for several species of human-biting mosquitoes, species that also carry disease. CMMCP has implemented a program to be offered in several variations to remove these habitats from the environment. This program was recognized in 2014 by the Commonwealth of Massachusetts with a "Citation for Outstanding Performance" and by EPA Region 1, with an "Environmental Merit Award".

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found, and source reduction or wetland restoration is not feasible. We have an extensive database of known larval habitats, and we encourage the public to notify us of any areas they suspect could harbor mosquito larvae. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms.

Our goal is to handle all mosquito problems with ditch maintenance, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with GPS guided pick-up trucks mounted with computer-controlled, GPS-tracked ultra-low volume (ULV) sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated by request of town residents, local or state officials. A phone notification system has been installed to announce potential spray areas for member communities on their scheduled evening, and this information is listed on our website.

The Project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes in that area and these collections are sent in to the Mass. Dept. of Public Health for virus testing.

We operate a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at [www.cmmcp.org](http://www.cmmcp.org) which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website.

Timothy Deschamps, Executive Director  
Timothy E. McGlinchy, Director of Operations

**Food Service Inspections** - 2022 Food/Camp Inspector duties carried out consisted of enforcement & interpretation of the following:

- [105 CMR 430.00: MINIMUM STANDARDS FOR RECREATIONAL CAMPS FOR CHILDREN](#) State sanitary code chapter IV,
- [105 CMR 590.000 STATE SANITARY CODE MERGED WITH THE FDA 2013 FOOD CODE](#)
- [PUBLIC HEALTH NUISANCE LAW \(MGL\) Ch 111 s122](#)

- Mass. General Laws c.270 § 6 - [Prohibition of Sale or provision of tobacco product to person under 21 years of age](#)

The food/camp inspector, Thomas Curran, conducted routine sanitary inspections of licensed camp & food establishments in addition to tobacco control enforcement. He also participated in regular collaborative discussions with board members and staff while regularly attending board of health meetings. The food/camp inspector inspected and responded to complaints regarding the town's sole licensed recreational camp for children for the 2022 season. The food inspector communicated the importance of maintaining an employee health policy to licensed food establishments to prevent pathogens that are transmissible through food from infecting the public. This was particularly relevant when responding to a confirmed report of foodborne illness at a local establishment. The food/camp inspector also responded to instances of imminent health hazards including two sprinkler pipe bursts, an incidence of smoke in a food establishment, insect and rodent infestations, and air quality concerns, involving permitted establishments in the community. In addition to these, the food & camp inspector conducted multiple food establishment plan reviews and health permit application renewal assessments.

**Septic Systems, Wells & Community Health** - Mark Oram R.S., C.H.O., M.P.H., Health Agent, reviewed many septic systems and well proposals as well as their construction in 2022. Building additions were also reviewed to determine the adequacy of the current septic system to accommodate the proposed addition. Investigations were conducted concerning failed septic systems, repair wells, and other public and environmental concerns. Many questions and concerns were addressed for people interested in the purchase of real estate and questions related to the repair of a failed septic system. Prospective buyers generate many calls regarding potential additions and the status of Title 5 inspection reports. Water quality questions concerning PFAS in water supplies and private wells and questions on blooms at Farm Pond were received and reviewed with inquiring residents. The State Department of Public Health assisted with harmful algae blooms. Conferences with engineers and installers prior to construction of both new and repair/replacement/alteration septic systems are a routine measure that continues to take place to assure seamless construction of the septic system. Due to the continuation of COVID-19, procedures were kept in place with respect to inside inspections including inside inspections of dwellings for properties that were under review for certifications of compliance for septic system replacements. Repair/replacement wells and required analysis testing for these wells often require additional reviews with the applicants as it relates to the water test results and the Board's regulations for both quality and quantity. Well replacements are increasing for property transfers and new construction that generated an additional layer of work with questions from both buyers and sellers. The Board of Health allows for the Agent to

provide emergency well approvals for homeowners who may be without water and to assist on various measures that can be taken while with a limited water supply. Due to the drought during the summer, emergency well approvals were needed. This past year involved regulation review and changes, and this process is to continue with assistance provided to the Board of Health in these changes.

Mr. Oram thanks the members of the Board of Health for their support and expertise, and the department staff including Ellen Hartnett, the BOH Administrator, and Jean Greco, Administrative Assistant in the Board of Health office, for their organization and assistance. Our office went through a location change and their help through this process was needed and appreciated.

**Natick Visiting Nurse Association** - The Natick Walpole VNA is a nonprofit, community based, Medicare-certified home health agency serving 42 Massachusetts communities including Sherborn. The agency provides home health services including nursing, therapy, home care aide, social work, nurse practitioner services, maternal and child health care, pediatric care, telehealth, and public and community health programs and services.

Our public health nurse specialists are Alyssa Kaiser, RN, Quadriqua Brooks, RN, and Jennifer Baldner, RN. Their primary roles are to provide public health services including communicable disease follow up, immunization assistance, and public education programs and services.

In 2022 the Natick Walpole VNA provided Sherborn residents services in the following categories:

**Communicable Disease Services:** working with the Massachusetts Department of Health and their MAVEN system we provide case finding, education, and the provision of follow-up care consistent with, and in collaboration with the department. In 2022 we continued to assist the town in the tracing, tracking, follow-up, and education related to COVID 19. This ended in the final quarter of the year.

**Home Care:** This service included traditional physician-ordered home care visits and home assessments for elders and residents who might need information to access services. Services could include telehealth services. Residents who need information on community-based services can call the agency any time for guidance. We also provided traditional home health care services to Sherborn residents that were reimbursed by Medicare and various commercial insurances.

**COVID Vaccines Provided to the Sherborn Homebound Population:** The town obtained vaccine from DPH, and our nurses provided immunization to residents who were determined to be homebound.

**Senior Health Assessment and Education Clinics:** These programs are coordinated in conjunction with the Council on Aging. They provide various health

assessment activities and counseling. These programs are developed and led by our public health specialist nurse.

**Maternal Child Health Services:** This service provides visits which promote the health and stability of families during pregnancy and after the birth of a child. We employ a team of maternal child nurse specialists certified in lactation who provide assessment, teaching, and support through home visits. These visits are reimbursed by various commercial insurances.

Respectfully submitted,

SHERBORN BOARD OF HEALTH  
Matthew Vitale, M.D., Chair

## Sherborn Library

The Library entered 2022 determined to reopen the renovated and expanded building, which has been under construction since January 2017. Unfortunately ongoing construction delays and the need to replace all of the ductwork in the older part of the building constructed in 1971 has pushed the planned reopening into early 2023. A partial Certificate of Occupancy was issued in late December and move in activities began in mid-January 2023.

**Library Director** - After 34 years as the Sherborn Library Director, Elizabeth Johnston retired on December 2, 2022. Elizabeth has been the heart and soul of the Sherborn Library and will be greatly missed. As Director, Elizabeth worked tirelessly to ensure the town has a beautiful and inspiring building and has supported staff and Trustees to provide the highest standard of programming and services throughout her tenure. Her continued work and incredible planning have transformed our town and her efforts to unite and inspire will affect generations to come.

One of Elizabeth's many accomplishments was recruiting and developing Library staff, including mentoring Liz Anderson, who has been Assistant Director of the Sherborn Library since 2017. Liz was appointed as the new Library Director on January 17, 2023. Library Trustee Erin Carroll lead a Directors Search Sub-Committee of Trustees and upon Elizabeth's retirement announcement in October, began a professional search process and Liz was clearly the most qualified candidate. Liz's capabilities and the continuity she brings will lead the Library forward to its reopening and reintroduction to the community in 2023. Chris Lam, who has previous experience as Sherborn's Interim Assistant Director/Public Services, will step into Liz's former role. Her experience and dedication will prove essential during the Library's transition to the new Library.

**Library Reopening Delays** - The reopening, unfortunately, was again not to be in 2022. A significant project setback identified in 2021 centered on the ductwork in the attic crawlspace of the original building



that was apparently damaged by a subcontractor, exposing trace asbestos fibers in the sealant that adheres the ductwork segments. The ducts were not slated to be removed in the original project scope. Following third party testing, it was reported that all the fiberglass ductwork was contaminated and, due to the nature of the ductwork material, the ductwork could not be cleaned effectively and needed to be replaced. A vote was taken by all officials involved to remove and replace the ducts. Hiring contractors to remove the ductwork and then fabricate and install new ductwork was impacted by a post-pandemic increase in demand for construction services as well as supply chain delays. Throughout the spring, summer and fall months, the original ductwork was removed, along with all carpeting and other materials that had been contaminated and then the building was completely cleaned and the new ductwork was installed.

**Ongoing Litigation** - Since October 2020, the library construction project has been in litigation. In 2021, the Board of Library Trustees issued notices to the performance bond surety which has undertaken completion of the project, demanding indemnification of all damages arising from the ductwork damage, including the cost to replace the ductwork. It also issued a Construction Change Directive (CCD) to the completion contractor hired by the surety to complete the project, directing the contractor to remove and replace the ductwork in the original library building. However, the surety refused to proceed with the work and denied any responsibility for the damage and repair. Thus, the Town had to find separate contractors to remove the ductwork and install new ductwork. The complaints filed are public documents that can be found here <https://www.sherbornma.org/library/pages/library-construction-public-legal-document-repository> for Middlesex County Superior Court Docket Number: 2081CV02664. During 2021, the Town filed new claims against the original contractor, the surety and the completion contractor, including claims that such parties have engaged in unfair and deceptive acts or practices in violation of chapter 93A of Massachusetts law by, among other things, denying responsibility for damage to the fiberglass ductwork in the library building. These claims are discussed in letters from the Town's legal counsel, which can be accessed at the following link: <https://www.sherbornma.org/library/pages/library-construction-public-legal-document-repository>

Because of the ongoing litigation, we are required to keep certain information related to the litigation confidential. The Sherborn Select Board continues to actively pursue the Town's rights in the litigation and is pursuing compensation for the Town for costs related to delays and other damages. Conducting the project under litigation has often resulted in additional delays in completing the project.

**Project Costs and Library Funding** - The Owner's Project Manager's estimated project cost in December 2022 was \$14,623,596 including \$1,298,819 for the ductwork abatement and replacement, which was not part

of the original project scope. The estimated project cost does not include the cost recovery from litigation and assessment of liquidated damages. The budget sources for the project are: \$3.6 million from the state, \$4.4 million in private donations, and an estimated \$6.6 million from the Town before litigation cost recovery. Six years ago, the 2015 construction budget of \$6,984,639 has now been exceeded in 2022 by \$7,638,957 including the \$1,298,819 for the ductwork abatement and replacement. Most of the project cost overrun has been caused by the time extensions of "soft costs", such as the contractual costs of additional architect and project management services, legal fees, the storage costs for Library furnishings and the collection, and the unforeseen ductwork removal and replacement.

**Endowment Funds** - The Trustees have custody of the Library's historic endowment funds which are managed by UBS, a global asset management firm. As of December 31, 2022 the 2QFY23 total market value of the funds managed by UBS was \$2,556,933 a 8.0% annual decrease with \$2,318,043 held in the UBS main account declining 8.8%. The UBS sub account holds an additional \$238,890 in project gift funds for near-term use as specified by the donor for post project finishing touches. The Trustees also direct \$106,379 in Trust Funds held by the Town Treasurer on the Library's behalf with Bartholomew & Co. These funds held by the Town Treasurer are only allowed to be invested in certain short term, low risk instruments.

In June, the Trustees donated \$318,000 of the endowment funds to the Library Construction Project, to partially offset the increased construction costs. In June, the Trustees also donated \$62,092 to the Town from the endowment funds dedicated to fund operating expenses.

The endowment benefitted in 2022 by additions to the principal for investment and the subaccounts for supporting project costs. In December, the Richard Saltonstall Charitable Foundation awarded \$200,000 to the Saltonstall Operating Fund principal to support the future maintenance costs of the expanded Library.

**Memorial Gifts** - In December Sally Willis, one of the Library's most devoted supporters passed away. In her memory, many generous donations have been made to the Library's endowment fund. Two beloved former Library workers, Howard Fischer, former staff, and Sue Peirce, former volunteer, passed away in 2021. The Library has continued to receive many donations in their names in 2022.

**Moving Forward** - Well-intentioned, benevolent citizens past and present continue to motivate our work and ease our disappointment over the project's many delays. With the construction complete, the outstanding result is now externally visible to all. We're confident that when the Library re-opens the patrons will be duly impressed with the new interior space and full use of the renovated and expanded Library. The Library Building Committee, whose original two-year charge began in 2015, has

remained active in the project, providing the essential continuity that would have been lost in the turnover of project managers and contractors. The elected Board of Library Trustees has also remained stable, along with new Trustees bringing new skills and a fresh perspective. The Trustees are pleased that Brian Connolly agreed to serve another term to see the project through as Chair. Mary McKenna, who serves as Recording Secretary was elected to a full three year term, after serving for one year as an appointed Trustee. Bruce Eckman, the Library's longest serving Trustee did not seek re-election. We are grateful for the guidance and leadership Bruce provided for many years. After serving three terms, Kristiana Almy did not seek re-election, but has remained active in providing advice on the reopening plans. Frank Orlando continued to serve as Treasurer, overseeing the endowment as well as working closely with the Town Treasurer, Interim Finance Director and Owner's Project Manager to ensure all construction project costs and sources of funds are properly forecast and recorded. Tom Van Langen and Seth Molloy were elected as new Trustees and both were members of the Director Search Sub-Committee. The Library benefits from the influence of these outgoing and new Trustees. Residents are continuing to attend the Trustees' virtual meetings to stay in touch with the project details, eager to have their Library back, and representatives from the Select Board regularly attend and are actively engaged. The Sherborn Community Center Foundation has continued to be a lifeline, allowing the Library to function in the first floor for years longer than anticipated. The involvement of the community makes the Library vibrant, from the Friends of the Library and their resourcefulness in organizing a return to more in-person programs, to the Landscape Committee, led by Trustee Emeritus Mary Moore who created a comprehensive landscaping plan and raised funds for the Library grounds.

The Library staff continued to show incredible resilience throughout the construction project and never complained about the delays. The Trustees are inspired by each member of the Library staff's excellence and enjoy hearing many accolades from the community. We especially look forward to gathering in early 2023 in the newly renovated and expanded Library to celebrate Elizabeth Johnson's career.

**Library Activity** - Coming out of the pandemic, we saw residents return to borrowing materials and in-person programs as well as continue to increase their use of on-line services and virtual program participation. As a result, overall usage increased significantly as residents continued to allocate their recreational time to the offerings of the Library. We continued to reapportion funds from our print budget to digital for eBooks, audio and movie downloads, the use of which increased 18% in 2022 and has increased 200% in the last five years. Use of the print collection increased 32%, the highest jump in more than a decade, with strong use of interlibrary loan through the Minuteman Network bringing in 15,063 items from other libraries. Program attendance went up; there were 4,545 attendees at 148 programs, with a 33%

increase in participation from last year. Intergenerational Programming increased from 358 participants in 2021 to 1,657. Virtual programs continue to be relevant and attended well with 1,382 attendees.

In 2022 the annual Summer Reading program had the most participants in over a decade, with 249 registrants, 34% more than the previous year. The Sherborn community read a total of 256,000 minutes, a jump of more than 200,000 minutes from last year. This uptick in participation was due in part to Youth Services Librarian, Maureen Hayes, who helped motivate kids, teens and adults by offering fun, social and educational activities. Starting in early December 2022, the Library welcomed Jessica George to the Sherborn Library staff as the new Children's Librarian. Ms. Jess replaces retired long-time Children's Librarian Cheryl Ouellette. We look forward to the innovative and engaging programs our two Youth Services Librarians will begin to offer in the newly renovated Children's Wing, especially in Nora's Tree House, which will host new story times and activity-based play. We also welcomed Kristy Barnard to the Sherborn Library staff in early 2022. Kristy's commitment to libraries and public service, with her experience working at the neighboring Morse Institute Library and her previous time volunteering with the Sherborn Library, make her a perfect fit as the new Library Senior Assistant.

The Library's success at these gains in community use was matched by residents' support of the Friends of the Library organization. Donations to the Friends' Annual Appeal provided the financial resources that support programs and supplies. After two years of absence due to the pandemic, the Friends held the 50<sup>th</sup> Anniversary of the Annual Arts & Crafts Fair at Jameson Field, which is their fund-raising mainstay, and made the response to the Appeal even more vital. We look forward to having the 2023 Arts & Crafts Fair on the Library Grounds. Support from the Sherborn Business Association and the Sherborn Cultural Council enabled the Friends to hold the free summer concert series in person, the "Fall for Fitness" event, the wildly popular "Trunk or Treat" and pumpkin carving contest for Halloween. A return of in-person events such as Friendsgiving and Trivia Night, were brilliantly organized not only as fund-raisers but to provide social connection to the community and new residents through The Friends' Welcome Committee, an important facet of the Friends' mission.

Library staff and the Friends co-hosted events with the Council on Aging and the Sherborn Historical Society. The Friends continue to award scholarships to our graduating high school seniors who worked diligently at the Library. We are grateful to the Friends' Board for their moral support and voluntarism, and we thank President Irene Saranteas Bassalee for her leadership, including launching the new Sherborn Library Directors Fund in Elizabeth Johnston's honor, to support the Library's mission to "provide the community with access to information and to promise lifelong education, recreational reading, and cultural advancement".

Thank you to our local officials who did yeoman's work to advance the construction project amid many other responsibilities. The Trustees are grateful for the continued patience and fortitude of the Library staff and community for bearing with the arduous times and we look forward to a successful reopening in the new building in early 2023.

Respectfully submitted,

Brian Connolly, Chair  
Board of Library Trustees

Liz Anderson  
Library Director

## Recreation Commission

The Sherborn Recreation Commission is an elected body of three volunteer Commissioners and two part-time employees whose main responsibilities are to manage, promote and organize recreation facilities and sponsored programs for the town. All information is found on our website at [sherbornrec.com](http://sherbornrec.com)

Currently serving as Commissioners: David Goldberg, Chair, Gavin Mish, & Andrew Dearborn

Part-time Employees: Dave Welch, Recreation Administrator & Bryan Gallagher, Facilities Director

Listed below is a list of the facilities and programs managed by the Commission:

### Facilities:

- Jameson Field Baseball Complex & Recreation Fields
- Laurel Farm Complex
- Fessenden Fields
- Tennis/Pickleball Courts
- Skate Park and Basketball Court

### Adult and Youth Programs:

- Adult Yoga
- Adult and Youth Ice-skating Lessons
- Youth Tennis Lessons (grades K-5)
- Youth Golf Lessons (grades 4-8)
- Mini Soccer (ages 3-6)
- Pre-Academy Soccer (ages 6-8)
- Tee-ball (Pre-k and Kindergarten)
- Summer-Go-Round (grades K-5)
- Snappers Swim Team (ages 5-18)

### Community Supported Programs:

- Spring Kids Event – Friends of the Sherborn Library
- Spring Arts & Crafts Fair – Sherborn Library
- Dover-Sherborn Junior Varsity Tennis Practices
- Summer Concert Series – Sherborn Library
- Summer Movies – Sherborn Library & COA
- Fall Movie – Sherborn Fire Department

**Facilities Update:** Typically, our town recreation facilities see tremendous use with thousands of kids, adults and guests enjoying organized sporting events as athletes and spectators. Organized sports include baseball, soccer, lacrosse, field hockey, tennis, and youth running groups.

2022 was a transition year as we returned to more typical summer programming that had been scaled back during the first few years of COVID 19.

The Recreation Commission manages the allocation of field space and the scheduling of many leagues and teams. This year we had many returning organizations leasing our fields.

The Commission also manages the upkeep and repairs to these facilities, including work to the natural grass fields, dirt infields, Jameson Field Press Box, court surfaces and storage sheds. We oversee the purchasing of new equipment and services as needed to support continued maintenance and quality conditions of the facilities.

**Noted Repairs and Upgrades:** The tennis and pickleball courts continue to be extremely popular year-round activities. The perimeter fence of the tennis court was repaired along the bottom to reduce chance of contact injury and to prevent balls from escaping the courts onto Cemetery Lane. Two new pickleball nets replaced the original well-loved nets that fell into disrepair. The new nets included rolling casters that allow for quicker and safer transitions between court usage for tennis and pickleball. The courts have continued to stay open during the winter and are used almost daily, weather permitting.

Fall 2022 saw significant investment to the fields at Laurel Farms and we will continue to cultivate the grass through reseeding and other field maintenance efforts into Spring 2023. This winter provided an opportunity to begin work on two exciting new projects. Thanks to a gift from the Dover Sherborn Youth Lacrosse organization work began on a lacrosse wall. The Commission also started a project to investigate sources of water to potentially provide irrigation in the future. The work on both projects will continue into Spring 2023.

**Programs Update:** The Snappers Swim Team returned for the first time in three years. Participation in Snappers returned to nearly pre-pandemic levels as the team finished with a winning record! Summer-Go-Round ran at Pine Hill School after spending the last few summers at Jameson Fields. Tennis Lessons were held outside starting in April until the beginning of November. During the spring we ran our T-ball program at Jameson Fields. We also partnered again with Abbey Villa Soccer Club offering minis and pre-academy soccer. They were well attended and we will continue running them in the spring and fall.

We would like to thank the DPW, Town Hall, Unity Farm, Sherborn Community Center, Pine Hill School and the Police and Fire Departments, we could not run our

programs without the support of so many organizations and individuals in town!

We look forward to working with our many volunteers and other town committees and departments to achieve our goals in the year ahead.

## Council on Aging

**Our Mission** - The Sherborn COA was established in 1972 with the intent of enabling Sherborn older adults to continue to be active in the community while remaining comfortable in their homes. Our goal is to assess their needs and develop programs to help meet those needs. We provide social, physical, recreational, and intellectual activities through education and cultural endeavors.

Another important role the COA plays in Sherborn is supporting families who may need assistance finding services, resources, medical equipment, and/or information as it relates to those they care for. The information we provide covers medical, legal, and financial resources available locally and statewide. The COA is an advocate on statewide issues that directly impact those 60 and over.

**Overview of 2022** - There are 1,147 older adults in Sherborn, age 60 and over, representing almost 25% of the population, eligible to benefit from the many activities offered by the COA to improve the quality of their lives. Many of our programs have no age restriction. This year, we interacted with 692 residents, ranging in age from 55 – 99, providing a variety of services.

The COA was able to move into new office space in June. We moved to a larger space which now houses three staff members and provides extra space for residents to come and drop-in to have a cup of coffee or allow us to host small programs. We are now located on the 2<sup>nd</sup> floor of Town Hall. There is also an area that contains resource materials and books that are available to residents.

With the support of the Town and the Select Board we were able to contract with The Center for Social and Demographic Research on Aging which is a research unit within the Gerontology Institute at UMass Boston to conduct a community-wide assessment. The goals of the assessment were to investigate the needs, interests, preferences, and opinions of residents that were 55 and over, in order for the COA to plan programs and services that impact today's and future residents as they age in Sherborn. UMass presented their findings to the Town in the Fall.

A little over 1500 surveys were sent to residents 55 and over. There was a total of 540 surveys returned, yielding a strong return rate of 36%. In addition to the surveys, there were in-person interviews held with nine key informants representing department and town leaders.

As we know, demographics are shifting across the United States, with Sherborn being no different. 25% of the population in Sherborn are residents 60 and over, with an expected increase by 2035 to be at 32%. The COA has already seen an increase in social service requests as brought on by the pandemic, and they have continued to increase.

While many older adults have financial resources to meet their needs, economic security is a concern for some older adults in Sherborn. Many older adults are on fixed incomes and do not have adequate resources to meet their basic needs. It was found that 21% of adults 65 and over, reported annual incomes under \$50,000 and 7% reported incomes under \$25,000. The COA has seen an increase in applications for fuel assistance, SNAP benefits and housing assistance.

Social isolation is also a key issue for Sherborn residents. It was found that 15% of the residents 60 and over live alone. Almost 48% of all respondents said they would not ask a neighbor for help if they needed assistance. Some respondents are also caregivers which can also be very isolating and challenging. It has been found that social isolation among any age group has an adverse effect on mental and physical health, much of what we have seen throughout the year.

Basic needs such as housing and transportation are key issues for an aging population. More than half the respondents expressed a strong desire to remain in Sherborn, where they raised their families, created long-time friendships, and are invested in this community.

The COA staff and board will take the results and recommendations and develop a strategic plan to meet the social, economic, and health needs of this changing demographic landscape. The full study can be found on the COA website at [www.sherborncoa.org](http://www.sherborncoa.org).

As we began to recover from Covid, the COA started up in-person events in the Fall of 2021. We started to reach out to residents encouraging them to return to programs and activities. We were off to a slow start; as residents were still hesitant in attending programs. Then in December of 2021, Covid numbers started to increase again. We then reverted to virtual programs and instead of holding Senior cafes we provided weekly Grab and Go meals. Luckily, the numbers began to decline again and in-person programs started again in February.

The positive impact of Covid, was we learned to conduct hybrid classes which helped us increase our reach and number of participants.

Our partnership with the Sherborn Library has remained strong. We have been applying for joint grants in order to share costs and develop intergenerational programs. We received a grant from the Sherborn Cultural Council where we held a wizard making class, mindfulness program, online art programs and Zentangle. These programs attracted different age groups and allowed



generations to work together and support each other.

The COA works with other Town departments by assisting them with program publicity, attending their events, and building relationships. We are engaged with residents at Woodhaven and Sherborn Meadows. We participate in the Elderly Housing Committee meetings. We work with the churches, who are very generous in providing space for us. We have partnered with Unity Farm, The Sherborn Yacht Club, Sherborn Forest and Trails and others.

**Programs and Services** - The Lifetime Learning program continues to be a popular program. Our Lifetime Learning classes cover a variety of topics and are taught by professors from local higher education institutions. Having hybrid choices for classes has allowed us to reach many more people and increase participation.

We continue to provide Zoom training and technical assistance so that all older adults who want to take a class can. We offer Tech Days once a month, where students from Dover Sherborn High School come and assist residents with their devices. We have lent out I-pads to older adults and helped them stay connected and reduce social isolation.

Our Senior Cafes are held weekly from September to June. In the summer, we find alternative outdoor programs, such as garden parties, art classes, and other social activities.

We continue to provide home delivered meals to housebound residents. We offer other services such as grocery shopping, running everyday errands and support systems. This year, we were able to provide grab and go bags of fresh produce from Silverwood Farms. This initiative was funded through a grant from BayPath/Springwell.

**Exercise Programs** - One of the keys to remaining healthy is proper nutrition and staying active. Exercise programs are offered for fitness and balance as well as flexibility and strength.

We continued to offer two Zoom exercise classes. We have a core group who have consistently attended class.

We held some specialty walks such as a Spooky walk, Ugly Sweater walk and a Gratitude walk, attracting many participants. Our class sizes remain strong and participants want to remain on Zoom. We offered an in-person line dancing class; however, we did not get the participation we needed. We continue to look for new in-person classes and hope to offer them in the coming year.

Our fitness instructor, Laila Vehvilainen and the Assistant Director, Kristina Gallant are trained as facilitators for the "Walk With Ease" program. Laila also facilitated a Virtual Healthier You Resiliency program for Caregivers, that took place in the fall, helping

residents who are caregivers build resiliency. In addition, we offered a Matter of Balance program which was taught by Peg Mancuso-Rowe.

These programs were funded by a grant that we received from Bay Path Elder Services, now known as Springwell, Inc.

**Other Programs** - The Sherborn Men's Group' gathers monthly for lunch. Lunch is held on the fourth Monday of the month (excluding July) at The Heritage. This program builds a sense of camaraderie "among the guys" who share a meal, stories and talk about what is going on in the town. This program has been ongoing for several years.

We offered in-person programs, such as coffees at Woodhaven, Sherborn Meadows and Town Hall, Lunch and Learns, drawing classes, and a book club. We visited Unity Farm, went kayaking at Farm Pond and went on a Boston Harbor cruise, ventured to Maine for a lobster bake, was entertained by "Cher", created succulent pumpkin centerpieces, and enjoyed a tour and afternoon tea at the Blithewold mansion in Bristol, Rhode Island.

We hosted special events, which included garden parties, an ice cream truck social, and Meet and Greet.

**Transportation** is offered throughout Metro West and to Boston area hospitals via a town subsidized program with JFK Transportation. Tickets can be purchased through the COA office at a discounted rate to ensure seniors have safe and reliable transport to hospitals, shopping, visiting, and to medical appointments.

**Medical Closet** provides at no cost to any resident a loan of medical equipment to help ease the post-surgical transition to increase home safety.

**Shine Counseling** offers free one-on-one medical coverage/benefits advice through trained personnel on Medicare Part B.

**Information and Referral Services** assist older adults and their families on a wide variety of issues from caregiver services and adult day care to organizational services and housing options.

**Outreach Services** provide older adults in our community with the support to remain independent in their homes. Our Elder Advocate works with older adults and their families to identify support services or social opportunities to keep them engaged and active in our community. Our Advocate has helped residents obtain fuel assistance, SNAP benefits, and other cost saving programs allowing them to remain in their homes.

**Travel** programs provide older adults the opportunity to visit museums, attend concerts or enjoy the BSO at Tanglewood without the worry of planning or getting there. We often collaborate with other local Councils on Aging so that we can expand our offerings.

**Communication** - The LINK is our bi-monthly newsletter offers news and information on a wide variety of topics. It contains town programming and special events. It is mailed to every Sherborn town resident. We send out an email blast to over 500 residents every week, highlighting upcoming events, educational information, town announcements, etc. We have a calendar on our website and on social media. We print flyers and distribute them to Woodhaven, Sherborn Meadows, the post office, Town Hall and the Library.

We are grateful to the Friends of the Sherborn COA who pay for the printing of the Link and has done so for many years, which helps defray the cost for the COA.

**Being Good Fiscal Stewards** - The COA makes every effort to minimize its financial impact on the town through the contributions of our many volunteers and sharing of resources with other town departments and organizations, as well as our local religious institutions. We also collaborate on programs with other Councils on Aging.

The COA receives revenue from several different sources - the town budget, state and local grants, local residents, and the Friends of the COA. Our total expenses (including salaries) are paid from these different funding sources. We try to keep program fees low so people can easily participate. We would never turn away anyone for the inability to pay.

Last year, we were awarded grants from Bay Path Elder Services (now known as Springwell), The Sherborn Cultural Council, Bay State Federal Savings Charitable Foundation, and Massachusetts Development Finance Agency

We are grateful to all our volunteers who are made up of middle schoolers, high schoolers, residents of all ages including recent retirees and older adults themselves. Volunteers help with friendly calls, running errands, providing meals, working at Senior Café, tech help, card making, etc.

We are also thankful to have the support of other municipal departments and local organizations. We provide Sand for Seniors with the assistance of DPW, and the Nipmuk Loggers split and deliver wood to residents in the fall. We work collaboratively with Recreation, Board of Health, Library and all other town departments.

We are fortunate to live in a community where we have a dedicated group, The Friends of the Sherborn COA, who work tirelessly to provide the financial support for extra programming needs, respite care support, and transportation dollars for our trips. They also support juniors and seniors by awarding a yearly scholarship. This year, they helped furnish the COA office to make it a warm and welcoming place. Thank you to The Friends, and to all those that support them.

If you would like to participate in any of our programs or are interested in helping our older adults remain

independent and engaged in our community, please call the COA Office at 508-651-7858 or email [coadirector@sherbornma.org](mailto:coadirector@sherbornma.org).

Respectfully submitted

Descom (Pete) Hoagland, Chair  
Susan Kelliher, COA Director

## Elder Housing Committee

Sherborn's Elder Housing Committee (SEHC) oversees the operation and maintenance of a 24-unit apartment complex for senior adults, known as Woodhaven on Village Way. The committee consists of a membership with up to nine members, but presently operates very well with five members.

Improvements during the year included:

1. New Washer and Dryers, the coin payment system is gone replaced with a card payment system.
2. Thanks to a vote of the 2022 Annual Town Meeting, the amount of \$230,000 was approved to replace all the windows of the complex. The work has been done and under budget!

Thanks to Diane Moores, at the time the Interim Town Administrator, SEHC received an earmark (grant) from the Commonwealth of Massachusetts through the office of Representative David Linsky, in the amount of \$100,000.

I would like to acknowledge the following people and departments and in no particular order:

1. DPW – Sean Killeen, Director - Through the staff of DPW, Woodhaven gets the lawn mowed, parking and sidewalks plowed. The “fee for service” provides reimbursement for these service to the town.
2. Fire & Rescue – Chief Zach Ward - We are grateful for the fire drills performed with residents and the quick response in emergency situations.
3. Police – Chief Tom Galvin - The constant patrol of our campus is appreciated.
4. Selectmen's Office - Zoom meetings have been made possible with Jeanne Guthrie and Diane Moores being our hosts.
5. COA – Sue Kelliher, director. Sue attends our meetings or sends a representative. Residents who get the “the Link” every other month also have the review of COA's current activities and up and coming events.
6. Ground Water Protection – David Sossen, SEHC representative. With the upcoming combination of Woodhaven and Leland Farms water system and having a public water supply it is great to have representation on this committee.

7. Alan Slawsby & Associates – Claire McClennan, principal. Woodhaven is fortunate to have a management company and especially Claire who is responsive 24/7.
8. Board of Health – Ellen Hartnett, Health Administrator. The BOH has been very helpful in the COVID 19 pandemic. Being an elderly population BOH's input is very helpful.
9. Joe Meaney – Retired member of SEHC. For his historic memory, understanding of the buildings and maintenance and preparation of our annual budget. We are extremely thankful for his assistance.

As with any committee, terms run out and we lose members. This year was no exception. Dr. David Curtiss who has served for a number of years and our representative on Emergency Planning left us. We will miss his dry humor and wise counsel.

We welcomed Alycia Goody to the committee.

I am always happy to acknowledge and thank SEHC committee members, Mike Kickham our treasurer, Steve Petty responsible for our buildings and maintenance, Janet Walsh who spends endless hours with our suppliers and DPW keeping our plantings and gardens in great shape, and Alycia Goody who is learning all the ins and outs of the Woodhaven operations.

Woodhaven population has been very stable until recently. Change will happen. We look forward to welcoming new residents.

Fortunately, our residents have weathered the pandemic. Patience has been the name of the game. One day they could be very social, the next there are restrictions. Their understanding is much appreciated.

Respectfully submitted,

Katharine R. Sturgis, Chair

## Sherborn Housing Partnership

In Spring of 2022 the Housing Partnership committee was sunset by the Select Board at the request of committee members. We are grateful to all who served Sherborn as a member of the Housing Partnership and those who worked in partnership with the committee during its revival period of 2016 – 2022. With the Housing Production plan, Master Plan complete and Housing Trust established the goals of the Housing Trust were reached. The education and advocacy baton has been picked up by various boards and committees in town, Sherborn is in good hands.

Respectfully submitted for the Housing Partnership,

Addie Mae Weiss, Chair

## Sherborn Housing Trust

In 2022 the Housing Trust went back to Town Meeting for a minor language change to further ensure language compliant with State Municipal Housing Trust standards. The five-member Board of Trustees is comprised of a representative from Select Board, Planning Board and Land Acquisition Committee and two at large members appointed by the Select Board. In accordance with Massachusetts General Law rules for Municipal Housing Trusts, terms are 2 years each as opposed to most town committee terms of 3 years.

The current board has a variety of experiences and skill sets well suited to the job needs. The Board has met to keep updated on various affordable housing projects ongoing throughout town. The role of the Housing Trust is to allow the Town to collect funds for affordable housing, segregate them out of the general municipal budget into a trust fund, and use the funds for local initiatives to create and preserve affordable housing.

Respectfully submitted for the Housing Trust,

Addie Mae Weiss, Chair

## Farm Pond Advisory Committee

**Citizen Scientists** - The Farm Pond Advisory Committee began 2022 with a significant outreach effort to engage additional residents as "Citizen Scientists" to help support the three existing and distinct efforts related to the protection of Farm Pond: Weed Warriors, Cyanobacteria Monitoring, and Water Quality Testing. Postings to town social media, local newspaper articles, and a presence at the Library Fair helped spread awareness about these efforts and engaged several new volunteers. The Farm Pond Committee would like to thank Peggy Homer, Taylor Rycroft, Tammy Viggato, Margaret Homer, Zenya Wild, Penelope Giesen, and Tom Trainor who joined with FPAC members Catherine Rocchio, Jackie Martin, Karyn Kaplan, and Dale Yarborough to sample Farm Pond monthly for cyanobacteria analysis as part of the Worcester Cyanobacteria Monitoring Collaborative. FPAC would also like to thank Michael Gorman, Zenya Wild, and Luciana Ramirez who joined Adam Henry, Dale Yarborough, Catherine Rocchio, and Tom Trainor in the monitoring of several important water quality parameters spanning early April to late November. Finally, FPAC would like to thank the residents who came to the Weed Watchers training on a June morning at Town Hall that was provided by the MA Department of Conservation and Recreation. Town residents Alison Hoppin, Sophia Hill, Felix Giesen, Doug Ambos, Donna Turner, Letitia Cote, and Mary Beth Russell helped monitor our lake during the swimming season for invasive non-native aquatic plants. The Farm Pond Committee is grateful for the time and expertise these residents dedicated in 2022 in support of our pond. New volunteers are always welcome!

Last but not least, FPAC is grateful to the Sherborn Yacht Club for their commitment to helping protect Farm Pond. Waterfront Director Lillian Briggs and Staff Member Paoli Delaney were instrumental in tipping us off about any early HCB bloom sightings, sampling, and they conducted some microscope work as well. We look forward to continuing this important collaboration.

**Declining conditions, exceptionally low lake water clarity and elevated nutrient levels** - As conveyed to town residents via postings on the town website in September and November, the past 2022 season at Sherborn's Farm Pond was shocking for the team of FPAC volunteers who regularly monitor this treasured lake for several important water quality parameters. While Massachusetts suffered through a terrible drought and record heat during the summer of 2022, Farm Pond saw historically low water levels, high water temperatures, and dramatically low water clarity. Accompanying the drop in water clarity were visual observations of opaque green water with poor visibility at points along the lake's entire shoreline and from various docks. Pond visitors who were normally accustomed to "seeing the bottom" when wading out into waist deep water, boating, or standing on docks noticed this was no longer possible at times.

We believe this decline in water clarity can be attributed to much higher concentrations of natural populations of blue-green cyanobacteria and green algae (two distinct classifications of organisms). The growth of these organisms is favored with increasing water temperatures and water nutrients (phosphorus, nitrogen) concentrations.

Our monitoring program routinely samples levels of Total Phosphorus (TP) at the lake surface and the TP sampling in late summer 2022 through early fall revealed TP concentrations at surface at 13 to 21 ug/L, which represent much higher nutrient levels than had been found in prior years (8.7 ug/L average since 1999) that would be predicted to fuel cyanobacteria and algal blooms. Moreover, additional volunteer new TP sampling at mid-and bottom-depths had even higher TP levels in late season – with mid-depth levels at 11 to 24.6 ug/L and bottom-depths at 66 to 73 ug/L. Any mixing of these lower stratified layers with the surface layer due to high wind weather events/storms are known to be capable of quickly introducing nutrients to the upper water regions where cyanobacteria and green algae may thrive.

Our observations are consistent with a growing understanding of the effects of climate change on northern hemisphere oligotrophic lakes world-wide, where there is today a general trend of increasing phosphorus concentrations and water clarity deterioration in formally pristine lakes. Phosphorus first enters Farm Pond continually from multiple sources, primarily: watershed runoff from surrounding land areas (properties and streets, impervious surfaces, fertilizer applications, etc), groundwater (including contributions from nearby septic systems), and atmospheric deposition via rain/snow. Over

time, the phosphorus cycles throughout the flora and fauna within the lake, eventually building up in the bottom sediments. Re-introduction of P into the water column from the bottom sediments is known to occur and can be accelerated by periods of drought and increasing ambient temperatures.

The Town has recently obtained state funding for a Farm Pond Watershed Based Plan (WBP) to start this important project in early 2023 with a lakes management consultant, with the goal of further understanding the recent changes at Farm Pond by an extensive two years of more comprehensive field work and study of current lake and watershed conditions. A final report, expected in early 2025, will provide the Town with management recommendations going forward.

**Stormwater Management** - FPAC would like to offer continued thanks to Jeanne Guthrie from the Select Board's office and Sean Killeen from the DPW for their continuing response to FPAC's concerns about storm water erosion at several sites within the Town's beach reservation. Erosion logs purchased in November 2021 have remained in use at the bottom edge of the sloping hill above the sandy beach and across paved pathways to slow down further significant watershed and beach sand erosion into the pond. FPAC has asked the town NOT to purchase new sand for the beach until the source of erosion is mitigated because sand being washed into and over a natural pond bottom is detrimental to the pond's overall health. FPAC member Melinda O'Neill worked with Jeanne and Sean to obtain ARPA grant money for an engineering study to redesign the path over the hill to the beach. This study is in progress and will continue into 2023. Funds for construction of a new path have not yet been obtained. FPAC along with the DPW continues to monitor the condition and maintenance of rain gardens and existing stormwater management devices currently in place at the pond.

**Boat Ramp Monitoring, Boats with Motors and Weed Warriors are concerned!** - PAC would like to thank the Weed Warrior volunteers for their attendance at a DCR-led training on identifying aquatic weeds and for their help monitoring Farm Pond for invasive, non-native weeds during the 2022 spring/summer season. Farm Pond is divided into sectors and volunteers are assigned a sector to monitor by boat or swimming at least once per month from May through September. We appreciate the efforts of Felix Giesen in providing video footage of native weeds to help build our inventory. Fortunately, we are happy to report that again this 2022 season our Weed Warriors team did not detect any concerning invasive non-native aquatic weeds in Farm Pond. Volunteers alerted us to the presence of Purple Loosestrife, a non-native invasive wetland plant, on the shore of the pond. There was a notable presence of Bryzoa (moss animals), which are microscopic aquatic invertebrates that live in large spherical shaped colonies (3 to 6 inch in diameter) often attached to submerged tree branches. They generally are considered a sign of a healthy lake.

FPAC would like to remind town residents that Town permits are required to launch boats, paddle boards, kayaks, canoes, or any other sort of watercrafts and that all such crafts must be washed at the boat washing station before they can enter Farm Pond. Boat washing is not available year-round and especially is not available when the pond is not staffed with a ranger. During these unstaffed times (Nov. 1-April 1 generally and much of April, Sept, Oc) the gate to the boat ramp is locked and no boat launching is allowed. Despite signage and repeated public awareness outreach efforts, unwashed watercraft continue to be launched into Farm Pond, including those with motors, which are strictly prohibited. With Farm Pond's current state of high nutrients, the pond is at critical risk for invasive species of weeds to take hold. FPAC counts on its community of residents to help protect the pond from invasive weeds entering the pond by reporting the presence of watercraft when the gates are closed to the Sherborn Police, who can respond to these incidents by recalling these craft from the water and possibly issuing a fine.

FPAC, with support from Tim Batchelder (FPAC Associate member) has maintained photographic surveillance of activity at the gate ramp (Nov 2020-present). Illegal boat launching activity is frequent and has been documented. In 2023, FPAC plans to report this information to the Select Board and hopes to continue this work with the town to carefully monitor the situation and area to see if a more robust monitoring and fining is justified in the future.

**Boat Washing Station and Message Boards** - Two message boards were installed at the Reservation. Eagle Scouts Brendan O'Neill and Will Guillette worked with FPAC to design and site message boards. They each led a team of scouts to construct the boards, then worked with DPW to site and install them. The Boat Washing Station board is intended to provide important information to residents about the pond and how to help protect it. The board at the Boat Ramp provides information, highlighting the native species that can be found at Farm Pond and the invasive species to watch out for.

**Geese, e coli bacteria, and beach closures** - The Town closed to swimming the public beach on Aug 2<sup>nd</sup> due to high E. coli bacteria levels, not a surprise given warm weather and the seasonal encampment of the pond by flocks of Canadian geese, and history of these beach closings. New barriers use at the water's edge kept the geese mostly off the beach, but they still occupied the shallow waters of the swimming area overnight. We appreciate the efforts of beach staff and lifeguards who were given permission to bring their dogs down in the early morning to chase the geese and worked hard to keep the area as clear as possible of "goose poop". The geese are a continuing problem with no easy solution that FPAC keeps on its radar.

**Building community** - FPAC member and Farm Pond abutter Karyn Kaplan continued her work during 2022 to maintain a community of abutters and property-owners

within the Farm Pond watershed through regular and informative email updates

**Looking to 2023** - FPAC has plans to add yet another volunteer monitoring project – a project to measure lake depth. With help from the DPW, a water depth gauge will be installed this spring and measurements will be recorded on a regular basis. Thanks to Tom Trainor who identified this project and drove Farm Pond's successful application for it, which will provide the free depth gauge hardware and on-line database maintained by researchers at the Univ of North Carolina. These depth measurements will be combined by the group at UNC with surface area measurements of the lake derived from satellite images. By knowing the changes in both lake height and lake surface area, we will be able to understand how the volume of water in Farm Pond is changing over time.

FPAC will be working hard to educate residents about the launch of the Watershed Based Plan, to find volunteers to assist with WBP activities, and to secure funding to complete the plan into 2024. FPAC will continue supporting Weed Warriors, water testing, and Cyanobacteria Monitoring efforts and will continue to advocate for all things related to the protection of Farm Pond.

Respectfully Submitted,

Catherine Rocchio, Chair

## Water Commissioners

The Water Commission was established long ago when a municipal water system was being contemplated but then not implemented. The still elected commission currently acts as a research and advisory group on water and wastewater topics and has co-sponsored studies and engineering tests particularly related to the viability of the town center.

The commission met in February to consider a new member to replace Brian Moore who had served very productively for several years. We were fortunate to have Tara Hourihan express an interest because of her professional civil engineering background in water systems. We voted to nominate her to the Select Board to fill the remaining term that Brian had held. At a March meeting the Selectboard approved her appointment. The commission later appointed Tara to the rejuvenated Groundwater Protection Committee.

The commission met in May to consider next steps in engineering work to improve the water and wastewater viability for the town center. There is a test water well at the end of Morse Road in conservation land and there was concern that that site might be at risk of contamination although testing there in 2008 indicated that the water quality was adequate. Locating a water well near Farm Pond should also be considered as that watershed is more isolated and there is a town-owned pipeline right-of-way

that runs past Farm Pond and over Pine Hill where a water tank would be located.

The commission contributed to the town's concerns about a 40B development proposed on Farm Road. We noted that the development should be served by a state regulated on-site public water supply and a state monitored waste disposal system. These would protect both the new residents and the neighbors.

The commission submitted a proposal to Advisory, the Planning Board and the Select Board to use some the Covid related ARPA funds. A total budget of \$250,000 was suggested. One proposed effort was to expand and proof test the Morse Road well. The second effort was to do a loading test and assessment in Jameson Field as a potential recharge field for a town center wastewater system. These efforts were not selected for funding.

Respectfully submitted,

Roger Demler, Chair

## **Agricultural Commission**

The "charge" of the Agricultural Commission as voted for in the 2010 ATM and as amended in the 2014 ATM is as follows:

"The purpose of the Town of Sherborn Agricultural Commission will be to support commercial agriculture and other farming activities in the Town of Sherborn. The Commission's duties shall include, but are not limited to the following: serve as facilitators for encouraging the pursuits of agriculture in Sherborn; promote agricultural-based economic opportunities in Town; act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands; advise the Board of Selectmen, Planning Board, Zoning Board of Appeals, Conservation Commission, Board of Health, Historical Commission, Board of Assessors, and the Open Space Committee, or any other appropriate Town Boards, on issues involving agriculture; and shall pursue all initiatives appropriate to creating a sustainable agricultural community.

The Commission shall consist of five members appointed by the Board of Selectmen, of which the majority of the membership shall be substantially engaged in the pursuit of agriculture. All members of the Commission must either be residents of the town, or owners and farmers of agricultural property within the town.

The terms will be as follows: Two members for a term of three years; two members for a term of two years and one member for a term of one year and all members for three years thereafter. Alternates shall be appointed annually.

There may be up to three alternates appointed to the Commission by the Selectmen. The chairman may

designate an alternate to sit on the Commission at a meeting where a member of the Commission is absent or has a conflict of interest, or if there is a vacancy on the Commission."

Nine meetings of the Agricultural Commission were held in 2022. Principal subjects of discussion included: the Massachusetts "Right to Farm" law and whether a Right to Farm bylaw would be beneficial for Sherborn; permitting considerations for farm events in relation to the Massachusetts Right to Farm law; informational and organizational resources for Sherborn farmers, particularly new farmers; community engagement; and, agricultural community involvement in the celebration of Sherborn's 350th anniversary in 2024.

Members of the Agricultural Commission in 2022 included: William Harris, Jonathan Hodson-Walker (Chair), Grisha Maziya, Laura Robbins, Matthew Wendorf (Clerk), Richard Robinson (Alternate Member), Robin Stahl (Alternate Member), and Mark Williams (Alternate Member).

Respectfully submitted,

Jonathan Hodson-Walker, Chair

## **Groundwater Protection Committee**

Groundwater is a uniquely essential natural resource in the Town of Sherborn. All Town-owned buildings and most residents and businesses rely on this resource as their water supply. The availability and quality of groundwater are vulnerable to both natural and man-made influences; consequently, it is critical that the Town afford consistent and ongoing attention to protecting this irreplaceable resource. The Groundwater Protection Committee (GPC) held 10 public remote meetings during CY 2022 and tackled several important topics. Major areas of focus by the GPC in the past year included:

### **A. Public Outreach and Education:**

A prime goal of the GPC is to lead opportunities for residents, business owners, and Town staff to increase their understanding of matters related to the value and protection of all Sherborn water resources. The GPC held on Jan 25<sup>th</sup>, 2022, its first community event, hosting a speaker from Rural Community Assistance Partnership (RCAP) Solutions, a non-profit agency in Worcester that provides support services to rural communities, to provide a webinar titled "Safe Drinking Water in Private Wells – Learn about Proper Management of Private Water Wells." This webinar covered an introduction to private well basics and construction, maintenance, and management, plus common water quality and quantity problems. Over 100 Sherborn residents attended. The question and answers session that followed the presentation included participation from members of the Sherborn Board of Health and the Health Agent. The combined 2-hour presentation/Q&A event was recorded, and the video can be viewed from the GPC town website:

<https://www.sherbornma.org/groundwater-protection-committee> , along with a 10-page pdf of the 32 questions with answers and added web links for further education. We encourage all homeowners to view these materials to refresh your knowledge about your water supply which you are legally required to maintain “fit for human consumption”.

## **B. Characterization of Existing Sherborn Groundwater Conditions:**

With the many threats to Sherborn groundwater quality and quantity, the GPC is constantly looking for ways of learning more about our Town’s groundwater existing conditions and trends, keeping in mind our 8-member volunteer committee has neither a budget nor assigned Town staff. We can report on several initiatives from the past year which leveraged resources we were able to tap into:

### **1. New ARPA-funded Sherborn Well and Septic GIS/GPS Project.**

The Select Board and Advisory Board voted to approve a \$16,000 ARPA funding request from the GPC to hire a series of college interns to begin a GIS/GPS database documentation of all Sherborn (private residential, businesses, public Town buildings) well and all septic/cesspool systems in Town. GPC hired an intern from Clark University that initiated this project part-time from March through August, capturing geolocated data from the BOH paper files and an on-line MassDEP database on 386 of the approximately 1550 properties in Sherborn. A second student intern from the College of Holy Cross was hired in December and will continue the project in 2023.

### **2. 2022 RCAP Survey of Sherborn Residential Wells.**

The GPC partnered with RCAP Solutions for a small well testing survey. Water from 41 Sherborn residential wells was tested at no cost to the participating residents, selected on a first come, first served basis. Testing included the following water quality parameters: the presence of coliform bacteria; and the concentrations of: Nitrate and Nitrite, Uranium, Radon, Arsenic, Chloride, Copper, Fluoride, Iron, Lead, Manganese, and Sodium; plus, Hardness and pH levels. The key finding of this small sampling set was that 42% of the Sherborn well tests revealed one or more contaminants that exceeded MA Maximum Contaminant Levels (MCL), which MassDEP regularly enforces for public drinking water supplies. For comparison purposes, only about 5% of Public Water Supply (PWS) wells state-wide are found to exceed any of the MA MCL’s by the MassDEP. These Sherborn residential exceedances included 15 instances of the presence of coliform bacteria, 2 instances of Radon, and 1 instance of Uranium. RCAP presented the findings at a Sherborn BOH meeting, and the GPC posted a press release summarizing the findings on the Town website and local newspaper. More details on the study and recommendations for residents can be found by consulting the press release, available at:

[https://www.sherbornma.org/sites/g/files/vyhlif1201/f/uploads/sherborn-rcap\\_residential\\_well\\_testing\\_results\\_1-3-23\\_press\\_release.pdf](https://www.sherbornma.org/sites/g/files/vyhlif1201/f/uploads/sherborn-rcap_residential_well_testing_results_1-3-23_press_release.pdf)

### **3. MassDEP Residential Well PFAS Free Testing Program.**

Due to the widespread occurrence of the Per- and poly-fluorinated chemicals class known as “PFAS” in groundwater across the northeast US, the MassDEP in early 2021 reached out to the 85 municipalities in Massachusetts with > 60% reliance on private drinking water wells, including Sherborn, to initiate an ambitious state-wide private well PFAS testing survey. The GPC collaborated with our BOH and MassDEP to publicize the free PFAS testing program to Sherborn residents and fielded questions on the program. Through the 2021-2022 project, 34 Sherborn private wells have been tested for PFAS through this program, and 5 (15% of the wells tested in Sherborn) residential wells have been found to have levels of the MassDEP PFAS6 constituents greater than the state’s 20 ppt MCL for public drinking water, versus about 5% of the 1,668 private wells tested state-wide in this project that were above 20 ppt. A final report will be issued by the MassDEP in early 2023. The GPC will continue to stay abreast of PFAS groundwater issues in Sherborn.

### **4. Tracking PFAS in Sherborn Public Water Supplies.**

Within our borders there exist 14 drinking water wells regulated as public water supplies (PWS) by MassDEP. Since mid-2021, 13 of the 14 Town and privately-owned PWS wells in Sherborn have begun reporting PFAS6 testing results to the MassDEP and Sherborn BOH. Of these, four have had MA PFAS6 levels reported over the 20 ppt MCL.

### **5. Tracking Groundwater Contamination – Mass MGL 21E hazardous waste sites within Sherborn and adjacent Towns.**

The GPC continues to monitor groundwater and surface water contamination issues in Sherborn, and in surrounding communities including the General Chemical site in Framingham, the closed Natick and Sherborn municipal landfills, Cadillac Paint/Ashland site, and additional 21E sites as we learn of recent waste spills and new information on historical sites.

### **C. Collaboration with other Town Boards and Committees, and regional/state resources.**

The GPC provided comments to the Select Board in 2022 on three proposed 40B development projects: Farm Road Homes, Greenwood Street Homes, and Washington Street Homes.

The GPC nominated Stef Harrison to represent GPC on the Sherborn Climate Action and Resiliency Plan (CARP) Working Group, to assist with the CARP FY 2023 MA MVP grant obtained by the Town’s Sustainability Coordinators.



GPC members frequently attended the monthly MA Executive Office of Energy and Environmental Affairs Drought Management Task Force (DMTF) remote meetings for updates on the record-level 2022 regional drought situation.

#### **D. Plans for CY 2023 GPC Initiatives:**

In addition to the previous covered topics, the GPC will continue to address in 2023 several more groundwater-related projects in Town, including:

- Planning a GPC sponsored septic system maintenance webinar for Sherborn homeowners in early 2023.
- Partnering with the elected Sherborn Water Commissioners for a PFAS webinar to inform Sherborn homeowners of PFAS regulations and treatment technologies applicable to private wells.
- Continued review of current groundwater protection Sherborn Bylaws.
- Understanding the potential effects of expected future Climate Change extremes (flooding events from larger storms, and droughts) on Sherborn water resources.
- Continued monitoring of new Sherborn development proposals with an eye to risks to groundwater and surface water.

Sherborn residents are encouraged to reach out to members of the Groundwater Protection Committee with any questions and concerns ([gpc@sherbornma.org](mailto:gpc@sherbornma.org)), and we welcome your attendance at our monthly public remote meetings, most often held on the evenings of the second Wednesday of the month.

Respectfully submitted,

Thomas M Trainor, Chair

## **Sherborn Open Space Committee**

In 2018, the Open Space Committee (OSC) received state approval for a new Open Space and Recreation Plan (ORSP) for Sherborn. Once the plan was completed, the OSC moved to its secondary mission: to oversee and promote the implementation of the OSRP. The OSC regularly communicates with the appropriate Town boards, committees, associations and staff with significant implementation responsibilities to keep informed of their actions and programs that fulfill the recommendations of the OSRP. In 2022, the OSC widened the scope of its activities to better address additional goals of the OSRP and needs of the town. A summary of these activities is described below.

**1. Select Board presentations.** As noted above, one of the primary goals of the OSC is to track the implementation of the OSRP, and to keep the Select Board (SB) informed of implementation progress. To that end, the OSC has organized and sponsored a series of

committee presentations to the SB. In 2022, reports were made by the Groundwater Protection Committee, the Farm Pond Advisory Committee, and the Sherborn Forest and Trail Association. By all accounts, these presentations were informative and well-received. In the future, the OSC hopes to establish a regular schedule of committee reports to the SB to help town government monitor progress and focus attention on areas where more work is needed.

**2. Promote public awareness of the OSRP.** Although the 2018 OSRP was written with a great deal of citizen input, many Sherborn residents today are unfamiliar with the plan and how it affects policies and programs in town. To promote awareness of the OSRP, and to generate public support of it, the OSC began a series of social media posts on NextDoor. The goal was to write interesting short stories about Sherborn that would inspire readers to seek more information in the OSRP. The articles written in 2022 included accounts on Sherborn's groundwater and hydrology; glacier history and geography; forests and surface temperatures; and drought and water conservation. By the end of the year, it was determined that the NextDoor platform was not generating adequate readership, and that it might be more fruitful in the future to accept the invitation of Sherborn's two Sustainability coordinators to post OSRP stories in their bi-weekly newsletter.

**3. A stronger focus on climate change.** One of the most important goals of the OSRP is to identify challenges to our natural environment and to propose specific solutions, in consultation with the appropriate town departments and committees. One challenge that was not adequately addressed in the 2018 OSRP, however, was the impact of climate change. In 2022, the OSC began to rectify that deficiency. It was agreed that the next edition of the OSRP would have a much sharper focus on climate change issues, but for now, the OSC could make an immediate and significant contribution to climate change initiatives begun and led by the Energy and Sustainability Committee (ESC) and the town's Sustainability coordinators.

The OSC can make an important contribution by focusing on the open space and recreational aspects of climate change. With an explicit mission to protect and promote healthy forests, for example, the OSC can play an important role in proposing ideas, enlisting departmental assistance, and assisting in public outreach and education. Moreover, the OSC is uniquely positioned to coordinate climate mitigation responses that cut across Town committee boundaries. With these roles in mind, the OSC, in collaboration with the Town Forest Committee and the SFTA, organized a volunteer-led effort in the autumn of 2022 to clear and widen an old cart trail on Pine Hill for use as a fire-road in the event of a forest fire. Fire-roads make the job of fire-fighters easier, safer, and more effective. With the prediction of more frequent droughts and higher temperatures in the future, the OSC can play an important role in facilitating the opening of additional fire-roads where they are needed.



In Fall 2022, a new Climate Resilience Working Group (CRWG) was formed to assess Sherborn's needs and to propose effective solutions. Led by the town's Sustainability Coordinators and a trained outside consultant, the CRWG has been tasked with developing a Climate Action and Resilience plan by the summer of 2023. OSC members are well-represented in the working group, and they look forward to contributing their experience and perspectives to the creation of a comprehensive plan.

**4. A public conversation on Sherborn's trails.** To promote awareness of our trail system, and to solicit feedback about preferred activities and desired changes, the OSC (in close collaboration with SFTA, and in consultation with Town Forest Committee and Conservation Commission), designed a Trail Use survey for Sherborn residents. By soliciting public input about our trail system, the survey can be considered 'advance work' on the next OSRP, and it may also help provide a set of guiding principles for managing our trails in the future.

The survey was made available in both digital and paper formats, and the results were tabulated by Survey Monkey and by hand. The survey asked questions about trail usage, user satisfaction, and recommendations for change. With over 300 responses, final results of the survey have not yet been fully analyzed, but a preliminary sampling of data showed the following:

1. **Trail Usage:** The survey shows that the trails are well used by the respondents. More than half said they use the trails weekly, and another third use them monthly. Hiking, dog walking, mountain biking, and skiing/snow-showing were the most popular reported activities.
2. **Trail Satisfaction:** Overall, most respondents are satisfied or very satisfied with Sherborn's trails. Areas for improvement include trail markers, more trailhead parking, and better signage. Respondents would also like to have more accessible trails, as well as more trail grooming for winter activities.
3. **Respondents:** Survey respondents tended to be older (70% were between 40 to 70) and most have lived in Sherborn for more than 10 years (58%). It is not yet clear whether this accurately reflects trail usage.
4. **Volunteers:** Numerous respondents noted that they would like to volunteer for SFTA and Open Space Committee (OSC) activities.

**5. Promoting and protecting public access to open space.** One of the explicit goals of the 2018 OSRP was to promote corridors and linkages between open spaces in Sherborn. In 2022, the OSC undertook two noteworthy actions to further this goal.

First, the OSC, in collaboration with the Sherborn Town Planner, submitted a public access application to the Massachusetts Water Resources Authority (MWRA) to officially allow Sherborn residents to walk on the

Sudbury aqueduct. If approved, a few segments of the trail will be opened, but not those on private property. Future negotiations and arrangements of some short detours around private property will give Sherborn residents an easily accessible trail connection between Sherborn, Framingham, and Natick.

Second, the OSC proposed a mediated solution to preserve the integrity of an existing trail easement through the site of a proposed high-density 40B development. The goal is to create a route that is safer and more pleasant for both trail users and apartment residents. The issue has not been resolved as of the end of 2022. As development continues in Sherborn, it is likely that more trail impacts will appear, and hopefully this effort by the OSC to find a mutually agreeable solution can be a model for the future.

Respectfully submitted,

Sam Nelson, Chair

## Conservation Commission

The Sherborn Conservation Commission (the "Commission") is charged with "promotion and development of natural resources ... and protection of watershed resources." Under these powers, the Commission regulates activity in and near wetlands, undertakes planning, acquiring, and managing open space, and encouraging and monitoring conservation and agricultural preservation restrictions. These duties can be roughly broken out into two main responsibilities:

First, the Commission protects wetland resources located in the Town of Sherborn under the state Wetlands Protection Act and the local Wetlands Bylaw. Wetland resource areas and their associated buffer zones play a critical role in preserving the Town's quantity and quality of groundwater, water storage to aid in flood control, and supporting habitat for diverse plants and animals. The Commission carries out its charge by regulating construction activity and other alterations in or near wetland resources.

Second, the Commission manages approximately 800 acres of public conservation land and two conservation restrictions.

Additional information related to the mission of the Commission can be found at the Massachusetts Association of Conservation Commissions (MACC) website <https://www.maccweb.org>.

The Commission is comprised of seven volunteer commission members, each of whom is appointed by the Town's Select Board, and currently has one associate member, one representative on the Groundwater Protection Committee and one representative on the Land Acquisition Committee. The Commission's Administrator/Agent, assisted by an Administrative

Assistant, is responsible for processing and reviewing all submissions, helping Town residents understand and comply with state and local requirements related to wetlands, and fielding general inquiries about wetlands, open space and storm water management issues. Our Agent also assists with the management of conservation land.

### **Wetlands Regulation**

#### **During 2022, the Commission:**

- Received and reviewed 47 Requests for Determinations (“RDAs”). (Each RDA asks the Commission to determine whether/how the proposed activities in Commission jurisdiction can proceed with more limited conditions in order to avoid adverse wetland impacts and without a more detailed Order of Conditions);
- Issued 10 Orders of Conditions (i.e., specific conditions that help protect wetland resources) for proposed projects in response to Notices of Intent, which are detailed applications for work proposed in wetland resource areas and buffer zones;
- Issued 1 Order of Conditions Extension;
- Issued 3 Orders of Conditions Amendments;
- Issued 4 Orders of Resource Area Delineation;
- initiated no enforcement actions in connection with violations of state and local wetland laws;
- issued 9 Certificates of Compliance for completed projects;
- issued 9 Emergency Certifications;
- Granted 49 Administrative Approvals covering primarily construction projects that are outside of Commission jurisdiction;
- Developed a simplified policy for the removal of dangerous dead trees in Commission jurisdiction.

### **Land Management: Barber and Other Reservations**

The Commission continues to maintain the trails and open space of the properties under its management with modest Town funding. Five of these with fields – Barber Reservation, Hidden Meadow Reservation, Schoolhouse, portions of the Leland Mill Pond Reservation, and Hopedill Reservation – require the bulk of the Commission’s attention. The Commission, on behalf of the Town, is very grateful to the Sherborn Forest and Trail Association, the Sherborn Rural Land Foundation and numerous individuals who have volunteered to assist in this work or have contributed funds and services at reduced cost. The Commission is also assisted in this work by the Land Management Task Force and would like to thank associate Kelly McClintock, Carol McGarry and new members Zenya Wild and Sam Nelson.

**Master Plans for Conservation Reservations:** The Land Management Task Force assisted the Commission in beginning to develop draft land management plans for several important properties that were professionally inventoried. Additional new projects included enhancements at the Barber Reservation (renovation of the garden, native tree planting and upgraded educational signage, as well as new signs for some of our properties, generously supplied by Sherborn Forest and Trails. The

Commission continued to focus on maintenance at Barber Reservation (190 acres) as its highest priority, as it is one of the most heavily used and versatile areas of open space in town.

The Commission also greatly appreciates the assistance of Sherborn’s Department of Public Works in mowing Hopedill, Leland, Schoolhouse, and the Barber entrance meadow using its new mowing equipment authorized at 2021 Annual Town Meeting. The Commission looks forward to expanding this partnership with DPW in the years ahead.

### **Public Education and Outreach**

Trail maintenance activities and trail walks on public lands were organized by Sherborn Forest and Trails. Due to staffing issues and restructuring of the Commission, public education and outreach continued to be more limited. A virtual Commission anticipates more in-person and virtual educational events in the coming year.

### **Staff Appreciation**

The Commission has continued to operate without a permanent Agent since mid-2022 and wishes to express its deep appreciation for the efforts of our Interim Agent, Joyce Hastings, and our Administrative Assistant, Debra Takacs. The Commission thanks them for all their hard work in helping the Commission carry out its responsibilities.

Respectfully submitted,

Michael Lesser, Co-Chair

Courtney Ek, Co-Chair

## **Land Acquisition Committee**

The Land Acquisition Committee (the “Committee”) was formed by 1995 ATM vote to be a town resource in assessing various parcels of privately owned land, including those temporarily protected by MGL Chapter 61 tax classification. Parcels coming out of Ch. 61 tax classification may be of interest to the town for municipal, open space, recreation or limited development and the town may have an opportunity to acquire or otherwise control the use of the parcel.

Many of the Town’s parcels are protected by MA Ch 61 tax classification, which requires the parcel’s owner to notify the Town if he/she intends to withdraw from Ch. 61 classification and change the use of the property. This gives the Town time to react and, in some instances, to exercise the option to purchase the parcel. In addition, other large parcels, which are not in Ch. 61 tax classification, may become available for development and may be of interest to the town for public purposes.

The Committee has made significant progress in developing a comprehensive inventory of parcels which may hold the greatest value to the Town (those of 20+ acres and selective smaller parcels) and assessing the

potential for those parcels to be used in the future for open space, recreation, municipal needs, environmental resource protection, and/or trail linkages. The goal is to provide the Select Board (SB) and other town officials with valuable information to act on, should these parcels ever become available. The Committee also has developed a summary of the Ch. 61 process and timeline to guide the SB, should Chapter 61 or other parcels of interest ever become available to the Town.

In 2022 the committee met a few times as we were in the process of reorganizing as a result of the annual town wide elections. We continued looking at parcels of interest and access across key parcels for trail access. Tom Trainor, chair of the Groundwater Protection Committee (GPC), whose interests are to educate and encourage all town committees and residents to consider all necessary steps to protect our groundwater. He pointed out that the water table in Sherborn had dropped considerably during the recent drought. It was also felt that because of common interests the GPC should be represented on our committee. The chair asked the SB to submit an article for the 2023 ATM to add a GPC member to our committee and drop the Capital Budget Committee member, as their interests emerge only when a capital request is made.

The committee and their sponsors are:

- Eric Johnson – Moderator
- Rob Wolff – Planning Board
- Carol McGarry – Conservation Commission
- Joe Shanahan – Capital Budget Committee
- Seth Molloy – Open Space Committee
- Warren Wheelwright – Board of Selectmen
- Frank Jenkins – Chair/Moderator

Each member serves a 3-year term and is appointed by their sponsoring organization.

Also, George Fiske, President of the Sherborn Rural Land Foundation, joins most of our meetings to provide his deep knowledge of parcels of interest to the town.

Respectfully submitted,

Frank C. Jenkins, Chair

## **Town Forest Committee**

The Sherborn Town Forest Committee was established to maintain and oversee the portion of public land known as the Sherborn Town Forest.

Firewood Program-Recovering from COVID, the Firewood Program crew had a busy and successful year of firewood production. We have acquired new members. North Main Street/Hunting Lane -The parking lot plan to make our town forest property more accessible to more members of the town was started in 2022 and will be completed in 2023. The planting plan including species

selection is still being developed and is scheduled for spring of 2023. Mowing the field and trees removed to open the field to its original look is complete.

Hunting – Bow hunting continued this year on all Town Forest land. Hunter interest and participation remain high. It was a successful hunt.

Bridges -We are working with the Conservation Committee to plan more bridges to protect the wetlands. Two bridges were built and three more are in the planning stage.

Fire Roads-. Fire road maintenance began in 2022.with two roads cleared on both Lake Street and North Main Street. Thank you to the DPW for grading the road surfaces.

Bike Trails-Through a cooperative effort, the Town Forest Committee and the Sherborn Forest and Trail Association and volunteers built several new bike trails around town on the Town Forest property.

Snow Groomed Trails- Several Town Forest trails were groomed by the Sherborn Forest and Trail Association for cross country skiing last year.

Future plan- Clearing of more fire roads will continue in 2023. Plans are ongoing for the parking lot and planting of North Main Street.

Committee members-There are no changes to the members.

Respectfully submitted,

David Killeen, Chair

## **Historical Commission**

The Commission is charged with educating Sherborn citizens and Town Boards about our local history, culture and architecture in order to promote understanding and support for preservation, restoration and re-use of historic assets.

Despite our continuing to meet virtually progress was made on several long-term design projects that we expect to complete in the coming months. The newly designed and fabricated signs and posts to replace those marking the entrances to Sherborn's two National Historic Districts were completed and are now at the DPW garage awaiting installation by DPW staff. Soon the Edward's Plain/Dowse's Corner National Historic District and the Sherborn Center National Historic District will be properly delineated with handsome new signs. The Sawin Academy informational sign was professionally restored in cooperation with the Library Landscape Committee and will also be re-installed by the DPW near the library entrance closest to Town Hall.

Research and design for the second in a series of

educational signs about historic sites went forward in cooperation with the Sherborn Historical Society. We thank Commission members Gene Goldfield and Jane Branch for their work on the design and Margo Powicki and Betsey Johnson of the Society for their efforts to locate the needed photographs from the Society's collection, still in storage pending completion of the library. The sign is now ready for production and is planned to be located near the sidewalk on Sanger St between the parking and the library.

We continue to closely monitor the current development proposal for the Whitney Paul Tavern property at 41 North Main Street and to actively advocate for the preservation of the entire property. Over 300 years old, the Tavern property is the first thing one sees when entering our small downtown from the east. It anchors the Edward's Plain Dowse's Corner National Historic District. Importantly, it represents a rare farmstead landscape complete with the supporting barns and outbuildings of the operating tavern it was until the middle of the last century.

In June the Cyrus Dallin statue, 'Memory', our major public monument, received the yearly inspection and maintenance treatment by professional conservationists agreed to by the Town when the Commission received a grant from the Massachusetts Historical Commission for a major restoration several years ago.

We reviewed, as requested by the Massachusetts Historical Commission, the plans for re-configuring the intersection of Washington Street, Maple Street and Sanger Street. The consensus of the Commission was that the project will not have any negative impact on historic resources in the area of the work.

Updating the Sherborn Historic Assets Survey and the Historical Commission webpage, available on the Town website, are an ongoing effort on which we plan to spend more time in 2023.

Respectfully submitted,

Peggy Novak, Co-Chair  
Susie Wheelwright, Co-Chair

## Historic District Commission

The Sherborn Historic District was established to promote the preservation and protection of the distinctive characteristics of buildings and places within the district that are significant to the history of the Town of Sherborn. The Historic District Commission works with district property owners to ensure that the architectural legacy of their historic buildings will continue to provide our community with a lasting and tangible sense of the past while meeting present needs. Construction on the exterior of a building located in the Local Historic District and

visible from a public way or place requires review by the Sherborn Historic District Commission.

During 2022, the Historic District Commission reviewed the following applications:

**23 South Main Street – proposed new Dunkin Donuts building** – Several meetings were held with owner Alex Weatherall to consider his proposal to construct a new Dunkin Donuts building adjacent to his business at Sherborn Fuel and the Pilgrim Church. On May 31, 2022 the Commission approved the application with conditions regarding design and colors. Color choices were approved at a meeting on June 27, 2022.

**2 Sanger Street – Community Center** – On October 3, 2022 the Commission met with representatives from Verizon to review proposed changes to the cupola needed to accommodate updated telecom equipment. The application was approved with conditions that the Commission have the opportunity to review shop drawings, materials and paint samples before construction, and that detailed photographic documentation of before and after conditions be provided.

**Town Hall – planting plans and patio** – The Commission reviewed and approved plans for landscaping around Town Hall and requested further review of sample materials for the patio planned at the rear entrance.

Respectfully submitted,

Ron Steffek, Chair

## Cemetery Commission

The word Cemetery is derived from the Latin word Coemeterium, meaning “resting place”. The Sherborn Cemetery Commission is charged with maintaining a peaceful place for the dignified disposition of human remains in accordance with state statutes and municipal by-laws. We believe a high quality of customer service is derived from committed and compassionate people working to provide optimum service, whether it be helping bereaved families, arranging interments, answering inquiries, or performing administrative duties, and grounds maintenance, preservation and beautification. These are, and will continue to be, our primary goals.

For the benefit of all and to prevent damage to gravestones, we remind everyone there is no trash disposal or yard waste dumping in any Sherborn cemetery. Please **TAKE YOUR TRASH HOME FOR PROPER DISPOSAL**. We also remind you **dogs are not permitted in any Sherborn cemetery**.

2022 was a non-remarkable year at Sherborn's eight cemeteries. We did our usual burials and tree work, and

Nat Dowse has begun clearing a couple of overgrown areas, making them available for cremations.

After two years without water, we were delighted when the Sherborn Fire Department invited our patrons to use a faucet on the back of the firehouse. This is available from spring through late fall. The Commission will not be replacing the old tank, will be closing the well, and will use the pump house for storage. The area where the water tank had been has been cleaned up and grass planted. Please do not leave trash or yard waste there (or anywhere in the cemetery).

The largest part of our budget is for routine maintenance, mostly mowing and leaf removal. Maintenance has been happily contracted out for the last twenty-some years, saving the town money as we have no equipment (truck, mowers, shed, etc.) and no payroll (including benefits, pensions, health insurance, vacation time, etc.). We are very fortunate Andy Errico recently signed a new contract for FY '24 with us!

Trees continue to be our biggest problem and aside from basic maintenance, our biggest expense. Most tree work is done by professional tree companies. We removed several dead or hollow trees this year and have identified more to take out in 2023. After a large tree fell in 2021, we learned the town's insurance carrier does not provide coverage for monuments. The monuments belong to the lot owner and not the town. It was suggested everyone check their home-owner's policy to be sure their gravestone or bench is insured.

Former Commissioner Susan Tyler continues as our invaluable Agent. We can't thank her enough. She has updated our map of Pine Hill and is working to put it on a computer, in addition to inventorying, cleaning, photographing and GPS-ing gravestones at all eight cemeteries; most can be seen at [www.findagrave.com](http://www.findagrave.com). Historic gravestones in need of repair have been identified and Susan is still working to repair and stabilize them. She also works with contractors on maintenance items.

Over the years former resident Eliot Taylor planted hundreds of naturalizing daffodils and daylilies at both Pine Hill and Central cemeteries. Eliot passed away in 2021 and is dearly missed. Think of him as you enjoy the colorful flowers. In addition, Girl Scouts and Brownies plant colorful flowers in several of our planters. They look wonderful and are greatly appreciated by visitors. Anyone interested in planting additional bulbs may contact a member of the Cemetery Commission.

Proposed projects for 2023 include updating our Rules and Regulations, straightening the stone columns at the Pine Hill entrance, and maybe creating a "Walk Through History" tour of Pine Hill Cemetery. In addition, there are several old staircases at Pine Hill and New South and we hope to repair these in the near future. New signage identifying each cemetery is on order and hopefully will be in place soon.

There were 18 cremation and 8 full-casket burials at Pine Hill Cemetery in calendar 2022. (Place is their last residence; asterisk = full casket)

Name (age), residence.	Date of Death
Dora M. (Casella) Heffron (89), Sherborn, MA	01/24/2022
John Richmond Gray (92), Medway, MA	02/21/2022*
Susan P. (Conkey) Santamaria (66), West Yarmouth, MA	01/24/2022*
Charlotte Emily Ludington (99), Sherborn, MA	03/05/2022*
Rosemary (Crouthamel) Sortor (87), Sherborn, MA	03/12/2022*
Robert F. Grout (94), Natick, MA	02/21/2020
Lawrence James Geoghegan (97), Sherborn, MA	04/19/2022*
Jean Teresa (LeBlanc) Wittman (92), Westborough, MA	02/15/2022
Donald Charles Wetherill (87), Sherborn, MA	03/18/2022
Donna C. (Aliot) Harmon (77), Sherborn, MA	04/28/2022
James Anthony Downs (90), Bethesda, MD	10/02/2020
Ursula (Kunnert) Davidsohn (82), Sherborn, MA	12/23/2019
Mary (Irwin) Norton (83), Boston, MA	06/18/2022
Alphie Roy Ouellette (93), Sherborn, MA	06/13/2022*
Earlene M. (Sayward) Williams (80), Inverness, FL	12/26/2021
Barbara F. (Turnbull) Ouellette (93), Sherborn, MA	07/23/2022*
Joseph Francis Cashen (87), Shrewsbury, MA	09/22/2022
John D. Stewart (87), Sherborn, MA	06/24/2011
Ruth (Cower) Stewart (89), Sherborn, MA	09/13/2022
Virginia Mary (Morgan) Sennott (92), Mashpee, MA	10/24/2022*
Mario Camillo D'Eramo (69), Sherborn, MA	10/23/2022
Geoffrey Albrecht Currier (66), Holliston, MA	12/15/2021
Christopher Currier (60), Franklin, MA	10/30/2022
Marvin S. Martin (91), Hanover, MA	08/11/2022
Cynthia (Vasil) Brown (63), Sherborn, MA	04/30/2022
Scott Allen Brown (54), Boston, MA	05/16/2022

**Pilgrim Church Memorial Garden** (owned and maintained by Pilgrim Church)

Evaline Taylor (Nicolls) Cagney (71), North Wales, PA  
07/16/2022

Respectfully submitted,

Chuckie Blaney, Cemetery Commissioner

# SCHOOLS

## Superintendent of Schools

Elizabeth M. McCoy

As Superintendent, I am honored to be serving the students of Dover, Sherborn and Boston alongside many talented educators, supportive families and dedicated community members. The Dover-Sherborn Public Schools have a tradition of excellence in achieving their mission to, “inspire, challenge and support all students as they discover and pursue their full potential.” I am committed to preserving this distinction and supporting the District in its pursuit of continuous improvement by bringing to fruition a shared vision for 21st century education.

I am grateful to Interim Superintendent Kathleen Smith for her steadfast leadership and guidance during the 2021-22 school year. I also wish to thank Cheryl Ingersoll who served the Dover-Sherborn schools for 19 years, as her collaboration with multiple school committee members and town employees in her role as Administrative Assistant to the Superintendent was critical to collective functioning.

Mr. Denton Conklin now serves as Assistant Superintendent for Teaching and Learning, leading educators in the further development of rich curriculum, student-centered instruction and rigorous assessments. Together we have been working to deepen our knowledge of the District through conversations with stakeholders, the collection of data, and review of documents. As a result of the entry process, we will present to the School Committees a long-range strategic plan, leveraging the District’s many strengths as a means for sustained growth and success.

On a holistic level, the primary goal for the 2022-23 school year is to focus on the joy of teaching and learning. The past two years of pandemic life have impacted physical and emotional wellness, challenged capacity and stamina, and shifted attention and practice. In addition to building strong relationships and engaging students in deep, meaningful ways, educators have committed to cultivating curiosity, fostering creativity and infusing fun as full in-person learning is embraced and celebrated.

As for the instructional focus, the District continues to build upon the work of the Academic Innovation Committee and “silver linings” of remote and hybrid learning, employing and sharing practices that engage students in new and meaningful ways. Educators continue to utilize platforms such as Seesaw and Google Classroom as management tools; apps such as Edpuzzle, Padlet, and Pear Deck for interactive learning; and alternative assessment strategies, such as screencasts, Google slideshows, and real-time surveys to gauge student understanding and mastery. The world of education has undoubtedly changed and will continue to evolve as educators find new and innovative ways to leverage adaptive technology and artificial intelligence.

In light of its work with Challenge Success, the District maintains its focus on the “whole child,” addressing the academic, social-emotional and behavioral needs of students by way of a Multi-Tiered System of Support (MTSS). Through ongoing collection of formative data, educators provide students access to differentiated learning in the classroom with opportunities for targeted small-group instruction as needed. Multiple positions have been added, including interventionists, counselors and related service providers, allowing educators to expand their repertoire of evidence-based practices for all students while increasing capacity to meet individual needs. Programs continue to grow and expand, such as the Middle School Bridge Program aimed to support students as they reintegrate after chronic or long-term absences from school.

To further its commitment to educational equity, the District partnered with the New York University to assess school culture and climate; disaggregate achievement data; and gauge access for all students to high-quality programming, tiered systems of support, and fair policies and practices. Researchers collected qualitative and quantitative data from multiple sources, including students, parents/caregivers, alumni, educators, administrators, and community members. Via working groups and community forums, the District is in the process of determining which recommendations to adopt, adapt or decline to pursue. Deliberation and decisions have been and will be rooted in three sources of guidance - the mission of the District, standards and practices established by the Massachusetts Department of Elementary and Secondary Education, and legal mandates set forth by state and federal agencies.

Dover-Sherborn Middle School welcomed two new administrators, David Lawrence as Principal and Tracey Sockalosky as Assistant Principal, both committed to “building a joyful, inclusive community of engaged learners, where everybody grows.” In addition to supporting students and staff and managing building operations, David and Tracey have organized several community-building events, including the “Turkey Trot” and “Frosty Friday.” I wish to sincerely thank long-time Science Teacher and Assistant Principal Ana Hurley and Interim Principal Frank Tiano for their service to DSMS and appreciate all who supported a cohesive changeover.

The District is eternally grateful to the taxpayers who provide a strong financial foundation for an excellent PK-12 program. The schools continue to benefit from the generous support of community organizations such as the PTOs, POSITIVE, Boosters, Friends of the Performing Arts (FOPA), Mudge Foundation, among others. As a result, students have access to dynamic learning experiences in the classroom, on the field, on the stage, and through an array of clubs and activities that serve to challenge and inspire. Dover-Sherborn is an exceptional District in both the academic and extracurricular arenas, a



continued source of pride for the community and its members.

## Sherborn School Committee

The Sherborn School Committee (SSC) supports the work of the superintendent and school administration to ensure that all of our students are receiving what they need to learn and thrive at Pine Hill School and beyond. The Committee's 5 members are elected through town elections and typically serve three-year terms. The SSC works jointly with the Dover School Committee and the Dover-Sherborn Regional Committee on issues that impact all students Pre-K to Grade 12.

**Membership** - In June, the SSC welcomed two new members – Kristen Aberle and Christine Walsh – who were both elected to 3 year terms. We bid farewell to Chair Nancy Cordell and member Dave Kazis. We thank them both for their service to our town's children.

**Leadership** - We are grateful to Kathleen Smith who provided stability and continuity by working with the leadership team as our interim superintendent while the District conducted its search for a permanent superintendent.

In 2022, the Dover, Sherborn, and Dover-Sherborn Regional School Committees unanimously appointed Elizabeth McCoy as superintendent. Ms. McCoy has served with distinction as the Assistant Superintendent for Teaching and Learning in Dover-Sherborn since 2017, where, among other notable achievements, she led the efforts to create the Portrait of a Graduate and spearheaded the creation and evolution of the district's pandemic learning plans. We welcomed Denny Conklin, former Director of History and Social Studies for the Arlington Public Schools, as our new Assistant Superintendent.

This fall, New York University's Metropolitan Center for Research on Equity and the Transformation of Schools, working alongside DS AIDE (Dover-Sherborn for Anti-Racism, Inclusion, Diversity, and Equity), shared their findings from a year-long equity audit, which consisted of over 1700 surveys, 22 focus groups, and an analysis of policy and administrative data. Throughout the year, the leadership team has worked with community stakeholders to unpack the report, prioritize recommendations, and communicate the urgency of this work. DS will incorporate goals and action steps into the next iteration of its strategic plan in order "to foster a school community free from bias and discrimination, and ensure a sense of belonging and equitable outcome for all Dover-Sherborn students," (DS AIDE).

The equity audit report is one of many data sources informing the work of building a new strategic plan to support our students as they prepare for a rapidly changing world. Superintendent McCoy has used her entry year to listen to community members and synthesize this data. She will share the plan with the community in spring 2023.

Principal Dr. Barbara Brown and Assistant Principal Allison Gullingsrud continue to provide exceptional leadership at Pine Hill School. We remain grateful to them, and the faculty and staff, for their commitment to our children's well-being and success.

**Teaching and Learning** - This fall, Pine Hill welcomed 55 new kindergarten students and 19 new students across grades 1-5. Twelve new faculty and staff members joined the amazing team of educators supporting Sherborn's students. This year, faculty and staff prioritized connection and care as they worked to build strong and positive relationships with students. Teachers continue to be trained in and facilitate Responsive Classroom practices such as "morning meeting" in order to set the tone by helping all students feel welcome, noticed, appreciated, and respected. Strong relationships and a sense of belonging help ensure that all students are ready to learn.

Through the Multi-Tiered System of Support (MTSS) framework, Pine Hill teachers monitor student progress across academic and social-emotional learning domains and create targeted interventions for students not yet making effective progress. Our math and literacy coaches are vital to this work, as are newly hired Social Emotional Learning coaches. Educational assistants also provide invaluable support to our teachers and students. Teachers continue to devote time outside the classroom to professional development, delving into best practices to better support students. Educational leaders make time for teachers to share what they learn within their buildings and across the district. Together, Pine Hill's team lives our district's mission to inspire, challenge and support all students as they discover and pursue their full potential.

Follow @DSteachlearn on Twitter to keep up with all of the exciting things happening in classrooms across the district.

**Enrollment** - As of February 1st, 2023 Pine Hill had 409 students registered PreK - Grade 5.

**Finance** - The FY22 budget totaled \$7,001,886 covering both the operations of Pine Hill Elementary School as well as out-of-district placements for Sherborn residents (3-22 years of age). This was a small increase of 0.08% from FY21. Contractual salary increases and costs for an additional classroom educator and a special education educator were offset by retirement and staffing changes as well as a lower number of students in out-of-district placements. Our continued investment in in-district special education programming Pre-k to 12 has been instrumental in providing the supports needed to allow students to return to, or remain in, our District. In addition, the budget includes the resources needed to maintain our class size guidelines of 18-23 and the related operating needs in order to deliver high-quality education to our Sherborn elementary-aged students. We continue to utilize funding available from COVID-related grants to supplement in-district educational expenses including curriculum needs and additional educational assistants to support student learning needs.

**Facilities** - Peter Gimblet and his staff continue to maintain our 66-year old building to keep it humming. We thank them for their dedication to keeping the space in good working order so teachers and students can focus on teaching and learning.

**Appreciations** - Thank you to all of those in the community who support our students and contribute to the joy of learning at Pine Hill – the veterans who come to All School Meeting, the librarians who come to share excitement for summer reading, the Sherborn Police and Fire departments, and the parent and community volunteers who support teachers and students in a variety of ways. Thank you to the Community School Association (CSA) and Dover-Sherborn Educational Foundation (DSEF) for their continued commitment to enriching our educational programs. Finally, a special thanks to the Sawin Fund. Each year, the Sawin Fund makes a donation to our school in support of field trips, enrichment programs, and to supplement the naturalist experiences via Broadmoor and Hale Reservation (in cost share with the CSA). This year, we are especially grateful to the Sawin Fund for their generous grant in honor of the fund's 150th anniversary. This grant will support a new outdoor classroom and garden to further science education, community building, and mindfulness.

## Dover Sherborn Regional School Committee

The mission of the Dover-Sherborn Regional School Committee (DSRSC) is to ensure that our nationally recognized, high-performing school system continues to provide innovative teaching and learning experiences that inspire and support all students on their individual educational journeys. Dover and Sherborn members of the DSRSC are elected by Dover and Sherborn citizens, respectively, on a rotating basis of one member each year for a three-year term.

**COVID-19** - While the Dover-Sherborn Regional School District continues to be mindful of the ongoing impacts of the COVID-19 pandemic that began in March 2020, most school operations returned to normal this year. The leadership team, educators, and support staff worked creatively and tirelessly to adapt and as we adjust to the ongoing reality of managing school in a time of increased illness. We are extremely grateful to the Dover and Sherborn Boards of Health, as well as the Dover-Sherborn Health and Hygiene Advisory Group for their cooperation and guidance that enabled us to provide the safest environment possible while educating and emotionally supporting our children and staff with innovation and excellence.

**Enrollment** - As of October 2022, enrollment in the District was 1153 students.

**District Strategic Plan** - The DSRSC continues to support the District's ongoing strategic plan, with its clear vision and mission, and its goals of innovative teaching

and learning, health and well-being of students and staff, partnerships with families and communities, safe and innovative facilities, and resource efficiency. This year Superintendent McCoy is using her entry plan to gather data that will allow for a new strategic plan to be introduced in spring of 2023. Connected to the strategic plan, the District's equity coalition, DS AIDE (Dover-Sherborn for Anti-Racism, Inclusion, Diversity and Equity) has worked along with the New York University Metropolitan Center for Research on Equity and the Transformation of Schools to complete an equity audit that provided data the District will use for continued work supporting every student and providing every student with what they need to be successful.

**Academic Outcomes** - This year the majority of standardized testing returned to typical formats, however the MCAS has changed its format to the "Next Generation" format. In ELA 82% of 10<sup>th</sup> grade students met or exceeded the benchmark. In Math, 82% of 10<sup>th</sup> grade met or exceeded the benchmark and in Science, Technology and Engineering, 86% of 10<sup>th</sup> grade met or exceeded the benchmark. 229 students took AP courses in 13 different subjects, the most in the past 5 years. Of these, 94% scored 3 or above. In 2022, 125 students took the SAT. The mean ERW score was 630, and for Math it was 640. The District remains one of the leaders in the Commonwealth in terms of academic outcomes for our students. Additionally, the District remains firmly committed to ensuring the social-emotional wellness of its students, and continues its work with "Challenge Success" ([www.challengesuccess.org](http://www.challengesuccess.org)), which has encouraged our schools to consider the whole child in our definition of success.

**Leadership and Faculty** - During the 2021-22 school year we were fortunate to have Interim Superintendent Kathleen Smith and Interim Middle School Principal Frank Tiano working with our established leadership team. Superintendent Smith provided diligent and steady leadership to the Region while the Districts' conducted a full-scale search for a permanent Superintendent. In 2022, the Dover, Sherborn, and Dover Sherborn Regional School Committees unanimously appointed Elizabeth McCoy as Superintendent. Ms. McCoy has served with distinction as the Assistant Superintendent for Teaching and Learning in Dover Sherborn since 2017, where, among other notable achievements, she led the efforts to create the Portrait of a Graduate and spearheaded the creation and evolution of the district's pandemic learning plans. We welcome Denny Conklin, former Director of History and Social Studies for the Arlington Public Schools, as our new Assistant Superintendent. Additionally, David Lawrence was appointed the new Principal of the Middle School on July 1, along with a new Assistant Principal, Tracy Sockalosky. Superintendent McCoy has worked hard to support her new leaders and to create a strong leadership team at the Region.

Retirements at the Region in 2022 included a number of educators and office staff: Dianne Pappafotopoulos, Sharon Tehan, Janice Savery, Karen Raymond, Tricia Schmitt, Dara Johnson, Andrea Merritt, Linda Cento,



Cheryl Ingersoll, and Olivia Woodward. We wish each of these dedicated professionals all the best in their retirement and thank them for their many years of dedicated service to our students and community.

**Finance** - The DSRSC thanks the citizens of Dover and Sherborn for their continued generous support of the schools. The Region's Fiscal Year 2023 (FY23) budget is \$27,023,813, an increase of \$644,622 over the FY22 budget. Operating expenditures include: salaries and benefits, including other post-employment benefits (\$23,262,466); other (\$2,222,147); buildings, grounds, and utilities (\$1,188,150); debt service (\$45,200); and transportation (\$1,030,800). State aid covered \$3,064,544 of these operating expenditures. Revenues from student activity fees (\$45-\$75 per student), parking fees (\$300 per permit), and athletic fees (\$300 per sport) contributed another \$371,000. An additional \$110,000 comes from the Region's Excess and Deficiency (E&D) Fund. The remaining is funded generously through local taxes. The Region's E&D account submitted for certification as of June 30, 2021, is \$1,185,443. This account operates under Massachusetts General Laws in a manner similar to a town's Free Cash.

The DSRSC is grateful for the incredible support it receives in both time and money from the Dover-Sherborn Education Fund, the Dover-Sherborn Boosters, the Friends of the Performing Arts, the PTO, POSITIVE, the Alan Thayer Mudge Memorial Fund, and the broader community. These groups continued to generously support us in 2022, and their contributions are critical to maintaining our excellent programs.

**Contractual Agreements** - The Educators' Agreement, effective September 1, 2020, through August 31, 2023, fairly and sustainably accommodates the educational standards we expect for our students and the high-quality services expected from our educators, while also acknowledging the restraints affecting town, state, and federal budgets. In fall of 2022 a Negotiations Subcommittee was formed at the Region, and the two local districts. This group, along with school administrators, are working with our educators to negotiate a contract that will begin in September of 2023. We are grateful for the continued cooperation between the Town and District leadership and the DSEA, and the focus on effectively supporting our students, creating fair working conditions for our employees, and sustainable costs for our taxpayers.

**Facilities** - Our buildings and grounds represent a major educational investment by Dover and Sherborn for now and the future. To protect this investment, the DSRSC has a long-range capital maintenance and improvement plan for the physical assets of the Regional campus. The DSRSC works with the finance committees and selectmen of both towns to determine how best to fund upcoming capital expenses required to maintain the facilities and equipment that are coming off warranty from the 2005 construction and renovation project. This year our major capital project was the replacement of the roof at the Middle School at a cost of \$1,572,000. Funding for this

project was approved through both towns' Capital Budget committees and approved at Town Meetings in accordance with the IMA. Other capital projects completed this year were funded through use of the Region's E&D funding. These included: completion of the High School floor replacement project (\$85,000), and completion of our security access system to include Lindquist Commons (\$30,000). We are looking ahead at the need to replace boilers at the High School and working cooperatively with both towns' sustainability groups as well as investigating opportunities available through the Green Communities grant program to maximize our HVAC system purchases both economically and in terms of environmental impact in the coming years.

**Membership** - Mark Healey joined the RSC from Dover for a 3-year term, replacing Tracey Mannion who had served a one-year term. RSC is thankful for her service to the town. Angie Johnson was re-elected to a 1-year term from Sherborn.

Visit [www.doversherborn.org](http://www.doversherborn.org) to view changes, to keep up with school events, or to contact our staff or school committees.

## **Pine Hill Elementary School**

### **Barbara A. Brown, Ed.D – Principal**

I hereby submit the report of the Pine Hill School Principal for the calendar year 2022. Some of the significant events of the past year are highlighted in this report. Pine Hill School serves students from preschool through grade 5. We have a current enrollment of 411 students.

**School Goals Overview** - The School Improvement Plan is informed by state education mandates and regulations, DS district goals, and analysis of student and educator performance. Our focus for the past year has been to respond to the educational ramifications caused by school disruption during the pandemic by strengthening educators' ability to meet students where they are at, socially, emotionally, behaviorally, and academically speaking and to strengthen the structures we have in place to support student progress through a multi-tiered intervention system.

DS educators engage in curriculum renewal through an ongoing cycle of reflection and revision across content. At this time, our elementary educators are piloting two DESE recommended math programs and exploring social emotional curriculum to help us strengthen teaching and learning in these areas. In addition, Pine Hill teachers continue to receive professional development and instructional coaching to strengthen the reading and writing curriculum taught through a robust workshop model.

The Dover Sherborn commitment to antiracism and cultural proficiency is supported by our work at Pine Hill to integrate lessons on cultural literacy across the K-5

levels. Pine Hill educators have been working to analyze and revise curriculum and instructional resources with a bias-free lens and assure that a broad range of perspectives and “voices” are represented to compliment and deepen the teaching and learning.

**Community School Association** - The mission of the Community School Association (CSA) is to provide support for the school and to maintain open lines of communication among parents/guardians, teachers, and administration. The CSA Enrichment Committee previews and helps to arrange special assemblies and grade level programs to enrich the school’s academic program. Education at the Pine Hill School is supplemented and enhanced by an extensive volunteer program organized by the CSA. The CSA also organizes a variety of fund-raising efforts for the benefit of the school. These activities, held throughout the year, provide resources for enrichment activities and educational materials, as well as money to fund ‘mini-grants’ that support and assist teachers with special projects and materials. The CSA continues to support essential school programs such as environmental science education via the Mass Audubon Programs at Broadmoor and the Veggieville Garden, which our PreK-Grade 5 students participate in planting and harvesting. In addition, the CSA allocates \$30K per year to bring enrichment programs to our school to enrich the student learning experience including an author in residence program at every grade level and many science, historical perspective, cultural arts, and performing arts programs.

**Student Council** - The Student Council offers students their first experience with a representative form of government. Students from each class in grades three, four, and five are elected to represent their classmates. In order to increase the opportunity to participate, elections are held twice a year, in September and January. The Student Council meets twice a month with their Student Council Advisor to organize community service projects, plan school spirit activities, and discuss ideas for school improvement. Student Council members help to promote the school’s core values through skits presented at weekly all-school meetings. Community service projects for 2022 included drives for coats, toys, and food collections for the Ashland and Natick Food Pantries. Student Council members also have several school-based service projects, including implementing the school’s recycling program and leading the weekly all-school meetings.

**Sawin Fund** - Each year the education of the Pine Hill School students is greatly enriched, thanks to the Sawin Fund. The Sawin Fund gifted Pine Hill School \$10,000 in 2022, which helped to offset the cost of field trips and enrichment programs for the students. The Sawin Fund gifted an additional \$15,000 to fund an outdoor “Learning Lab”. We installed a beautiful shed, which students will access for life science activities. In collaboration with the Sherborn Sustainability Committee’s work, the lab will be equipped with solar powered energy to run grow lights and a rainwater capture system for our planting projects.

**Conclusion** - The Annual Report provides the opportunity to express our thanks on behalf of our students from Sherborn and Boston for the ongoing support that the town has provided. Residents are invited and encouraged to learn more about the school through tours, visits, and volunteer opportunities. Our website provides a wealth of information and community members are invited to attend any and all of our special programs, performances, and All-School Meetings. More detailed information about the Pine Hill School and our Community School Association (CSA) can be found at [www.doversherborn.org](http://www.doversherborn.org).

## Dover Sherborn Middle School

David Lawrence, Principal

The mission of the Dover-Sherborn Middle School (DSMS) is to meet the needs of all students through a nurturing and challenging learning environment where students, parents, and teachers embrace our core values to ensure excellence and success now and in the future.

DSMS continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of state-of-the-art technology, a fabulous library, and a student-friendly space makes the school a welcoming place for students and faculty. Thanks to a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students and the daily curriculum is challenging and exciting. Again this year, the school provided each student with a Chromebook, enabling students to research, write, collaborate, and create in real time in the classroom.

Our theme for this year is “Building a joyful, inclusive community where everybody grows.” After three years in which school activities were significantly curtailed due to the pandemic, we are focusing on creating a school experience that is fun and exciting, and that builds a sense of belonging and connection for all our students and staff.

To that end, we’ve re-established some long-cherished traditions such as school dances, field trips, and spirit days, as well as adding some “traditions in the making” such as “Turkey Tourney” before Thanksgiving and “Frosty Fest” before the December break - days filled with special activities, silly games and competitions, crafts and art projects, as well as recognition of a variety of student leaders.

### Recognition and Awards

- **Project 351:** Two eighth-grade students represented DSMS at the Governor’s youth community service organization, which promotes leadership, development, enrichment, and impact.
- **MATHCOUNTS:** The DSMS MathCounts Team will participate in the 2023 Metrowest Chapter competition on Saturday, February 4th at the Meadowbrook School in Weston. Our 2021-2022

MathCounts team placed 3rd in the virtual Chapter competition and two DS students placed in the top 25 at the state finals held at Wentworth Institute of Technology in March 2022.

- **Student Leadership Awards:** At assemblies prior to Thanksgiving and December break, our faculty presented a number of deserving students with recognition of their leadership, scholarship, and citizenship.

### Activity Highlights

The following are just some of the curriculum enrichment activities that took place throughout the year:

- **Turkey Tourney:** The morning was full of fun, silly activities, delicious snacks, and a chance for students to take a moment to write a note of thanks to somebody that they were grateful for. Activities included building Turkey Towers (a fun engineering challenge), running a Turkey Trot (a 1-mile race around the campus), playing Turkey Toss (aka a huge cornhole tournament on the football field), and writing thank-you notes to people that they were grateful for. We ended with a Closing Ceremonies Assembly with performances by our jazz band and chorus, and where we acknowledged some "Top Turkeys" - students who have demonstrated exceptional kindness, enthusiasm, or helpfulness to their peers.
- **Frosty Fest:** On the day before December break, students came dressed in their PJs and participated in all sorts of fun activities - crafting paper snowflakes decorated with wishes for the New Year, competing in a friendly volleyball tournament, building "snowmen" (both miniature out of marshmallows and candy, and life-sized with human models covered in toilet paper and craft paper), and recorded holiday stories over video to be watched by their elementary school peers. We ended the day in an all-school assembly with performances by our jazz band and the cast of The Spongebob Musical, as well as acknowledging some wonderful student leaders with "Jingle Bell Rockstar Awards".
- **Music and arts presentations:** DSMS Choirs, Concert Band, and Jazz Band students have the opportunity to shine at events such as the Dover-Sherborn Jazz Brunch, Winter and Spring Concerts, the Chocolate Cafe, and more both during and after school hours. Many of these events are supported by the D-S Friends of the Performing Arts (FOPA). Term 1 general music classes shared their Band and Blues fest culminating performances as will the following term classes. And the intriguing and powerful work of our Visual art students can be viewed throughout the year in our permanent art gallery in the lobby which was inaugurated last year.
- **Drama presentation:** An enormous cast and crew of dedicated middle schoolers put on a spectacular production of The Spongebob Musical. Our

performers sang, danced, and acted their hearts out, and audiences were dazzled by their energetic performances as well as the extraordinary costumes and set design.

- **8th Grade Washington DC Trip:** after a lengthy hiatus due to the pandemic, we are delighted to re-establish our annual trip to Washington DC for our 8th grade students.

The following groups focused on many community-service projects:

- The **Student Council** was successful with hosting a 7th & 8th grade dance and will be working throughout the year to give voice to students' needs and perspectives, and to give back to the communities of Dover, Sherborn and Boston.
- **Help Club** has raised money for cancer research as well as other groups in need.
- Each year, eighth-grade students are organized according to their interests into small community service groups known as **Citizen Action Groups**, or CAGs, to devote their time and energy to giving back to our community throughout the year. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities and the curriculum.

**Professional Development** - DSMS is committed to providing opportunities for professional development. This year's offerings—aligned with District initiatives that promote a culture of data and tiered support for students, student engagement, and social and emotional learning—have us focusing on teaching practices that deepen student engagement and learning and on refining our curricular resources to better ensure that all students' needs are met.

**Grants** - POSITIVE (Parents Offering Support In Time, Involvement, Volunteering, Enthusiasm) provided grants for academic and extracurricular enrichment. DSMS is grateful for the generous support of its parents and

# Dover Sherborn High School

John G. Smith, Headmaster

Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. Our students excel in the classroom, on the stage as musicians and actors, and as athletes on the various playing fields and venues in our area. We are grateful for the support of our community and our parents and guardians.

**Curriculum Requirements** In the 2021–22 school year, DSHS served approximately 660 students in grades 9 through 12. Each year, over 90% of graduating students attend four-year colleges and universities. To graduate, all students must complete four years of English, four years of mathematics, and three years each of laboratory sciences, social studies, and world language. They must also earn 18 credits in the fine and performing arts and/or technology, engineering and computer science; and 12.5 credits in wellness (physical and health education). In addition, they must complete 40 hours of community service and pass the required state MCAS (Massachusetts Comprehensive Assessment System) exams.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute “rank-in-class” for its students, a policy approved by the Dover-Sherborn Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

## Academic Testing

**PSAT** - The PSAT was offered in October 2021 to juniors and sophomores. One hundred sixteen juniors (78% of the class) and 134 sophomores (76% of the class) took the test. Based on their scores, 11 students received National Merit Scholarship Program Letters of Commendation.

**SAT - SAT I:** Seventy-six percent of the Class of 2022 took the SAT test. Of the students who took the SATs, 72% earned a combined score of over 1200 in Evidence-Based Reading & Writing and in Mathematics. The following table shows the average of the highest SAT test scores for the Class of 2022 and the previous senior class as calculated in Naviance. Compared with national and

state averages, DSHS students significantly outperform their peers.

2021	U.S.	MA	DSHS
<i>Evidence Based</i>			
<i>Reading &amp; Writing</i>	533	591	663
<i>Mathematics</i>	528	593	678
2022	U.S.	MA	DSHS
<i>Evidence Based</i>			
<i>Reading &amp; Writing</i>	529	567	641
<i>Mathematics</i>	521	561	651

**AP** - Sixteen AP (advanced placement) courses were offered during the 2021–22 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2022, 229 students took 529 examinations. The results for individual courses are listed in the following table:

AP Course	No. of Students	Students Scoring 3 or Higher
Biology	48	98%
Calculus AB	20	100%
Calculus BC	22	100%
Chemistry	26	100%
Computer Science	14	93%
English Language & Comp (G-11)	84	89%
English Literature & Comp (G-12)	58	98%
French Language & Culture	8	100%
Latin (Not offered in 2021-2022)		
Physics C-Mech	14	100%
Spanish Language	10	100%
Statistics	52	92%
Studio 2D Art & Design	6	83%
Studio Art Drawing	1	100%
Studio 3D Art & Design	3	100%
U.S. Government & Politics (G-12)	72	78%
U.S. History (G-11)	80	90%

**MCAS** - For the 2022 MCAS exams, the Commonwealth developed a new scoring format with new categories. As a result, testing highlights for DSHS students are as follows:

**English Language Arts:** Eighty-two percent of sophomores met or exceeded expectations (state average 58%).

**Mathematics:** Eighty-two percent of sophomores met or exceeded expectations (state average 49%).

**Science and Technology/Engineering:** Eighty-six percent of sophomore met or exceeded expectations (state average 47%).

## Graduate Post-Secondary Plans

	Class 2020	Class 2021	Class 2022
Four-year college	92%	94%	93%
Two-year college	0%	1%	2%
Post-graduate Program	0%	2%	2%
Other (gap yr, job)	8%	3%	3%

## Departmental Highlights

**English** - The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the themes of identity and self-discovery through their study of short stories, novels, drama, poetry, and nonfiction. Sophomores explore great themes in literature and hone their analytical and expository writing skills. Juniors not enrolled in AP English Language take a full year of American Literature at either the honors or college preparatory level. Seniors not enrolled in AP English Literature enroll in two of five same-level courses in focused areas, such as contemporary literature, poetry, film, and nonfiction studies. Advanced Placement courses include English Language and Composition offered to juniors, and English Literature and Composition offered to seniors.

Through effective reading, writing, and critical thinking, we hope our students will use their language and communication skills to understand more about themselves, their world, their responsibility toward others, and their place in both the local and global communities.

**Mathematics** - The Mathematics Department provides standard courses at honors and college preparatory levels, with Algebra I or Geometry in grade 9, Geometry or Algebra II in grade 10, and Algebra II or Precalculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Precalculus and Applied Topics. We have also added a new semester-long elective course, Financial Literacy available to students in grades 11 or 12 who have passed Algebra II.

The Dover-Sherborn Math Team, a member of the *Southeastern Massachusetts Mathematics League*, continued its strong tradition of success, placing third out of 36 schools in Southeastern Massachusetts and third in the league playoffs, which is a single competition of the top 10 teams. Our team also competed in the *Massachusetts State Championships*, held remotely due to the lingering effects of COVID-19. Within this competition, Dover-Sherborn had one of its best performances to date, finishing second among the small and medium-sized schools throughout the state.

**Science** - The Science Department provides a rigorous curriculum sequence at the advanced placement, honors,

and college preparatory levels, with three years of coursework required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Anatomy and Physiology, Astronomy, Environmental research, and Marine Science.

The Science Olympiad team has been performing well in monthly *West Suburban Science League* competitions and is currently ranked 11th. Five AP Chemistry students were nominated by their teacher to compete in the sectional competition of the *U.S. National Chemistry Olympiad*, the Avery Ashdown Exam.

**Social Studies** - Courses are offered in history and the social sciences at both the honors and college preparatory levels for freshmen and sophomores and at three levels (college preparatory, honors, and advanced placement) for juniors and seniors. World History I & II and U.S. History are required of all students. Electives include AP American Government, Government and Law, Economics, Introduction to Psychology, and Facing History.

The Social Studies Department's enrichment programs and activities include the *EPIIC Tufts Inquiry Program*; a *Model U.N. Simulation* in Boston; and the *Close Up Program*, a weeklong government studies program in Washington, D.C. The Department's 2022 Summer Reading Program for grades 9–12 continued to focus on themes and issues of systemic racism, various distinct cultures within American society, and the growing polarization in American politics.

Participation in the *China Exchange Program* and *EPIIC Tufts Inquiry* has been on hold since the 2021–22 school year due to COVID-19 restrictions, but activities are expected to resume in the future.

**Honors and Awards** - Several students received honors or awards in 2022. One student received the Daughters of the American Revolution Award for excellence in character, service, leadership, and patriotism; two students each received a youth leadership award and represented DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*; one student received the Fredrick Douglass and Susan B. Anthony Community Service and Social Justice Award; and another student received the Social Studies Award presented at the *Senior Academic Award Night*.

**World Language** - The World Language Department offers four-year sequential programs in French, Spanish, Latin, and Chinese, in both honors and college preparatory tracks. Students progress from novice to intermediate stages of language proficiency in French, Spanish, Latin, and Chinese. AP French Language and Culture, AP Latin, and AP Spanish Language and Culture courses are offered.

**Honors and Awards** - A number of World Language students received honors for the 2021–22 school year. In

fall 2021, 21 students were inducted into the Dover-Sherborn World Language Honor Society for their achievement and dedication to learning world languages and cultures. In May 2022, six students received awards from the Massachusetts State Seal of Biliteracy: four in French, one in Spanish, and one in Russian.

## **Fine & Performing Arts**

**Music** - Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the Chorus, the Concert Band, and the Jazz Band (by audition). These groups perform at many school and community events throughout the year. Course offerings and their adjacent performances seek to provide opportunities for the creation and enjoyment of music for all D-S students and community members.

Recent schedule changes have made it possible for students to participate in chorus and band ensembles, for credit or not, without conflicting with other classes or elective courses, thus ensuring a musical course option for all interested students.

**Visual Arts** - Courses offered include Art 2D, Art 3D, Ceramics I and II, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design I, II, and III, Computer Graphic Design, and Silkscreen Printing. These course offerings provide the opportunity for all D-S students to create and enjoy art.

**Honors and Awards** - D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

- **Scholastic Art Awards** recognized two of our students for their artistic works.
- **Eastern District Senior and Junior Festivals**, sponsored by the Massachusetts Music Educators' Association (MMEA), awarded honors to six students, three of whom went on to perform at the MMEA All-State Festival at Symphony Hall in Boston.
- **Massachusetts Educational Theater Guild (METG)** presented acting awards to two students for their performances at the Massachusetts Festival's MA Competition.

**Technology Engineering and Computer Science** – During the past eight years, the primary goal of the Technology, Engineering, and Computer Science Department has been to more strongly align the grade 6–8 and grade 9–12 curriculums to better prepare students for college courses in computer science and engineering. To build a strong foundation for their subsequent high school courses, Dover-Sherborn Middle School (DSMS) students take engineering courses at all three grade levels, and students in grades 6 and 7 take computer science, with a heavy emphasis on programming. At the high school level, 12 new courses have been created over seven years. All course offerings, both new and previously existing, are now a continuation of the DSMS curriculum. The entire curriculum for each course offered

in grades 6–12 is reviewed and updated each year. During the 2021–22 school year, we focused on cultural responsiveness and worked to add meaningful and thought-provoking units to each course. In 2022–23, we will continue thoroughly examining our curriculum units for their equality and diversity.

The Department offers the following computer courses for high school students: Social Media Literacy, Intro to CAD, Web Design Using HTML & CSS, Computer Programming with JavaScript, Technology and Society, iOS App Design, Video Game Design, and a capstone AP Computer Science course for sophomores, juniors, or seniors. The Department also offers engineering and technology classes, including TV Media I, II, and III, and Industrial Technology I and II. A yearlong Engineering course is offered at both the college preparatory and honors levels and may be taken for science or elective credits that count toward graduation.

**Wellness** - The Freshman Wellness Curriculum requires one semester each of Contemporary Issues covering nutrition, sexuality, mental health, and alcohol, tobacco, and other drugs; and one semester each of Outdoor Education (one quarter) and Fitness Development (one quarter). Students in grades 10–12 can choose from the following electives: Cardiovascular Fitness, Outdoor Pursuits, General Survival, Student Leadership Internship, Stress Management, Sport Education (Net Sports, Winter Team Sports), Dance Education, CPR/AED Training, Yoga/Pilates, Coaching, Teaching, Recreation and Leadership, Fitness Program Planning, Drugs and Society, Muscular Fitness, Sports and Society, RAD (Rape, Aggression, Defense Systems), and Target Sports.

## **Guidance**

**College Counseling:** Throughout fall 2021, the counselors devoted much of their time to helping students transition back to in-person school and to the post-secondary planning process. Eighty-two percent of the Class of 2022 completed some form of early decision, priority, or early action applications to colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 100 colleges and universities and spent time strengthening their working relationships.

To respond to the growing number of early college applications, counselors developed a five-class seminar series for grades 11 and 12. Juniors participated in spring classes that helped prepare them in advance for college applications, including completing their resumes, beginning their essays, and starting work on their Common Application. Seniors began their seminar series during the first week of school and were able to complete their Common Application online, add schools to Naviance, edit and complete their essays, and participate in mock interviews. Seminars covering stress management, mindfulness, and career and personal exploration are also available to freshman and sophomores.

Counselors met several times with juniors individually to discuss the college application process and to guide their post-secondary educational planning. Counselors also met with freshmen and sophomores to discuss their academic and future career plans, as well as introduce them to online programs that aid students in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

**Support Programs** - The Guidance Department offers several support programs:

- **Freshman welcoming activities** support freshmen during their transition to high school.
- **The Peer Helper Program** this past year trained 40 upper-class students to assist incoming freshman with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- **The Signs of Suicide (SOS) Program** for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- **Parent-departmental meetings** are held throughout the year to discuss important issues and concerns specific to each grade level.

**Library** - The DSHS library is a place where students and faculty can read, research a topic, access information, or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or online searches. The collection includes approximately 20,000 print volumes, six newspapers, and 25 periodicals. In addition, patrons can search the library catalog for a growing collection of e-books. Digital services include online databases available from Massachusetts Regional Library System and those purchased by subscription, as well as thousands of e-books and audio-based materials via OverDrive. The library houses a portable cart with 25 iPads and 15 Chromebooks for classroom use. An average day brings approximately 300 students and teachers to the library.

#### **Dover-Sherborn High School Athletic Department**

During the 2021–22 school year, post-COVID athletics were back to “normal.” Many TVL Championships were won and TVL MVPs and Coaches of the Year honored. One state championship emerged out of several great tournament runs.

**Winter Sports:** The winter sports season ran from November 2021 to March 2022, with 255 participants in 13 sports. D-S athletes won TVL Small Championships in Boys Indoor Track and Field and Boys Alpine Ski. Boys Basketball and Girls Basketball each played in the Elite 8 games, and Boys Ice Hockey made it to the Sweet 16 round. Girls Swim and Dive placed fifth at the MIAA D2 State Tournament, with two of its members becoming individual state champions in one or two events each. Boys Indoor Track and Field and Girls Indoor Track and Field each competed on the state level, as did Boys Alpine Ski (placing third) and Girls Alpine Ski (placing

seventh). The Boys Indoor Track and Field coach was awarded TVL Small Coach of the Year honors; and one member each of Girls Swim and Dive and Boys Indoor Track and Field earned TVL Small MVP honors.

**Spring Sports:** The spring sports season ran from March 2022 to June 2022, with 322 students participating in nine sports. Boys Lacrosse, Girls Lacrosse, Girls Tennis, Boys Tennis, Girls Outdoor Track and Field, and Boys Outdoor Track and Field all won TVL Small Championships. Girls Lacrosse won the MIAA D4 State Championship—the second state championship for the team in school history. Boys Lacrosse, Boys Tennis, and Girls Tennis were Final Four qualifiers, in MIAA D4 (Lacrosse) and D3 (Tennis). Baseball qualified for the tournament play but lost in the MIAA D3 Round of 32 to Norwell. In D5 competition, Boys Outdoor Track and Field took second place out of 36 teams, and Girls Outdoor Track and Field placed 13th out of 36 teams. Sailing finished 10th in New England at the Women’s Championships, and competed in the CBI Championships in Boston. The Athletic Department had four TVL Small Coach of the Year winners and three TVL Small MVPs.

**Fall Sports:** The 2022 fall season ran from August 2022 to November 2022, with 285 participants in seven sports, in arguably one of the most successful athletic seasons in D-S history. TVL Small Championships were won in Field Hockey, Girls Cross Country, Golf, and Football. All seven programs had winning records and qualified for MIAA tournament play. Football, Girls Soccer, and Girls Field Hockey were MIAA Final Four Champions. This was the furthest that Football had ever gone in the tournament in school history. Golf won the MIAA D3 Central Championship and took fourth overall at the MIAA D3 State Tournament. Boys Soccer qualified for the Elite 8 game before falling to Dedham. At All States, Girls Cross Country placed seventh and Boys Cross Country placed ninth. At the end of the season, the Athletic Department honored five TVL MVP and five TVL Coach of the Year winners.

**National Honor Society** - On October 14, 2021, 57 members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society (NHS). There are currently 113 DSHS members of the NHS, all of whom serve the local community by tutoring peers and younger students, completing an individual service project, and raising money as a group for the Greater Boston Food Bank. Information about membership requirements and the application timeline can be found on the school’s website.

**Student Activities** - DSHS students can participate in a wide range of student activities. An activity fee of \$75 is required for participation in many of the follow clubs:

- **Academic and student-life organizations:** Chess Team, Class Officers, Debate Team, Girls Who Code Math Team, Mock Trial, National Honor Society, Robotics Team, *RUNES* literary magazine, School Newspaper, Science Olympiad, Senior Project, Student Council, and Yearbook.



- **Art, music, and drama clubs:** Two a cappella groups (DS al Coda and Noteworthy), Arts Club: Open Studios, Crew, Drama Club, Film Club, Improv/Comedy Club, Knitting Club, Music Club, and Digital Recording Studio.

- **Social and cultural awareness groups:** AFS International Exchange Program, Animal Welfare, Health & Society, Asian Student Union (formerly CAPAY), Black Student Union, Blessings in a Backpack, Business Club, Community Service Club, The Conversation, Down to Earth, Fitness Club, Future4Children, Gay-Straight Alliance (GSA), Global Citizenship Program, Make-A-Wish, MARC, Massachusetts High School Democrats, Medical Club, Nora Elizabeth Searle Community Outreach (NESCO), Peer Helping, Red Cross Club, Relay for Life: D-S, Senior Citizens' Club, Speak Out, STEM Club, Students Against Destructive Decisions (SADD), Students Demand Action, Time Out for Kids, Volleyball Club, What's Your Story?, Women's Group, and World of Difference.

## Parent and Community Groups

**The Dover-Sherborn Boosters** - The D-S Boosters supported the athletic program with grants for the purchase of capital items. It continues to promote community spirit and provide recognition to student athletes participating in all sports at DSHS.

**DSEF** - DSEF generously provided funds totaling \$4,250.00 to underwrite the college exploration program for our Guidance Department.

**The Friends of the Performing Arts (FoPA)** - FoPA is a 501(c)3 organization of parents and community volunteers who support the outstanding vocal and instrumental music and drama programs at the Dover-Sherborn Regional Schools. FoPA awards annual scholarships to graduating seniors who have demonstrated excellence in the performing arts. It funds grants for workshops, equipment, and material requests, and provide production support for the concert bands, jazz bands, a cappella groups, and drama programs and students. (More information is available at [www.doversherbornfopa.org](http://www.doversherbornfopa.org).)

**DSHS PTO** - The DSHS PTO is organized for charitable educational purposes to actively support the Administration, to promote and encourage communication between parents, teachers, and the school in matters of common interest, and to encourage spirit building initiatives among student, faculty, and community. Its ongoing efforts are managed through monthly meetings that are open to all parents and guardians of DSHS students. The board includes representatives from many parent organizations, the Dover-Sherborn Regional School Committee, and parents/guardians of students in each of the four grades. Meetings typically begin with an update from Principal Smith and often include teachers or administrators who talk about their areas of expertise and answer questions. Specific meeting dates, times, and locations are posted on

the DSHS calendar. New faces and voices are always welcome. To learn more about the DSHS PTO, please visit our website at <https://sites.google.com/site/dshspto2015/>.

## Community Education

Lisa B. Sawin, Director

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional Schools. Our mission is to provide programs that enrich the lives of everyone in our community. Our hope is to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost. While 2021 was another challenging year due to the COVID-19 pandemic, we were still able to hold classes either virtually, outside, or in person during the fall, following the guidelines and regulations set forth by the state.

Dover-Sherborn Community Education offers the following programs:

**Extended Day** - Tuition-based extended-day programs are held at both Dover and Sherborn elementary schools, where safe and stimulating after-school environments are provided for students in grades K–5. Children check in with extended day at the end of their school day. Children engage in arts and crafts projects, nature projects, outdoor physical activities, games, and creative play. Snacks are provided.

The extended-day program is offered Monday through Friday with two afternoon pickup times: 5:15 p.m. and 6 p.m. At the time of this writing, 80 children were enrolled in Dover and 90 children in Sherborn. Both programs maintain waiting lists.

**After-School Enrichment** - After-school enrichment programs providing age-appropriate classes for elementary and high school students are also offered. Classes for students are held at Pine Hill Elementary School, Chickering Elementary School, and Dover-Sherborn High School.

We offer both virtual and in person classes. Some of the courses offered during the year for students in grades K-5 include Cupcake Decorating, Flag Football, Hip Hop, Chess, Lego construction classes, Home Alone, Painting on Canvas and Babysitting & Childcare.

In addition, we supported and oversaw the Middle School Drama program during the summer and offered string instrument lessons in all four schools during the school year.

Program flyers are posted on both elementary schools' websites, the Regional School District's website under "Community Education," and on our registration website (see "Registration" below).



**Adult Enrichment** - Adult classes consisted of combined virtual and in-person classes. Virtual classes included Understanding Medicare, Demystifying Social Security, Estate Planning, and How to Apply for College Financial Aid. In person classes included Boating Skills, Seamanship & Basic Navigation, several Floral Design classes, SAT Prep, Dog Obedience, Watercolor Painting, Guitar Lessons, First Aid, CPR and Golf Lessons offered at the Needham Golf Club. Driver's Education classes remained virtual for 2022, the result of an RMV mandate.

2022 found us collaborating with other high schools, including Concord-Carlisle and Acton-Boxborough, to offer virtual classes such as How to Create a Family Resource File, Instant Piano and Instant Guitar for Hopelessly Busy People and Italian for Beginners. We were able to partner with The Glass Bar in Needham offering in person classes for youths and adults teaching various glass fusing techniques. Pickleball Clinics were offered through a partnership with the Kingsbury Club in Medfield.

Many of our virtual classes will remain this way since it appears that this works well for both the instructors and the students.

**Registration** - Registration for the Extended Day Program is held in March for the following school year. Registration for all other programs begins upon the distribution of brochures, or when the information is posted online. Full class descriptions can be found at [www.doversherborn.org](http://www.doversherborn.org), under the "Community Education" tab. Online registration for our programs is available at <https://dscommmed.communityroot.com/index/registration>

**Contact Information** - The Community Education office is located in Lindquist Commons, located on the High School campus, 9 Junction Street, Dover, MA 02030. Our phone number is (508) 785-0036, extension 7516.

## Trustees of Sawin Academy

The Trustees of Sawin Academy was established in 1871 by incorporating the Dowse Fund (ca. 1858) and the Martha Sawin estate to support and maintain a public school in Sherborn. The endowment continues to support enrichment programs at Pine Hill School and an annual distribution is offered to the school based on the performance of the investment portfolio. Trustees are elected by the town and serve five-year terms. Trustees meet with the Principal of Pine Hill School annually to discuss how the previous year's distribution was spent and provide guidance for future distributions.

The Outdoor Learning Lab, a gift of the Sawin Academy for 2021, was installed in the late summer on the front playground in a space designated as the "Outdoor Classroom & Garden".

The Sawin Academy Foundation 150<sup>th</sup> anniversary commemorative gift of \$30,000 was directed toward the purchase and installation of a pergola to anchor the Outdoor Classroom & Garden. The vision for this area is to provide an outdoor space for learning and gathering for all grade levels and an opportunity to teach concepts of sustainability and climate change, adaptation and mitigation. The target completion date is April, 2023.

The 2022 gift distribution of \$10,000 supported field trips and an anti-bullying seminar (guidance department).

For 2023, the Trustees approved a gift distribution of \$10,000 to support Pine Hill field trip and enrichment activities.

Including the gift distributions noted above, the portfolio experienced losses compared to the prior year's growth and closed with a balance of \$603,016.

Top portfolio holdings as of December 31, 2022 included the following:

Fidelity Total Market Index Fund  
SPDR S&P Midcap 400 ETF  
Ishares Core S&P Small-Cap E

Respectfully submitted for the Trustees,

W. Scott Embree

**Sherborn Students In The Public Schools By Grade  
October 1, 2022**

Kindergarten	55		
Grade 1	69	Grade 7	63
Grade 2	66	Grade 8	73
Grade 3	73	Grade 9	91
Grade 4	71	Grade 10	75
Grade 5	62	Grade 11	75
Grade 6	82	Grade 12	67

**Total - All Grades - 922**

**Sherborn Public Schools  
General Fund Financial Recapitulation  
For the Fiscal Year Ending June 30, 2022**

**Revenue**

School Aid Fund, Chapter 70	<u>\$ 733,846</u>
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<b>Total Revenue</b>	\$ 733,846
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**Expenditures**

General Education	\$3,451,169
Special Education	2,137,192
Other	<u>1,426,540</u>

<b>Total Expenditures</b>	\$7,014,901
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<b>Net Cost to Town</b>	\$6,281,055
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**Dover Sherborn Regional School District  
Revenue & Expenditure Summary  
Fiscal Year Ending June 30, 2022**

**Revenues**

Revenue from Local Sources:

Member Town Assessments	\$ 22,255,512
Unreserved Fund Expended	309,628
Fees	210,000
Earnings on Investments	4,742
Other Revenue	17,102

**Total Revenue from Local Sources** **\$ 22,796,984**

Revenue From State Aid:

School Aid (Chapter 70 & Charter Reimbursement)	\$ 2,424,963
• Transportation (Chapter 71)	688,015

**Total Revenue From State Aid** **\$ 3,112,978**

**Revenue From Federal & State Grants:** **\$ 915,401**

Other Revenue:

School Lunch	\$ 855,119
Community Education Group	843,005
Private Grants	12,625
Other Local Receipts	114,632

**Total Other Revenue** **\$ 1,825,381**

**Total Revenue From All Sources** **\$ 28,650,744**

**Expenditures**

Expenditures by the School Committee:

General Education	\$ 12,172,882
Special Education	2,653,092
Other Operating	9,399,103
Transportation	889,551
Debt Service	876,500

**Total Expenditures by the School Committee** **\$ 25,991,128**

**Expenditures from State & Federal Grants** **\$ 914,438**

Other Expenditures:

School Lunch	\$ 653,117
Community Education Group	516,701
Private Grants	89,146
Other	14,310

**Total Other Expenditures** **\$ 1,273,274**

**Total Expenditures From All Funds** **\$ 28,178,840**

# ANNUAL TOWN MEETING

## April 26, 2022

### WARRANT ARTICLE INDEX

- P = Passed  
 D = Dismissed (No Action)  
 F = Failed  
 \* = Contingent on Ballot Questions  
 \*\* = Exempt Debt by passage of Ballot Question 7

### Article Descriptive Title

1. Town Report	P
2. Fund Supplemental FY22	P
3. OPEB Trust Fund	P
4. Pre-Modernization Bond Premiums	P
5. Rescind Borrowing, ATM21 Article 10, #6	P
6. Cemeteries	P
7. Revolving Funds	P
8. Stabilization Funds	P
9. Capital Stabilization Fund	P
10. Omnibus Budget	P
11. Capital Improvement Plan	
1. Elder Housing – window replacement	P
2a. Select Board – Gate/Fence Farm Pond	P
2b. Select Board – Engineering – Maple & Wash	P
2c. Select Board – TB & Facilities	P
3a. DPW - Stormwater	P
3b. DPW – Equipment	P
3c. SSB/DPW – Roadway Management	P
4. Fire Dept - Breathing Apparatus	P
5. Police Dept - Cruiser	P
6. SSC – Pine Hill School	P
12. Regional School Capital Expense	P
13. Tree Removal	P
14. Free Cash	P
15. Amend Chapter 7A of GBL - COA	P
16. Board of Assessors	P
17. Amend Chapter 3 of GBL, Section 6 - TA	P
18. Amend Chapter 3 of GBL, Section 6 – Finance Director	P
19. Amend Personnel Admin Plan – Holidays	P
20. Amend Personnel Admin Plan – Appendix A	P
21. Sherborn Affordable Housing Trust	P
22. Flood Plan District	P
23. Home Rule Petition	P
24. Sherborn Community Center Lease	P
25. Wireless Communication Lease SCC	P
26. Wireless Communication Lease – Lake St	P
27. Wireless Communication Lease – Hunting Lane	P
28. Verizon Easement – Village Way/Leland Drive	P
29. Verizon Easement – Sanger Street	P
30. Release Right, Title & Interest – Obed Lane	P
31. Citizen’s Petition – Rockwood St	N/A
32. Citizen’s Petition – Open Space Bylaw	N/A
33. Citizen’s Petition – Climate & Ecological Emergency	P

### Annual Town Meeting, April 26, 2022

A quorum of 20 registered voters being present (due to the Covid-19 pandemic, the quorum was lowered from 100 to 20), Moderator Mary Wolff called the 245th Annual Town Meeting of the Town of Sherborn to order at 7:08 PM April 26, 2022, at Lindquist Commons, Dover-Sherborn Regional High School, 9 Junction Street, Dover, Massachusetts.

The Moderator stated that the Annual Town Meeting warrant had been properly posted by the Constable. Madam Moderator thanked various officials and town employees for their help in preparing for and set-up of Town meeting.

Various board members and town officials seated on the stage were introduced. Officials on stage were Advisory Committee members Chair Steven Tsai and Vice Chair Mark Albers, Select Board Chair Eric Johnson, Vice Chair Jeff Waldron, SB Clerk Marian Neutra and members George Morrill and Paul DeRensis, Town Counsel Amanda Zuretti of Petrini & Associates and Town Clerk Jacklyn Morris. All other town officials were seated in the audience, as was Massachusetts State Senator Becca Rausch.

To keep the meeting as short as possible, the Chair of Advisory, Steven Tsai, chose not to speak and directed everyone to the introductory letter in the Advisory Report. Select Board Chair Eric Johnson, also chose not to address the attendees.

Ms. Wolff reviewed Town Meeting logistics, giving a summary of the procedural ground rules for Town Meeting and announcing that anyone wishing to make amendments to motions could obtain the form from Warden Renee Montella. It was also noted that all votes would be taken using the electronic clickers voters received at check-in. There was a brief introductory practice session using the electronic clickers before the official voting began.

Ms. Wolff also noted that there would be six consent agendas for the warrant articles, encompassing Articles 1-8, Article 11 (Capital Improvement Plan) will encompass 2 consent agendas, one for free cash and one for borrowing, Articles 13-14, 19-20 and 25-30. It was also explained that any holds on consent agenda articles would remove the held article from the consent agenda and would therefore be voted on separately.

A request was made that Article 33 be presented as the first article as it was a student sponsored article.

**NEW MOTION:** Move to advance Article 33 to be the first article acted on this evening, duly seconded.

**VOTE ON MOVING ARTICLE 33 TO BE THE FIRST ARTICLE DECLARED BY THE MODERATOR AS CARRIED.** Madam Moderator then proceeded to introduce Article 33.

**ARTICLE 33. CITIZEN PETITION – DECLARATION OF A CLIMATE AND ECOLOGICAL EMERGENCY**

...recommend to the Sherborn Select Board to declare a Climate and Ecological Emergency and once declared, recommend that the Select Board consider taking further action to achieve net-zero greenhouse gas emissions as soon as is fiscally and technologically possible.

**A Student Initiated Resolution Concerning Declaration of Climate and Ecological Emergency**

Whereas, Sherborn Town Meeting recognizes that we are in a Climate and Ecological Emergency that threatens our town, state, nation and all of humanity;

And Whereas, Sherborn Town Meeting believes that a mobilization to meet this challenge is imperative to stabilize the climate, remedy environmental harms which disproportionately hurt environmental justice communities, create clean-energy jobs, and improve human lives;

And Whereas, in recent years, the Town of Sherborn has demonstrated a commitment to reducing greenhouse gas emissions and protecting our environment by becoming a Green Community in 2011 and receive state funding for: Lighting improvements at the Town Hall, Fire Station, Police Station, and PHElementary School, replacing LED at Traffic Lights; Energy efficiency measures at Pine Hill School such as upgrading air handlers in library and gym, unit ventilators in classrooms, as well as soffit insulating and air sealing; Upgrading the furnaces and AC units at the Police Station; Implementing large solar installations at the Town Department of Public Works building, and for calculating a town- wide Greenhouse Gas Inventory, and currently preparing a town-wide Climate Action Plan to further lower the town's carbon footprint.

And Whereas, Town Meeting recommends that Sherborn join over 2,000 governments globally that have declared a climate emergency, an emergency primarily driven by human activities, most significantly the burning of fossil fuels and the destruction of forests and other carbon sinks, resulting in rising global temperatures and loss of biodiversity.

And Whereas, a warming planet poses serious risks to human health, and safety and economic security, as evidenced by recent extreme weather events including droughts, forest fires, and floods, rising sea levels, ocean acidification, soil erosion, and mass species extinctions around the globe. Massachusetts is already experiencing flooding from storms and rising sea levels, droughts, increased transmission of tick-borne illnesses, record breaking heat waves, and loss of biodiversity, such as bird and pollinator populations.

Be It Resolved that this day, in recognition of the urgent need to mobilize, Sherborn's Town Meeting goes on record as recommending that the Town of Sherborn, acting through the Select Board, declare a Climate and Ecological Emergency. Once declared, Town Meeting recommends that the Select Board consider taking further action including:

- The Town Administrator shall be responsible for communicating to all town departments, businesses and homeowners the critical need to achieve net-zero greenhouse gas emissions as soon as is fiscally and technologically possible;
- The Select Board shall ensure that the appropriate department or committee will develop policies that protect Sherborn's trees, forests and open spaces because they draw carbon from the atmosphere and provide food and shelter to many species;
- Identify, prioritize and publish a list of projects that reduce the town's greenhouse gas emissions through the adoption of more rigorous building codes. Examples: increasing the use of MassSave audits, education on EV cars and government rebates, the launching of solarization and heat pump programs, identifying and execution of climate mitigation strategies (MVP);
- Ensuring that the town pursues an equitable and just transition to a zero-greenhouse gas future.
- Generate a Greenhouse Gas Inventory and a Climate Action Plan if these are not already in place;
- To have researched and developed, by the following Annual Town Meeting, a Climate Mobilization Action Plan for Sherborn that explains the benefits, costs, strategies and tactics of reducing community-wide greenhouse gas emissions by the year 2030 by 50% and with an ambition of 75% from its 1990 baseline levels, in line with the Massachusetts Clean Energy and Climate Plan for 2025 and 2030 which was passed in 2021. The plan should address greenhouse gas reduction, resilience and adaptation, engagement, and education, taking into account any negative consequences of recommended actions to residents both within and beyond our town's borders.

Town Meeting calls on state and federal elected officials to initiate a Climate Emergency mobilization and provide appropriate legislative, regulatory, and financial support to municipalities to implement local climate emergency initiatives. Town Meeting requests that the Town Clerk send notice of this resolution to the Office of the Governor of the Commonwealth of Massachusetts and Needham's state and federal legislators.

*(Citizens Petition: Meg Hyde and 13 others)*

**NEW MOTION:** Moved and duly seconded, to advance Article 33 to be the first Article.

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, that the town vote to recommend to the Select Board to declare a Climate and Ecological Emergency and to consider taking further action as described in the warrant.

**NEW MOTION:** Meg Hyde moved, duly seconded, that in the last line of Article 33 the word ‘Sherborn’ be substituted for the word ‘Needham’.

**MAJORITY VOTE FOR ARTICLE 33 AND THE TWO NEW MOTIONS CARRIED.**

Ms. Wolff then proceeded to the consent agenda for Articles 1-8.

*NOTE: ARTICLES 1 THROUGH 8 WERE VOTED AS A CONSENT AGENDA.*

**ARTICLE 1. Reports**

To hear and act on the reports of the various Town Officers and Committees as contained in the Annual Town Report or otherwise. (*Select Board*)

**ARTICLE 2. FY22 Supplemental Appropriations (Current Fiscal Year)**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, and if so, what sum, for the purpose of supplementing the various line items of the Town's Fiscal Year 2022 budget, previously voted by the Town under Article 8 of the Warrant for the 2021 Annual Town Meeting; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**ARTICLE 3. OPEB Trust Fund**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, for the purpose of funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**ARTICLE 4. Pre-Modernization Bond Premiums**

To see if the Town will vote to:

1. Supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with M.G.L. Chapter 44, Section 20, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs; and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied;

or take any other action relative thereto. (*Select Board for the Town Treasurer*)

**ARTICLE 5. Rescind Borrowing from ATM2021 Article 10, Line 6**

To see if the Town will vote to rescind the borrowing of \$198,000 voted at the ATM 2021, Article 10, Line 6 Woodhaven & Leland Farms Public Water Supply Improvements or take any other action relative thereto. (*Select Board for the Town Treasurer*)

**ARTICLE 6. Cemeteries**

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money, and if so,

what sum, to be used pursuant to M.G.L. Chapter 114, Section 15, for the improvement or embellishment of the cemeteries throughout the Town; for the care, preservation or embellishment of any lot or its appurtenances therein; or take any other action relative thereto. (*Select Board for the Cemetery Commission*)

**ARTICLE 7. Revolving Funds**

To see if the Town will vote to set the Fiscal Year 2023 spending limit for each of the Revolving funds set forth in Chapter 28 of the General By-laws, pursuant to the provisions of M.G. L. Chapter 44, Section 53E ½; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**ARTICLE 8. Stabilization Funds**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to Stabilization Funds; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, that Articles 1 through 8 be considered together as "Consent Agenda" articles, where such articles are routine and typically approved without significant debate, and with such Articles moved for favorable action as set forth in the Advisory Report and with the following additional information:

Article 2: 2022 Supplemental Appropriation amounts, with \$121,000 to be transferred from FREE CASH in the Treasury for the purpose of supplementing the following Fiscal Year 2022 budget line through covering corresponding FY 2022 deficits that remain: Snow & Ice Removal - \$121,000.

Article 3: OPEB Trust Fund, that \$100,000 from Free Cash in the Treasury be transferred to the OPEB Liability Trust Fund.

Article 4: No Action be taken on Article 4, as this article was accepted by vote at the last Annual Town meeting on May 15, 2021.

Article 6: Cemeteries, that \$28,000 be transferred from the Cemetery Enlargement Fund for the purposes set forth in the warrant.

Article 7: Revolving fund FY2023 expenditure limits:

Council on Aging Revolving Fund:	\$ 75,000
Board of Health Flu Clinic:	\$ 20,000
Recycling Sale of Bins:	\$ 1,100
Town Forest Sale of Firewood:	\$ 35,000
Farm Pond:	\$160,000
Ambulance:	\$425,000
Elder Housing:	\$400,000
Recreation:	\$250,000
DPW, Fire & Police Surplus Equipment:	\$ 82,000
Total:	\$1,448,100.00 Limit

Article 8: Stabilization Funds, that \$80,000 from FREE CASH in the Treasury be transferred to the General Stabilization Fund.

**VOTE ON THE CONSENT AGENDA (ARTICLES 1-8)  
PASSED 97 YES, 2 NO**

**ARTICLE 9. Capital Stabilization Fund**

To see if the Town will vote to establish a Capital Stabilization Fund in accordance with Chapter 40, Section 5B of the Massachusetts General Laws, for the purpose of funding capital item costs, and to raise and appropriate, or transfer from available funds, a sum of money, and if so, what sum, to be placed in said Stabilization Account, or take any action relative thereto. (*Select Board for the Advisory Committee*)

**MOTION:** Mark Albers moved, duly seconded by Steven Tsai, that a Capital Stabilization Fund be established in accordance with Chapter 40, Section 5B of the Massachusetts General Laws, for the purpose of funding capital item costs, and that \$100,000 be transferred from Free Cash in the Treasury to the Capital Stabilization Fund.

**VOTE ON ARTICLE 9 was PASSED 99 YES, 6 NO.**

**ARTICLE 10. FY23 Omnibus Budget (Next Fiscal Year)**

To see if the Town will vote to raise and appropriate, or transfer from available funds, such sums of money, for any and all Town expenses and purposes, including debt and interest; and to provide for a Reserve Fund; and to fix the salaries and compensation of all elected Officers of the Town as required by M.G.L. Chapter 41, Section 108; and to determine whether such salaries or compensation shall be made effective from July first of the current year; and to provide for the payment of, and raise or appropriate money for, any salary and compensation so voted; or take any other action relative thereto. (*Omnibus Budget, Select Board for the Advisory Committee*)

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, that **the totals for each department represented by the numbered items** appearing in the Advisory Committee's Fiscal Year 2023 Omnibus Budget Report to the Town in the column headed "FY2023 Dept Req," be called over by the Moderator and, if no objection is made, that such amounts be raised and appropriated for the purpose specified, except that, where a transfer is indicated by a numbered footnote, the specified amount shall be provided by such transfer; that the salaries for the various Town Officers (including those indicated by numbered footnotes) be fixed, effective July 1, 2022, as specified in the Omnibus Budget that becomes effective pursuant to this motion; and that any item to which objection is made be separately considered and disposed of in accordance with the vote of the Town.

**MOTION ON HOLD ITEM:** Steven Tsai moved, duly seconded by Mark Albers, favorable action on the Legal Counsel budget in the amount of \$80,000 and for the purpose specified.

**MOTION ON HOLD ITEM:** Steven Tsai moved, duly seconded by Mark Albers, favorable action on the Snow and Ice budget in the amount of \$87,428 and for the purpose specified.

**MOTION ON HOLD ITEM:** Steven Tsai moved, duly seconded by Mark Albers, to approve favorable action on the Debt Service budget in the amount of \$1,794,672.00 which includes a transfer from the Elder Housing Maintenance Revolving account of \$42,400.00, a transfer from the Fund Balance Reserve Debt Service-MSBA Reimbursement Amortization of \$32,412; and a transfer from Fund Balance Reserve Amortized Premium of \$692.54."

**VOTE ON THE HOLD ITEMS AND UN-HELD ITEMS WERE PASSED.**

**TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET**

BUDGET		FY 2019	FY 2020	FY2021	FY 2022	FY2023	
NUMBER	DESCRIPTION	Actual	Actual	Actual (1)	Budget	Dept Req	
<b>GENERAL GOVERNMENT</b>							
<b>SELECT BOARD</b>							
122	SELECT BOARD-SALARIES	256,317	267,375	279,474	289,230	294,521	
122	SELECT BOARD-EXPENSES	6,423	117,220	192,529	73,351	36,000	
176	ZONING BOARD OF APPEALS - EXPENSE	1,156	977	745	2,700	1,100	
	<b>SELECT BOARD TOTAL</b>	<b>263,896</b>	<b>385,572</b>	<b>472,748</b>	<b>365,281</b>	<b>331,621</b>	
<b>LEGAL COUNSEL</b>							
151	LEGAL COUNSEL						
	<b>LEGAL TOTAL</b>	<b>130,546</b>	<b>206,755</b>	<b>235,155</b>	<b>80,000</b>	<b>80,000</b>	
<b>ASSESSORS</b>							
141	ASSESSORS-SALARIES	103,065	115,729	116,264	124,804	131,303	
141	ASSESSORS-EXPENSES	15,545	12,029	19,018	29,150	26,915	
	<b>ASSESSORS TOTAL</b>	<b>118,610</b>	<b>127,758</b>	<b>135,282</b>	<b>153,954</b>	<b>158,218</b>	
<b>TREASURER</b>							
145	TREASURER-SALARIES	63,905	64,385	79,761	82,259	85,227	
145	TREASURER-EXPENSES	8,303	8,629	11,178	12,150	12,150	
	<b>TREASURERS TOTAL</b>	<b>72,208</b>	<b>73,014</b>	<b>90,939</b>	<b>94,409</b>	<b>97,377</b>	
<b>COLLECTOR</b>							
146	COLLECTORS-SALARIES	109,080	113,338	118,501	131,321	136,116	(2a)
146	COLLECTORS-EXPENSES	21,091	17,242	18,322	22,025	19,785	
	<b>COLLECTORS TOTAL</b>	<b>130,171</b>	<b>130,580</b>	<b>136,823</b>	<b>153,346</b>	<b>155,901</b>	

(1) Expended Amounts Include Encumbrance, Reserve transfers & ATM Artilece for Supplements

Salaries of Elected Officials:	
(2a) Collector	(2b) Town Clerk
\$69,922	\$69,922

<b>FINANCE DEPT/ ACCOUNTING</b>							
135	ACCOUNTANT - SALARIES	192,234	210,368	221,375	221,869	226,489	
135	ACCOUNTANT - EXPENSES	89,103	87,446	99,938	83,780	101,500	
	<b>FINANCE DEPT / ACCOUNTING TOTAL</b>	<b>281,337</b>	<b>297,814</b>	<b>321,313</b>	<b>305,649</b>	<b>327,989</b>	



## TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET

BUDGET		FY 2019 Actual	FY 2020 Actual	FY2021 Actual (1)	FY 2022 Budget	FY2023 Dept Req	
NUMBER	DESCRIPTION						
<b>ADVISORY COMMITTEE</b>							
131	ADVISORY-SALARIES	-			513	500	
131	ADVISORY-EXPENSES	3,825	1,634	5,541	3,500	4,000	
	<b>ADVISORY TOTAL</b>	<b>3,825</b>	<b>1,634</b>	<b>5,541</b>	<b>4,013</b>	<b>4,500</b>	
<b>CONSERVATION COMMISSION</b>							
171	CONSERVATION-SALARIES	50,129	49,297	44,100	53,252	82,458	
171	CONSERVATION-EXPENSES	8,793	8,309	19,704	15,583	15,583	
	<b>CONSERVATION COMMISSION</b>	<b>58,922</b>	<b>57,606</b>	<b>63,804</b>	<b>68,835</b>	<b>98,041</b>	
<b>PLANNING BOARD</b>							
175	PLANNING BOARD-SALARIES	46,607	38,715	48,111	50,657	52,683	
175	PLANNING BOARD-EXPENSES	10,079	8,101	1,106	1,570	1,570	
	<b>PLANNING BOARD TOTAL</b>	<b>56,686</b>	<b>46,816</b>	<b>49,217</b>	<b>52,227</b>	<b>54,253</b>	
<b>TOWN CLERK</b>							
161	TOWN CLERK-SALARIES	122,880	119,742	104,321	145,813	148,926	(2b)
161	TOWN CLERK-EXPENSES	5,360	3,097	6,038	6,200	7,950	
	<b>TOWN CLERK TOTAL</b>	<b>128,240</b>	<b>122,839</b>	<b>110,359</b>	<b>152,013</b>	<b>156,876</b>	
<b>ELECTION &amp; REGISTRATION</b>							
162	ELECTIONS-SALARIES	4,041	4,008	3,371	5,087	3,870	
162	ELECTIONS-EXPENSES	22,359	12,940	23,604	17,800	21,350	
	<b>ELECTION &amp; REGISTRATION TOTAL</b>	<b>26,400</b>	<b>16,948</b>	<b>26,975</b>	<b>22,887</b>	<b>25,220</b>	
<b>IT-INFORMATION TECHNOLOGY</b>							
155	IT-SALARIES	-	-	-	-	10,000	
155	IT-EXPENSES	-	-	-	35,000	98,911	
	<b>ELECTION &amp; REGISTRATION TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>108,911</b>	
192	TOWN BUILDINGS-SALARIES	-	37,253	44,258	10,400	10,400	
192	TOWN BUILDINGS-EXPENSES	294,863	266,295	267,681	305,284	284,634	
	<b>TOWN BUILDINGS TOTAL</b>	<b>294,863</b>	<b>303,548</b>	<b>311,939</b>	<b>315,684</b>	<b>295,034</b>	
<b>SUSTAINABILITY</b>							
196	SUSTAINABILITY -SALARIES	-	-	-	38,000	68,563	
196	SUSTAINABILITY -EXPENSES	-	-	-	-	1,260	
	<b>TOWN BUILDINGS TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,000</b>	<b>69,823</b>	
<b>GENERAL GOVERNMENT TOTAL</b>		<b>1,565,704</b>	<b>1,770,884</b>	<b>1,960,095</b>	<b>1,841,298</b>	<b>1,963,764</b>	

## TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET

BUDGET		FY 2019	FY 2020	FY2021	FY 2022	FY2023	
NUMBER	DESCRIPTION	Actual	Actual	Actual (1)	Budget	Dept Req	
<b>PROTECTION OF LIFE AND PROPERTY</b>							
<b>POLICE</b>							
210	POLICE-SALARIES	1,719,819	1,748,000	1,752,697	2,007,972	2,061,772	
210	POLICE- EXPENSES	99,898	131,492	134,897	130,410	137,061	
210	POLICE-EQUIPMENT			54,227	0	0	
	<b>POLICE TOTAL</b>	<b>1,819,717</b>	<b>1,879,492</b>	<b>1,941,821</b>	<b>2,138,382</b>	<b>2,198,833</b>	
<b>FIRE &amp; RESCUE</b>							
220	FIRE & RESCUE-SALARIES	280,328	287,863	338,915	420,248	427,074	
220	FIRE & RESCUE -EXPENSES	95,214	132,370	128,663	118,850	120,800	
	<b>FIRE &amp; RESCUE TOTAL</b>	<b>375,542</b>	<b>420,233</b>	<b>467,578</b>	<b>539,098</b>	<b>547,874</b>	
<b>AMBULANCE</b>							
230	AMBULANCE-SALARIES	160,000	190,000	265,000	190,000	205,000	
230	AMBULANCE- EXPENSE				0	0	
	<b>AMBULANCE TOTAL</b>	<b>160,000</b>	<b>190,000</b>	<b>265,000</b>	<b>190,000</b>	<b>205,000</b>	
<b>INSPECTORS</b>							
241	BLDG INSPECTORS-SALARIES	83,593	82,594	89,809	94,386	99,495	
241	BLDG INSPECTORS-EXPENSES	2,067	2,068	4,414	14,100	14,100	
	<b>INSPECTORS TOTAL</b>	<b>85,660</b>	<b>84,662</b>	<b>94,223</b>	<b>108,486</b>	<b>113,595</b>	
<b>PROTECTION OF LIFE &amp; PROP TOTAL</b>		<b>2,440,919</b>	<b>2,574,387</b>	<b>2,768,622</b>	<b>2,975,966</b>	<b>3,065,302</b>	

## TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET

BUDGET		FY 2019	FY 2020	FY2021	FY 2022	FY2023	
NUMBER	DESCRIPTION	Actual	Actual	Actual (1)	Budget	Dept Req	
<b>SCHOOLS</b>							
301	<b>DOVER-SHERBORN REGIONAL SCHOOL DISTRICT</b>						
	Salaries & other Compensations	15,776,689	16,246,705	16,773,776	17,522,750	18,111,216	
	Benefits	3,897,848	4,486,424	4,389,620	4,342,398	4,362,750	
	Other Expenditures	1,306,535	1,305,687	1,090,415	1,383,843	1,437,697	
	Transportation	586,628	406,913	776,270	984,350	1,030,800	
	Building & Ground Expenditures	1,235,257	1,192,921	1,007,085	1,269,350	1,246,150	
	Sub-total Operating	22,802,957	23,638,650	24,037,166	25,502,691	26,188,613	
	Debt Service	1,003,600	965,800	923,400	876,500	835,200	
	Total Operating Expenses	23,806,557	24,604,450	24,960,566	26,379,191	27,023,813	
	Sherborn's Share of Operations	44.14%	43.37%	44.44%	45.07%	45.20%	
	Operations Assessed to Sherborn				9,815,682	10,121,290	
	Exempt Debt Assessed to Sherborn				389,429	372,583	
301	<b>D/S REGIONAL ASSESSMENT</b>	<b>9,504,266</b>	<b>9,569,088</b>	<b>9,975,891</b>	<b>10,205,111</b>	<b>10,493,873</b>	
302	<b>TRI-COUNTY VOCATIONAL</b>	<b>1,326</b>	<b>32,224</b>	<b>33,892</b>	<b>34,967</b>	<b>1,667</b>	
303	<b>SHERBORN SCHOOL</b>						
	Salaries & Other Compensation	5,275,794	5,436,795	5,237,970	5,570,677	5,864,386	
	Other Educational Expenditures	297,161	311,800	374,917	346,350	387,189	
	Regular Education Transportation	186,849	156,280	216,547	228,309	233,942	
	Building & Ground Expenditures	251,302	248,482	218,426	266,550	266,550	
	Sub-Total In-District	6,011,106	6,153,357	6,047,860	6,411,886	6,752,067	
	Tuition	840,637	799,295	432,017	470,000	440,000	
	Transportation	197,781	245,347	109,500	120,000	135,000	
	Sub-Total OOD	1,038,418	1,044,642	541,517	590,000	575,000	
303	<b>SHERBORN SCHOOLS TOTAL</b>	<b>7,049,524</b>	<b>7,197,999</b>	<b>6,589,377</b>	<b>7,001,886</b>	<b>7,327,067</b>	
316	<b>NORFOLK AGRICULTURAL &amp; MINUTEMAN</b>	<b>27,189</b>	<b>78,786</b>	<b>52,468</b>	<b>-</b>	<b>24,572</b>	
<b>SCHOOLS TOTAL</b>		<b>16,582,305</b>	<b>16,878,097</b>	<b>16,651,628</b>	<b>17,241,964</b>	<b>17,847,179</b>	

**TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET**

BUDGET		FY 2019	FY 2020	FY2021	FY 2022	FY2023	
NUMBER	DESCRIPTION	Actual	Actual	Actual (1)	Budget	Dept Req	
<b>PUBLIC WORKS</b>							
<b>DEPARTMENT OF PUBLIC WORKS</b>							
401	DPW-SALARIES	610,922	575,229	531,146	735,694	703,086	
401	DPW-EXPENSES	551,677	623,889	547,660	419,350	495,980	
	<b>DP&amp;W TOTAL</b>	<b>1,162,599</b>	<b>1,199,118</b>	<b>1,078,806</b>	<b>1,155,044</b>	<b>1,199,066</b>	
<b>SNOW &amp; ICE</b>							
430	SNOW & ICE - SALARIES	66,024	35,327	45,824	32,960	34,278	
430	SNOW & ICE - EXPENSE	195,475	145,549	173,960	53,150	53,150	
	<b>SNOW &amp; ICE TOTAL</b>	<b>261,499</b>	<b>180,876</b>	<b>219,784</b>	<b>86,110</b>	<b>87,428</b>	
<b>STREET LIGHTING</b>							
424	STREET LIGHTING -EXPENSES	26,377	24,677	26,891	26,000	10,000	
	<b>STREET LIGHTING TOTAL</b>	<b>26,377</b>	<b>24,677</b>	<b>26,891</b>	<b>26,000</b>	<b>10,000</b>	
<b>SOLID WASTE</b>							
433	SOLID WASTE-EXPENSES	279,782	301,481	352,443	336,875	339,550	
	<b>SOLID WASTE TOTAL</b>	<b>279,782</b>	<b>301,481</b>	<b>352,443</b>	<b>336,875</b>	<b>339,550</b>	
<b>RECYCLING</b>							
433	RECYCLING EXPENSES	995	9,183	238	3,230	3,230	
	<b>RECYCLING TOTAL</b>	<b>995</b>	<b>9,183</b>	<b>238</b>	<b>3,230</b>	<b>3,230</b>	
<b>CEMETERIES</b>							
491	CEMETERIES-SALARIES						
491	CEMETERIES-EXPENSES	63,000	64,160	66,881	75,500	82,500	
	<b>CEMETERY TOTAL</b>	<b>63,000</b>	<b>64,160</b>	<b>66,881</b>	<b>75,500</b>	<b>82,500</b>	
<b>PUBLIC WORKS TOTAL</b>		<b>1,794,252</b>	<b>1,779,495</b>	<b>1,745,043</b>	<b>1,682,759</b>	<b>1,721,774</b>	

**TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET**

BUDGET NUMBER	DESCRIPTION	FY 2019 Actual	FY 2020 Actual	FY2021 Actual (1)	FY 2022 Budget	FY2023 Dept Req	
<b>HEALTH AND HUMAN SERVICES</b>							
<b>HEALTH</b>							
512	BOARD OF HEALTH-SALARIES	109,762	115,533	130,066	130,684	135,597	
512	BOARD OF HEALTH-EXPENSES	12,639	15,038	17,393	17,256	17,476	
	<b>HEALTH TOTAL</b>	<b>122,401</b>	<b>130,571</b>	<b>147,459</b>	<b>147,940</b>	<b>153,073</b>	
<b>COUNCIL ON AGING</b>							
541	COUNCIL ON AGING-SALARIES	96,033	120,517	119,038	133,707	138,524	
541	COUNCIL ON AGING-EXPENSES	19,603	19,186	17,126	31,950	28,650	
	<b>COUNCIL ON AGING TOTAL</b>	<b>115,636</b>	<b>139,703</b>	<b>136,164</b>	<b>165,657</b>	<b>167,174</b>	
<b>VETERANS</b>							
543	VETERANS-SALARIES	700	700	700	700	700	
543	VETERANS-EXPENSES	3,256	1,422	1,526	5,790	5,790	
	<b>VETERANS TOTAL</b>	<b>3,956</b>	<b>2,122</b>	<b>2,226</b>	<b>6,490</b>	<b>6,490</b>	
<b>HEALTH &amp; HUMAN SERVICES TOTAL</b>		<b>241,993</b>	<b>272,396</b>	<b>285,849</b>	<b>320,087</b>	<b>326,737</b>	
<b>CULTURE &amp; RECREATION</b>							
<b>LIBRARY</b>							
610	LIBRARY-SALARIES	289,404	295,718	299,262	402,035	417,577	
610	LIBRARY-EXPENSES	141,189	134,264	152,833	162,700	165,221	
	<b>TOTAL</b>	<b>430,593</b>	<b>429,982</b>	<b>452,095</b>	<b>564,735</b>	<b>582,798</b>	
<b>RECREATION</b>							
650	RECREATION-SALARIES	5,839	75	8,976	8,976	15,000	
650	RECREATION-EXPENSES	8,412	8,519	6,024	6,024	135,000	
	<b>TOTAL</b>	<b>14,251</b>	<b>8,594</b>	<b>15,000</b>	<b>15,000</b>	<b>150,000</b>	
<b>HISTORICAL COMMISSION</b>							
691	HISTORICAL COMMISSION	1,377	700	700	1,300	3,400	
	<b>TOTAL</b>	<b>1,377</b>	<b>700</b>	<b>700</b>	<b>1,300</b>	<b>3,400</b>	
<b>CULTURE &amp; RECREATION TOTAL</b>		<b>446,221</b>	<b>439,276</b>	<b>467,795</b>	<b>581,035</b>	<b>736,198</b>	

Offset by transfers to Library Expenses as follow s:

	From Dow se Memorial Fund	From Saltonstall Operating Fund
FY 20	\$4,246	\$42,693
FY 21	\$2,813	\$58,695
FY 22	\$1,209	\$60,883
FY 23	\$0	\$0

**TOWN OF SHERBORN FISCAL 2023 OMNIBUS BUDGET**

BUDGET		FY 2019	FY 2020	FY2021	FY 2022	FY2023	
NUMBER	DESCRIPTION	Actual	Actual	Actual (1)	Budget	Dept Req	
<b><u>INSURANCE AND EMPLOYEE BENEFITS</u></b>							
945	GENERAL INSURANCE	137,395	150,523	162,766	171,279	209,156	
910	EMPLOYEE BENEFITS INCL OPEB & RET	3,212,611	2,821,355	3,352,874	2,970,218	3,152,518	(3)
<b><u>DEBT SERVICE</u></b>							
710	DEBT SERVICE (TOTAL)	1,642,597	1,283,885	1,239,768	1,486,408	1,794,672	(4)
<b><u>RESERVE ACCOUNT</u></b>							
132	RESERVE ACCOUNT	-	290,000	-	300,000	300,000	
<b>GRAND TOTAL</b>		<b>28,063,997</b>	<b>28,260,298</b>	<b>28,634,440</b>	<b>29,571,014</b>	<b>31,117,300</b>	

(3) Employee Benefits include OPEB Appropriation of \$100,000 to be transferred to the OPEB Trust Fund

(4) Debt Service will be offset by the following transfers:

Transfer from Elder Housing Maintenance Revolving \$42,400.

Transfer from Fund Balance Reserve Debt Service - MSBA Reimbursement Amortization \$32,412.

Transfer from Fund Balance Reserve Amortized Premium \$692.54

# ARTICLE 11. CAPITAL IMPROVEMENT PLAN (FY23 CIP)

To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow pursuant to any applicable statute, a sum or sums of money, and if so, what sum or sums, for the purpose of capital expenditures of the Town of Sherborn; and to determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2½; or take any action relative thereto. (*Select Board for Various Departments*)

No.	Department	Item	Amount
1..	Elder Housing	Window Replacement	\$ 230,000
2a.	Select Board	Gate & Fence Replacement - FP	\$ 25,407
2b.	Select Board	Engineering Service – Maple & Washington Roundabout	\$ 150,000
2c.	Select Board	TB & Facilities	\$ 190,000
3a.	DPW	Stormwater	\$ 200,000
3b.	DPW	Equipment	\$ 36,500
3c.	SSB/DPW	Roadway Management	\$ 500,000
4.	Fire Dept	Breathing Apparatus	\$ 65,000
5.	Police Dept	Police Cruiser	\$ 56,000
6.	SSC	Pine Hill School	\$ 68,000
		<b>Total</b>	<b>\$1,520,907</b>

NOTE: ARTICLE 11, LINES 1, 2C, 3A, 3C AND 6 WERE VOTED AS A CONSENT AGENDA.

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, favorable action and that the Treasurer, with the approval of the Select Board be authorized to borrow, for the following items and sums:

Item 1, Window Replacement for Elder Housing - \$230,000

Item 2c, Town Buildings & Facilities Improvements for the Select Board, \$190,000

Item 3a, Stormwater (engineering, consulting and planning costs for MS4 Compliance) for DPW - \$200,000

Item 3c, Roadway Management for DPW - \$500,000

Item 6, Pine Hill School – Floor Repairs & Improvements for Sherborn School Committee - \$68,000

all for the purposes as set forth in the Advisory Committee Report Table, pursuant to M.G.L. c. 44, §7(1) or any other enabling authority and to issue bonds or notes of the Town therefor; provided, however, that this vote shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so called, debt exclusion question pursuant to M.G.L. c. 59, §21C(k).

**VOTE ON THE CONSENT AGENDA (ARTICLE 11, LINES 1, 2C, 3A, 3C, 6) PASSED 93 YES, 1 NO**

NOTE: ARTICLE 11, LINE 2A, 3B, AND 4 WERE VOTED AS A CONSENT AGENDA.

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, favorable action and, for the following items and sums:

Item 2a, Gate & Fence Replacement for Select Board - \$25,407

Item 3b, Equipment for the DPW, - \$36,500

Item 4a, Breathing Apparatus for the Fire Department - \$65,000

...all for the purposes as set forth in the Advisory Committee Report Table, including all incidental and related expenses, that the sum of \$126,907 be transferred from Free Cash in the Treasury, said appropriation to be expended by June 30, 2025, with unexpended funds as of June 30, 2025 being returned to the General Fund.

**VOTE ON THE CONSENT AGENDA (ARTICLE 11, LINES 2A, 3B, 4) PASSED 102 YES, 3 NO**

Item 2b, Engineering Service – Maple & Washington Roundabout - \$150,000

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, favorable action and that for the purposes of Engineering Service – Maple & Washington St. Roundabout Item 2b, as set forth in the Advisory Committee Report, including all incidental and related expenses, the sum of \$150,000 be transferred from Free Cash in the Treasury, said appropriation to be expended by June 30, 2025, with unexpended funds as of June 30, 2025 being returned to the General Fund.

**VOTE FOR ARTICLE 11, LINE 2B was PASSED 97 YES, 9 NO**

Item 5, Police Cruiser for the Police Department - \$56,000

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, favorable action and that for the purposes of acquiring a Police Cruiser, Item 5, as set forth in the Advisory Committee Report Table, including all incidental and related expenses, the sum of \$56,000 be transferred from Free Cash in the Treasury, said appropriation to be expended by June 30, 2025, with unexpended funds as of June 30, 2025 being returned to the General Fund.

**VOTE FOR ARTICLE 11, LINE 5 was PASSED 62 YES, 38 NO**

**ARTICLE 12. REGIONAL SCHOOL CAPITAL EXPENSE**  
To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, for the purpose of paying the costs of various items of capital equipment and/or improvements for the Dover Sherborn Regional School District, including the payment of incidental and related thereto, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Dover/Sherborn to provide funding for such items: and to

determine if any amount borrowed under this article shall be contingent upon the passage of a ballot question exempting the amounts required to pay for the bonds from the provisions of Proposition 2 ½, or take any other action relative thereto. (*Board of Selectmen for the Dover-Sherborn Regional School Committee*)

**MOTION:** Mark Albers moved, duly seconded by Steven Tsai, favorable action and that the Treasurer, with the approval of the Select Board be authorized to borrow, for the purposes of roof repairs and improvements at Dover Sherborn Middle School and Lindquist Commons including all incidental and related expenses, the sum of \$702,807 pursuant to M.G.L. c. 44, §7(1) or any other enabling authority and to issue bonds or notes of the Town therefor; provided, however, that this vote shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so called, debt exclusion question pursuant to M.G.L. c. 59, §21C(k).

**VOTE FOR ARTICLE 12 WAS PASSED AND DECLARED BY THE MODERATOR TO BE A TWO-THIRDS MAJORITY VOTE OF 89 YES, 11 NO.**

#### **ARTICLE 13. TREE REMOVAL**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute, a sum of money, and if so, what sum, to take down, clean-up and/or remove dead or damaged trees from Town-owned land and public ways; or take any other action relative thereto. (*Select Board for the DPW Director*)

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers that no action be taken, as the DPW Director has indicated his desire to withdraw the article from consideration given the likelihood of securing alternate funding sources for the purposes set forth in the warrant.  
**VOTE FOR ARTICLE 13 FOR NO ACTION PASSED 83 YES, 13 NO.**

#### **ARTICLE 14. USE OF FREE CASH**

To see if the Town will vote to appropriate from Free Cash a sum of money, and if so, what sum, to meet the appropriations for the ensuing fiscal year; and authorize the Assessors to use said sum in fixing the tax rate; or take any other action relative thereto. (*Select Board for the Advisory Committee*)

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, no action, as there are no proposed uses of Free Cash not otherwise specified in the warrant.

**VOTE FOR ARTICLE 14 FOR NO ACTION PASSED 94 YES, 0 NO.**

#### **ARTICLE 15. AMEND CHAPTER 7A OF THE GENERAL BY-LAWS – COUNCIL ON AGING**

To see if the Town will vote to amend Chapter 7A the General By-laws by deleting from the end of Section 6 the sentence reading “The Council may appoint such clerks and other employees as it may require” and replacing it

with the sentences reading “There shall be a Director of the Council on Aging appointed by the Town Administrator upon recommendation by the Council on Aging. The Director shall hire all other staff positions for the Council on Aging. The Director shall be supervised by, and shall report directly to, the Town Administrator.” such that Section 6 shall read as follows: (additions are shown in underlined text and deletions are shown in ~~strikethrough~~ font):

#### **CHAPTER 7A. COUNCIL ON AGING (*Added 1972*)**

Section 6. ~~The Council may appoint such clerks and other employees as it may require.~~ There shall be a Director of the Council on Aging appointed by the Town Administrator upon recommendation by the Council on Aging. The Director shall hire all other staff positions for the Council on Aging. The Director shall be supervised by, and shall report directly to, the Town Administrator.

or take any other action relative thereto. (*Select Board for the Council on Aging*)

**MOTION:** Mark Albers moved, duly seconded by Steven Tsai, favorable action and that the town amend Chapter 7A the General By-laws as further described in the warrant.

**VOTE FOR ARTICLE 15 PASSED 80 YES, 6 NO.**

#### **ARTICLE 16. CHANGE TOWN BOARD OF ASSESSORS FROM ELECTED TO APPOINTED**

To see if the Town will vote in accordance with M.G.L. c. 41, §1B, to change the position of membership on the Town Board of Assessors from elected to appointed, said change being contingent upon acceptance of such change by the voters at the next annual town election, or take any action relative thereto. (*Select Board for the Board of Assessors*)

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, favorable action and that the town vote in accordance with M.G.L. c. 41, §1B, to change the position of membership on the Town Board of Assessors from elected to appointed.

**VOTE FOR ARTICLE 16 PASSED 62 YES, 32 NO.**

#### **ARTICLE 17. AMEND CH 3 OF THE GENERAL BY-LAWS, SEC 6: TOWN ADMINISTRATOR**

To see if the Town will vote to amend Chapter 3 of the General By-laws, Powers and Duties of Town Officers Not Prescribed by Statute, Section 6: Town Administrator, by deleting from paragraph 6.1 the phrase “effective June 15, of three years” and replacing it with the phrase “to be determined by the Select Board”; by deleting from paragraph 6.2.e the phrase “be the Town’s Human Resource Director and shall have the following authority regarding the management of Town employees, except for school employees and employees of the Board of Library Trustees, and may delegate to” and replacing it with the word “appoint” and further by deleting the words “any or”; adding prior to the word “all” the words “to



perform”; and by deleting from paragraph 6.2.h the phrase “, or the Town Administrator’s designee,” and replacing it with the word “appoint” and by deleting the phrase “serve as the” and replacing it with the phrase “appoint an”, such that said paragraphs read as follows (additions are shown in underlined text and deletions are shown in ~~strikethrough~~ font):

6.1 Appointment; Qualifications; Term. The Select Board shall appoint a Town Administrator for a term, effective June 15, of three years to be determined by the Select Board,

#### 6.2. Power and Duties

e) ~~The Town Administrator shall be the Town’s Human Resource Director and shall have the following authority regarding the management of Town employees, except for school employees and employees of the Board of Library Trustees, and may delegate to appoint a qualified human resources professional any or to perform all of the following functions:~~

h) ~~The Town Administrator, or the Town Administrator’s designee, shall serve as the~~ appoint an Information Technology Manager for all Town departments, except the Schools and Library, with responsibility and authority to ensure information technology connectivity between Town departments, promote information technology efficiency, and improve overall workflow;

or take any other action relative thereto. (*Select Board*)

**MOTION:** Mark Albers moved, duly seconded by Steven Tsai, favorable action and that the town vote to amend Chapter 3 of the General By-laws, Powers and Duties of Town Officers Not Prescribed by Statute, Section 6: Town Administrator, as further described in the warrant.

**VOTE FOR ARTICLE 17 PASSED 80 YES, 7 NO.**

#### **ARTICLE 18. AMEND CH 3 GENERAL BY-LAWS SEC 6: FINANCE DIRECTOR/ACCOUNTANT**

To see if the Town will vote to amend Chapter 3 of the General By-laws, Powers and Duties of Town Officers Not Prescribed by Statute, Section 14: Finance Director/Accountant, paragraph seventh Powers and Duties of Finance Director/Accountant, subparagraph a, by deleting the phrase “directly to the Select Board” and replacing it with the words “the Town Administrator who shall”; by deleting the phrase “coordinate with the Town Administrator” and replacing it with the phrase “coordination of”; and by adding the sentence “The Finance Director /Accountant shall have direct access to the Select Board to consult on the financial operations of the Town.” such that said subparagraph a shall read as follows: (additions are shown in underlined text and deletions are shown in ~~strikethrough~~ font):

a. Report to ~~directly to the Select Board~~ the Town Administrator who shall be responsible for annually evaluating his/her performance and ~~coordinate with the Town Administrator~~ coordination of the day to day

financial operations. The Finance Director /Accountant shall have direct access to the Select Board to consult on the financial operations of the Town.

or take any other action relative thereto. (*Select Board*)

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, favorable action and that the Town vote to amend Chapter 3 of the General By-laws, Powers and Duties of Town Officers Not Prescribed by Statute, Section 14: Finance Director/ Accountant, as further described in the warrant.

**ARTICLE 18 VOTE PASSED 88 YES, 2 NO.**

NOTE: ARTICLES 19 AND 20 WERE VOTED AS A CONSENT AGENDA

#### **ARTICLE 19. AMEND PERSONNEL ADMINISTRATION PLAN TO INCLUDE JUNETEENTH HOLIDAY**

To see if the Town will vote to amend the Personnel Administration Plan, Section 6 c. Schedule of Paid Holidays, to include “Juneteenth National Independence Day” or take any other action relative thereto. (*Select Board for the Personnel Board*)

#### **ARTICLE 20. AMEND PERSONNEL ADMINISTRATION PLAN - APPENDIX A**

To see if the Town will vote to amend Personnel Administration Plan Section 1, paragraph h of the General By-laws by deleting the phrase “as amended from time to time by the Personnel Board” and replacing it with the phrase “as amended from time to time by the Town Administrator with the consent of the Personnel Board” such that paragraph h reads as follows: (additions are shown in underlined text and deletions are shown in ~~strikethrough~~ font):

h. “Job Classification Plan” shall mean Appendix A to this Plan, ~~as amended from time to time by the Personnel Board~~ as amended from time to time by the Town Administrator with the consent of the Personnel Board.

Or take any other action relative thereto. (*Select Board for the Personnel Board*)

**MOTION:** Mark Albers moved, duly seconded by Steven Tsai, that Articles 19 and 20 be considered together as "Consent Agenda" Articles, where such articles are likely to be approved without significant debate, and with such articles moved for favorable actions as written in the warrant.

**VOTE ON THE CONSENT AGENDA (ARTICLES 19-20) PASSED 76 YES, 11 NO**

#### **ARTICLE 21. SHERBORN AFFORDABLE HOUSING TRUST BY-LAW**

To see if the Town will vote to amend language in Section 4, point 2 of Chapter 31 of Sherborn Affordable Housing Trust Bylaw to be in conformance with the Declaration of Trust by deleting the words “using prudent investor standards” from Section 4. Powers of Trustees and

replacing them with the words taking account of safety, liquidity and yield. All officers who control the investment of such funds shall invest them in accordance with M.G.L. c. 44, § 54” such that the bylaw shall read as follows:

Current Chapter 31 Language reads as follows:

Section 4. Powers of Trustees

1. With Select Board approval from Trustee recommendation to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income using prudent investor standards

Update to the following:

Section 4. Powers of Trustees

1. With Select Board approval from Trustee recommendation to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income, taking account of safety, liquidity and yield. All officers who control the investment of such funds shall invest them in accordance with M.G.L. c. 44, § 54.

Or take any other action relative thereto. (*Select Board for the Sherborn Affordable Housing Trust*)

**MOTION:** Steven Tsai moved and duly seconded by Mark Albers, that the Town vote to amend language in Section 4, point 2 of Chapter 31 of Sherborn Affordable Housing Trust Bylaw to be in conformance with the Declaration of Trust and as further described in the warrant.

**MAJORITY VOTE FOR ARTICLE 21 was DECLARED PASSED BY THE MODERATOR 81 YES, 3 NO.**

## **ARTICLE 22. FLOOD PLAIN DISTRICT**

To see if the Town will vote to amend its Zoning Bylaw by deleting Section 5.5 in its entirety and replacing it with a new Section 5.5 as follows:

### **5.5 Flood Plain District** (*Added 1970, amended 1980, 2010, 2014, 2022*)

#### **5.5.1 Purpose**

The purpose of the Flood Plain District is to provide that land in the Town of Sherborn subject to seasonal or periodic flooding as described herein shall not be used for residence or other purposes in order to:

- 1) Ensure public safety through reducing the threats to life and personal injury
- 2) Eliminate new hazards to emergency response officials
- 3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding
- 4) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding
- 5) Eliminate costs associated with the response and cleanup of flooding conditions
- 6) Reduce damage to public and private property

resulting from flooding waters

#### **5.5.2 Definitions**

**DEVELOPMENT** means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

**FLOOD BOUNDARY AND FLOODWAY MAP** means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.)

**FLOOD HAZARD BOUNDARY MAP (FHBM.)** An official map of a community issued by the Federal Insurance Administrator, where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E. [US Code of Federal Regulations, Title 44, Part 59]

**FLOODWAY** The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

**FUNCTIONALLY DEPENDENT USE** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

**HIGHEST ADJACENT GRADE** means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

**HISTORIC STRUCTURE** means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior;
- (d) or Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - (1) By an approved state program as determined by the Secretary of the Interior or
  - (2) Directly by the Secretary of the Interior in states without approved programs. [US Code of Federal Regulations, Title 44, Part 59]

**NEW CONSTRUCTION.** Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE24- 14]

**RECREATIONAL VEHICLE** means a vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

**REGULATORY FLOODWAY** - see FLOODWAY.

**SPECIAL FLOOD HAZARD AREA.** The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

**START OF CONSTRUCTION.** The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

**STRUCTURE** means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, which is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

**SUBSTANTIAL REPAIR OF A FOUNDATION.** When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation

shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

**VARIANCE** means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

**VIOLATION** means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

### 5.5.3 Regulations

A Flood Plain District shall be considered to be an Overlay District superimposed over any other district established by Sherborn zoning by-laws. Land in a Flood Plain District may be used for any purpose otherwise permitted in the underlying district except:

a) No building or structure may be erected in a Flood Plain District, with the exception that the Board of Appeals may grant a special permit in accordance with the provisions of Section 6.2.3 for the construction or use of a building or structure which:

- 1) will not be used for sustained human occupancy;
- 2) will not substantially interfere with the natural water storage capacity of the land or the natural flow of water;
- 3) will not constitute a danger to the public health or safety; and
- 4) will not cause any increase in the area of the 100-year flood plain.

b) No dumping, filling, dredging, excavation, transfer, or removal of any material which will reduce the natural flood water storage capacity of the land or will interfere with the natural flow of water over the land shall be permitted.

c) If any land included in a Flood Plain District is found by the Board of Appeals not in fact to be subject to seasonal or periodic flooding, the Board of Appeals may grant a special permit in accordance with the provisions of Section 6.2.3 for the use of such land for any purpose permitted in the underlying district. The Board of Appeals may consider the elevation of the particular land, its history of flooding and any other relevant evidence. The Board of Appeals may request and consider information on the question from any other public official, board, or agency.

d) A portion of any lot in a Flood Plain District may be used to meet lot area requirements for the Residential District over which the Flood Plain District is superimposed, provided that such portion in the Flood Plain District does not exceed 25% of the minimum lot area in Residence District A, 50% of the minimum lot area in Residence District B, and 60% of the minimum lot area in Residence District C. Land in the Flood Plain District may not be used to meet lot area requirements in Business Districts.

e) Whenever an application is made for a building permit, which the Building Inspector believes may

involve the use of land in the Flood Plain District, the Inspector shall require the applicant for such permit to provide, as part of such application, a plan of the lot on which such building is intended to be built showing the land contours at two-foot intervals, related to elevations above mean sea level, indicating the benchmarks used and certified by a registered land surveyor.

f) The provisions of Section 5.5 shall not apply to any building or structure in a Flood Plain District that was in existence at the time of the adoption of Section 5.5. Notwithstanding the provisions of Section 1.4, such buildings may be repaired, restored, altered, enlarged or rebuilt in compliance with all other zoning laws and applicable state and municipal laws and regulations, provided that any such altered, enlarged or rebuilt building shall not substantially interfere with the natural water storage capacity of the land or the natural flow of water.

g) In A1-30, AH, AE Zones, V1-30, VE, and V Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

#### **5.5.4 Location of Flood Plain District**

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas designated on the Town of Sherborn's Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Sherborn are panel numbers 25017CO518F, 25017CO519F, 25017CO538F and 25017CO631F dated July 7, 2014, and 25017CO 39E, 25017CO632E, 25017CO633E, and 25017CO 634E, dated June 4, 2010. on the Flood Boundary & Floodway Map (if applicable) dated (FBFM effective date.) These maps indicate the 1%-chance regulatory floodplain. The exact boundaries of the District shall be defined by the 1%-chance base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated July 7, 2014. The effective FIRM, FBFM, and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Inspector, and Conservation Commission, and are hereby made a part of the Zoning Map and are incorporated herein by reference.

#### **5.5.5 Floodway and Base Flood Elevation Data**

a) **Floodway Data.** In Zones A, A1-30, and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

b) **Designated Regulatory Floodways.** In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Town's FIRM or Flood Boundary & Floodway Map, encroachments are

prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

c) **Unnumbered A Zones.** In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A as the basis for requiring elevation of residential structures to or above base flood level, for requiring flood proofing or elevation of nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

d) **Subdivisions and Other Developments.** In applications for subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans. All subdivision proposals and development proposals in the floodplain overlay district shall be reviewed to assure that:

- (a) Such proposals minimize flood damage.
- (b) Public utilities and facilities are located & constructed so as to minimize flood damage.
- (c) Adequate drainage is provided.

e) **Drainage Paths.** Within Zones AO and AH on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

#### **5.5.6 Notification of Watercourse Alteration**

In a riverine situation, the Conservation Commission Agent shall notify the following of any alteration or relocation of a watercourse:

- Adjacent Communities, especially upstream and downstream
- Bordering States, if affected
- NFIP State Coordinator  
Massachusetts Department of Conservation and Recreation 251 Causeway Street, 8<sup>th</sup> floor  
Boston, MA 02114
- NFIP Program Specialist  
Federal Emergency Management Agency,  
Region I 99 High Street, 6<sup>th</sup> Floor  
Boston, MA 02110

#### **5.5.7 Requirement to Submit New Technical Data**

If the Town/City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town/City will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

- FEMA Region I Risk Analysis Branch Chief  
99 High St., 6<sup>th</sup> floor,  
Boston, MA 02110

And copy of notification to:

- Massachusetts NFIP State Coordinator  
MA Dept. of Conservation & Recreation,  
251 Causeway Street  
Boston, MA 02114

### 5.5.8 Permits in Floodplain District

a) All development in this district, including structural and non-structural activities, whether permitted by right or by special permit, must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

b) The Town of Sherborn requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.

c) The Town of Sherborn's permit review process includes the use of a checklist of all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits and must submit the completed checklist demonstrating that all necessary permits have been acquired.

### 5.5.9 Variances

a) A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if:

- Good and sufficient cause and exceptional non-financial hardship exist;
- The variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
- The variance is the minimum action necessary to afford relief to the applicant.

b) If the State issues variances to the flood-resistant standards as found in the state building code, the community will use this text for local adoption:

- The Town will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance and will maintain this record in the community's files.
- The Town shall also issue a letter to the property

owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.

- Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

### 5.5.7 Administration

a) **Abrogation and greater restriction.** The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances, or codes.

b) **Disclaimer of Liability.** The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

c) **Floodplain Administrator.** The Town of Sherborn hereby designates the position of Building Inspector to be the official floodplain administrator.

d) **Severability.** If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of the bylaw shall remain effective.

Or to take any other vote relative thereto. (*Select Board for the Planning Board*)

**MOTION:** Mark Albers moved favorable action, duly seconded by Steven Tsai, and that the Town vote to amend its Zoning Bylaw by deleting Section 5.5 in its entirety and replacing it with a new Section 5.5 as further described in the warrant, and with the following phrase inserted in Section 5.5.2 Definitions, below the heading and before the list of definitions: "For the purposes of this Section 5.5.2, the following definitions shall apply:"

**TWO-THIRDS VOTE FOR ARTICLE 22 was DECLARED PASSED BY THE MODERATOR 89 YES, 2 NO.**

### ARTICLE 23. HOME RULE PETITION, MASSACHUSETTS BAY TRANSIT AUTHORITY DISTRICT

To see if the Town will vote to authorize the Select Board to file a Home Rule Petition with the General Court for Special Legislation that Sherborn be removed from the Massachusetts Bay Transit Authority District or otherwise be exempt from the definition of the "MBTA Community" contained in Chapter 40A Section 3A and any regulations promulgated thereunder, or take any other action relative thereto.

(*Select Board*)

**MOTION:** Mark Albers moved favorable action, duly seconded by Steven Tsai, and that the town vote to authorize the Select Board, acting with the approval of the Sherborn Planning Board, to file a Home Rule Petition with the General Court for Special Legislation that

- (1) Sherborn be removed from the “Other served communities” listed in Chapter 161A of the General Laws or  
(2) otherwise Sherborn be exempt from the definition of the “MBTA Community” contained in Chapter 40A Section 3A of the General Laws and any regulations promulgated thereunder; or  
(3) any combination of (1) and (2) above.

**MAJORITY VOTE FOR ARTICLE 23 PASSED 81 YES, 9 NO.**

**ARTICLE 24. SHERBORN COMMUNITY CENTER LEASE**

To see if the Town will vote to authorize the Select Board to enter into a lease of the Sherborn 1858 Town House at 3 Sanger Street for a period of up to 20 years and to take any action as may be necessary under state law to effectuate such lease, pass any vote or take any action thereto. (*Select Board*)

**MOTION:** Steven Tsai moved favorable action, duly seconded by Mark Albers, and that the Town vote to authorize the Select Board to enter into a lease of the Sherborn 1858 Town House at 3 Sanger Street for a period of up to 20 years and to take any action as may be necessary under state law to effectuate such lease, pass any vote or take any action thereto.

**MAJORITY VOTE FOR ARTICLE 24 PASSED 88 YES, 2 NO.**

**ARTICLE 25. WIRELESS COMMUNICATIONS LEASE – SHERBORN COMMUNITY CENTER LEASE**

To see if the Town will vote to authorize the Select Board to enter into a lease with a wireless communications provider of the Sherborn 1858 Town House at 3 Sanger Street for a period of up to 20 years and to take any action as may be necessary under state law to effectuate such lease, pass any vote or take any action thereto. (*Select Board*)

**MOTION:** Mark Albers moved favorable action, duly seconded by Steven Tsai, and that the Town authorize the Select Board to enter into a lease with a wireless communications provider for the Sherborn 1858 Town House at 3 Sanger Street for a period of up to 20 years and to take any action as may be necessary under state law to effectuate such lease.

**MAJORITY VOTE FOR ARTICLE 25 PASSED 55 YES, 35 NO.**

NOTE: ARTICLES 26 THROUGH 30 WERE VOTED AS A CONSENT AGENDA.

**ARTICLE 26. WIRELESS COMMUNICATIONS LEASE - 212 LAKE STREET**

To see if the Town will vote to authorize the Select Board to enter into a lease with a wireless communications provider for the **Mt. Misery Tower, a/k/a, the Lake Street Tower, at 212 Lake Street**, off Farm Road for a period of up to 20 years and to take any action as may be

necessary under state law to effectuate such lease, pass any vote or take any action thereto. (*Select Board*)

**ARTICLE 27. WIRELESS COMMUNICATIONS LEASE - 114 HUNTING LANE**

To see if the Town will vote to authorize the Select Board to enter into a lease with a wireless communications provider for the **Brush Hill Tower at 114 Hunting Lane** for a period of up to 20 years and to take any action as may be necessary under state law to effectuate such lease, pass any vote or take any action thereto. (*Select Board*)

**ARTICLE 28. VERIZON EASEMENT FOR VILLAGE WAY/LELAND DRIVE**

To see if the Town will vote to authorize the Select Board to grant a permanent utility easement to Verizon at Village Way/Leland Drive or take any other action relative thereto. (*Select Board*)

**ARTICLE 29. VERIZON EASEMENT FOR 4 SANGER STREET, SHERBORN LIBRARY**

To see if the Town will vote to authorize the Select Board to grant a permanent utility easement to Verizon at 4 Sanger Street – Library or take any other action relative thereto. (*Select Board*)

**ARTICLE 30. RELEASE RIGHT, TITLE AND INTEREST IN AND TO A PORTION OF OBED LANE**

To see if the Town will vote to authorize the Select Board to release the Town's right, title and interest, if any there be, in and to a portion of Obed Lane lying on the North side of Lake Street and shown as burdening Lot 1 on Land Court Plan 21941<sup>B</sup> or take any other action relative thereto. (*Select Board*)

**MOTION:** Mark Albers moved, duly seconded by Steven Tsai, that Articles 26-30 be considered together as "Consent Agenda" Articles, where such articles are likely to be approved without significant debate, and with such articles moved for favorable actions as written in the warrant.

**VOTE ON THE CONSENT AGENDA (ARTICLES 26-30) PASSED 79 YES, 1 NO.**

**ARTICLE 31. CITIZEN PETITION – ROCKWOOD STREET MAINTENANCE AND UPDATES**

To ensure a safe, passable road for residents and visitors, we request the town of Sherborn to pave Rockwood Street, from the intersection with N. Main Street to the end at Dowse Orchards (approx. 0.6 miles).

The road is currently unpaved and degrades easily, especially after rains or inclement weather (see attached photos).

Rockwood Street is a Sherborn public road, servicing six residential homes as well as Dowse Orchards, which see heavy traffic during the fall apple picking season.

The road requires proper drainage of standing water, widening in places to accommodate two vehicles, and an

asphalt surface to minimize erosion, ensuring drive and pedestrian safety.

We are grateful to the Sherborn Highway Department for regularly repairing the road; the Town will save money over the long term in maintenance costs. The road is a priority, since there are not alternate routes available to residents.

*(Citizens Petition: Jade Hargrave and thirteen others)*

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, that no action be taken.

**VOTE FOR ARTICLE 31 FOR NO ACTION PASSED 81 YES, 4 NO.**

**ARTICLE 32. CITIZEN PETITION – AMEND THE ZBL SECTION 4.5 – OPEN SPACE SUBDIVISION**

To see if the Town will vote to amend the Zoning Bylaws by inserting amendments to Section 4.5 (Open Space Residential Development Subdivision Special Permit) in two places, in the following manner:

Section 4.5 Open Space Residential Subdivision

4.5.6 DIMENSIONAL REQUIREMENTS:

C. INFRASTRUCTURE: (Page 29)

1. D. Infrastructure. Board of Health regulations regarding water supply protection and the disposal of wastewater....shall apply...."Subdivisions with more than one residential unit which cannot meet local setback requirements (per existing Sherborn BOH regulations) will be required to develop protections such as those which apply to Public Water supplies in Massachusetts, even when under state definitions the well is not a state classified "Public Water Supply", in order to achieve qualifications of State authorized safe Drinking Water Standards (Safe Drinking Water Act of 1974) for subdivisions under this Bylaw."

4.5.11 SUBDIVISION REQUIREMENTS: (page 33)

2. 4.5.10 Submission Requirements: in order to enable the Planning Board to determine whether.....Rules and Regulations of the Planning Board, an applicant...."must submit an EHIR (Environmental Health Impact Report) prior to the permitting process, in order that sufficient information, including objective data pertaining to the environmental resources, geology and open space conditions, is available for the Boards (BOH, Con Com, PB) to make determinations which comply with accepted measures within State and Federal Laws and standards (Fresh Water Act and The Rivers Act, Wetlands Protection Act, etc. including public hearing under the Open Meeting Law)."

*(Citizens Petition: George Hunnewell & twenty others)*

**MOTION:** Steven Tsai moved, duly seconded by Mark Albers, that no action be taken.

**VOTE FOR ARTICLE 32 FOR NO ACTION PASSED 74 YES, 18 NO.**

THE SHERBORN 2022 ANNUAL TOWN MEETING WAS ADJOURNED AT 9:20 PM, APRIL 26, 2022

Respectfully submitted,

Jacklyn R. Morris, Town Clerk

As required by law, a detailed report of all appropriations and transfers voted by the aforementioned Town Meeting was sent by the Town Clerk to the Board of Assessors with copies to Advisory Committee, Finance Director, Town Treasurer, and Select Board.

Copies of the amendments to the Zoning By-Laws adopted under Article 22 and amendments to the General Bylaws adopted under Articles 15, 17, 18 and 21 of the warrant for the April 26, 2022, Annual Town Meeting, along with all necessary documentation, were submitted electronically to the Attorney General for approvals.

**Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning** by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

# ELECTIONS

## Annual Town Election

May 10, 2022

**Total Ballots Cast** 375

### Moderator

Mary D. Wolff 318

Write Ins 1

Blanks 56

### Select Board (Vote for Two)

Eric V. Johnson 312

Jeffrey R. Waldron 296

Write-Ins 1

Blanks 141

### Assessor (Three Years)

James B. Williams 305

Write-Ins 0

Blanks 70

### Town Collector

Pamela Dowse 333

Write-Ins 0

Blanks 42

### Sherborn School Committee (Vote for Two: Three Years)

Kristen Aberle 292

Christine Walsh 153

Write-Ins 7

Blanks 298

### Sherborn School Committee (Vote for One: One Year)

Sangita Joshi Rousseau 299

Write-Ins 5

Blanks 71

### Trustee, Sawin Academy

Kari E. Toney 301

Write-Ins 1

Blanks 74

### Trustee, Public Library (Vote for Three)

Brian Connolly 257

Seth David Malloy 210

Thomas Hastings Van Langen 185

John Joseph Viggato 133

Write-Ins 2

Blanks 338

### Trustee, Public Library (2 years)

Mary Elizabeth McKenna 293

Write-Ins 0

Blanks 82

### Water Commissioner (Three Years)

Roger Lee Demler 302

Write-Ins 1

Blanks 72

### Water Commissioner (One Year)

Tara C. Hourihan 296

Write-Ins 0

Blanks 79

### Cemetery Commissioner (Three Years)

Chuckie Raye Blaney 309

Write-Ins 0

Blanks 66

### Planning Board (Vote for Two: Three Years)

Addie Mae Weiss 312

Robert A. Wolff 285

Write-Ins 0

Blanks 153

### Planning Board (One Year)

Franciscus Bernardus Hoek 299

Write-Ins 1

Blanks 75

### Regional School Committee (Three Years)

Katherine J. Potter 305

Write-ins 3

Blanks 67

### Regional School Committee (One Year)

Angela G. Johnson 299

Write-ins 0

Blanks 76

### Board of Health (Three Years)

Daryl Beardsley 283

Write-Ins 2

Blanks 90

### Recreation Commission

Andrew Dearborn 296

Write-Ins 0

Blanks 79

### Constables (Vote for Two)

Joshua J. Buckler 318

Ronald J. Buckler 312

Write-Ins 2

Blanks 118

### Question 1 (Woodhaven Elder Housing Windows)

Yes 284

No 69

Blanks 22



<b>Question 2 (DPW: Roadway Improvement)</b>		
Yes		274
No		75
Blanks		26
<b>Question 3 (Town Buildings, facilities renovations)</b>		
Yes		258
No		90
Blanks		27
<b>Question 4 (DPW: Stormwater)</b>		
Yes		264
No		82
Blanks		29
<b>Question 5 (Pine Hill School Repairs)</b>		
Yes		293
No		64
Blanks		18
<b>Question 6 (Roundabout at Maple &amp; Washington)</b>		
Yes		242
No		114
Blanks		19
<b>Question 7 (D-S School District – Roof Repairs)</b>		
Yes		285
No		64
Blanks		26
<b>Question 8 (Board of Assessors Appointed)</b>		
Yes		197
No		145
Blanks		33

## State Primary Election September 6, 2022

### Democratic Party Total Ballots Cast

**670**

#### Governor

Sonia Rosa Chang-Diaz	68
Maura Healey	587
Write-Ins	1
Blanks	14

#### Lieutenant Governor

Kimberly Driscoll	259
Tami Gouveia	125
Eric P. Lesser	220
Write-Ins	0
Blanks	66

#### Attorney General

Andrea Joy Campbell	355
Shannon Erika Liss-Riordan	172
Quentin Palfrey	104
Write-Ins	0
Blanks	39

#### Secretary of State

William Francis Galvin	467
Tanisha M. Sullivan	183
Others	7
Blanks	13

#### Treasurer

Deborah B. Goldberg	546
Write-Ins	0
Blanks	124

#### Auditor

Christopher S. Dempsey	286
Diana Dizoglio	289
Write-Ins	0
Blanks	95

#### Representative in Congress

Jake Auchincloss	552
Write-Ins	4
Blanks	114

#### Councillor

Robert Jubinville	510
Write-Ins	0
Blanks	160

#### Senator in General Court

Rebecca L. Rausch	546
Write-Ins	1
Blanks	123

#### District Attorney

Marian Ryan	269
Write-Ins	1
Blanks	135

#### Representative in General Court

James C. Arena-DeRosa	421
Connor B. Degan	179
Write-Ins	0
Blanks	70

#### Sheriff

Peter J. Koutoujian	524
Write-Ins	3
Blanks	143

#### Republican Party

**Total Ballots Cast 170**

#### Governor

Geoff Diehl	69
Chris Doughty	97
Write-Ins	3
Blanks	1

#### Lieutenant Governor

Leah V. Allen	71
Kate Campanale	84
Write-Ins	0
Blanks	15

<b>Attorney General</b>	
James R. McMahon III	126
Write-Ins	1
Blanks	43
<b>Secretary of State</b>	
Rayla Campbell	122
Write-Ins	1
Blanks	47
<b>Treasurer</b>	
Write-Ins	7
Blanks	163
<b>Auditor</b>	
Anthony Amore	119
Write-Ins	0
Blanks	51
<b>Representative in Congress</b>	
David B. Cannata	31
Write-Ins	3
Blanks	136
<b>Councillor</b>	
Dashe Videira	30
Write-Ins	1
Blanks	139
<b>Senator in General Court</b>	
Shawn C. Dooley	119
Write-Ins	0
Blanks	51
<b>Representative in General Court</b>	
Loring Barnes	124
Write-Ins	0
Blanks	46
<b>District Attorney</b>	
Write-Ins	4
Blanks	166
<b>Sheriff</b>	
Write-Ins	3
Blanks	167
<b>State Election</b>	
<b>November 8, 2022</b>	
<b>Total Ballots Cast</b>	<b>2220</b>
<b>Governor &amp; Lt. Governor</b>	
Diehl & Allen	531
Healey & Driscoll	1618
Reed & Everett	41
Write-ins	1
Blanks	29

<b>Attorney General</b>	
Andrea Joy Campbell	1533
James R. McMahon III	621
Write-Ins	0
Blanks	66
<b>Secretary of State</b>	
William Francis Galvin	1668
Rayla Campbell	455
Juan Sanchez	53
Write-In	0
Blanks	44
<b>Treasurer</b>	
Deborah B. Goldberg	1484
Cristina Crawford	554
Write-Ins	3
Blanks	179
<b>Auditor</b>	
Anthony Amore	669
Diana Dizoglio	1276
Gloria A. Caballero-Roca	47
Dominic Giannone III	20
Daniel Riek	61
Write-Ins	1
Blanks	146
<b>Representative in Congress</b>	
Jake Auchincloss	1666
Write-Ins	28
Blanks	526
<b>Councillor</b>	
Robert L. Jubinville	1507
Dashe M. Videira	550
Write-Ins	0
Blanks	163
<b>Senator in General Court</b>	
Rebecca L. Rausch	1502
Shawn C. Dooley	655
Write-Ins	1
Blanks	62
<b>Representative In General Court</b>	
James C. Arena-DeRosa	1529
Loring Barnes	615
Write-Ins	0
Blanks	76
<b>District Attorney</b>	
Marian T. Ryan	1685
Write-Ins	13
Blanks	522
<b>Sheriff</b>	
Peter J. Koutoujian	1684
Write-Ins	11
Blanks	525

**Question 1 (Income Tax)**

Yes	937
No	1211
Blanks	72

**Question 2 (Dental Insurance)**

Yes	1580
No	543
Blanks	139

**Question 3 (Liquor Licenses)**

Yes	1032
No	1049
Blanks	139

**Question 4 (Driver's Licenses)**

Yes	1412
No	727
Blanks	81

## 2022 VITAL STATISTICS

The following is a listing of births, marriages and deaths that were recorded by the Sherborn Town Clerk's Office and reported to the Department of Vital Records and Statistics for 2022. With the passage of Chapter 431 of the Acts of 1991, the Town Clerk's office may no longer publish the birth of residents. This act, approved December 29, 1991, prohibits the disclosure of names of children under the age of eighteen (18) collected via the Annual Street Census. Additionally, the State Registry of Vital Statistics strongly recommends that towns not print the names and dates of vitals in town reports due to changes in the laws and the increase in identity thefts.

### 2022 Births:

	<u>Males</u>	<u>Females</u>	<u>Total</u>
January	1	1	2
February	2	2	4
March	1	0	1
April	2	0	2
May	2	2	4
June	2	0	2
July	2	2	4
August	1	2	3
September	2	1	3
October	1	1	2
November	1	1	2
December	1	1	2
Totals	17	14	31

### 2022 Marriages

January	2
February	0
March	0
April	0
May	0
June	4
July	1
August	2
September	3
October	1
November	1
December	2
Totals	16

### 2022 Deaths

January	4
February	2
March	4
April	6
May	4
June	4
July	1
August	2
September	3
October	7
November	0
December	3
Totals	40

	Wage and Salary Report - Calendar Year 2022				
Abril Anthony	34,775.55	Curran Jessie	115.00	Goldstein Michael	7,973.81
Adams Rachel B.	20,995.65	Custodio Marlene	122,915.35	Gould Daniel	693.16
Aguilar Jenee	64,541.81	Dalrymple Glenn (SD)	1,638.00	Graziano James	109,247.38
Alexis Meaghan	230.00	Darrah Nicole	122,819.52	(SD)	12,229.50
Anchan Michael	9,641.56	Davidson Amy	55,327.63	(OT)	40,102.44
Anderson Elizabeth	59,571.14	Davis Amy	1,245.95	Greco Jean	18,136.03
Avedikian Linda	28,380.39	Day Noah	2,689.54	Green Laura	662.63
Aw Myat (SD)	3,780.00	Debenedictis Sarah	37,650.52	Guarini Mia	388.32
Barnard Kristina	8,538.13	Deeley Christine	29,467.04	Guild Brian	2,359.80
Barney Luke	14,356.41	Dellamonica Maria	28,711.08	Gullingsrud Allison	112,468.49
Barry Kevin	55,534.62	Diebus Kristen	50,983.04	Guthrie Jeanne S	53,672.54
Beigel Amy	53,778.84	Disaia Nicholas	90,655.50	Gutwill Samuel	1,750.60
Bento David T	144,247.73	(SD)	4,745.00	Guy William	2,821.00
(OT)	982.02	(OT)	30,302.65	Hain Kaylee	228.00
Bien-Aime' Teresa	96,319.28	Dodge Ella	498.75	Halacy Christopher	4,573.42
Blair Lisa	112,823.75	Donovan Katherine	8,661.33	(SD)	504.00
Blaney Chuckie	1,012.51	Dowse Pamela	72,104.70	Harmon Kyle	6,338.11
Bouchard Maryann	22,928.18	Dowse Jonathan H	2,840.95	Harrison Stefani	1,013.28
Boudrow Stephen	13,713.37	Doyle Heidi	68,477.14	Hartley Samuel	36,700.80
Bowen William	1,050.49	Dreyfus Julie	1,035.00	Hartman Taylor	10,504.05
Bowman Curtis	1,385.03	Driscoll Abigail	3,629.00	Hartnett Ellen J	83,385.86
Brainerd Jessica	27,080.08	Eagles Adrian	7,579.00	Harvey Daniel (SD)	504.00
Bridge Tonya	86,891.58	Edelglass Stephanie	119,830.35	Hastings Joyce	3,266.67
Bridge Payton	3,105.00	Elassy Wendy	87,313.84	Hastings Kalie	26,091.00
Brown Barbara	142,702.56	Elwell Marie	545.06	Haswell Maureen	2,863.69
Bryant Donna M.	4,065.28	Eppers Christopher	1,187.78	Hayes Maureen	58,815.64
Buckler Joshua	25,092.74	Exarhopoulos Kelly	104,856.46	Healey Eleanor	619.88
Buckler Kristin	73,472.65	(SD)	262.00	Heffernan Gavin	7,932.11
Burns Megan	38,185.04	(OT)	15,953.04	Heffron Ellen	14,274.78
Burton Elizabeth	140.36	Fabri Sara	66,569.08	Heney Timothy (SD)	756.00
Cabey Andrew	12,313.23	Fahey Earl	5,164.50	Hilperts Bridie	115.00
Campbell Andrew	16,624.56	Falb William	1,715.93	Hilton Kirsy	61,808.07
Canney Christopher	55,245.43	Fedor Jill	70,870.01	Hinckley Cynthia	36,759.83
Carlucci Gino	76,618.14	Feldman Melissa	113,533.77	Hodge Kelly	109,819.89
Carson Currie	698.25	Fenno Arthur	6,771.00	Horsch Sharma	19,572.55
Carson Anne	1,868.00	Fledger John Judith	726.77	Hyde Margaret	115.00
Carter Nicolette	56,533.14	Flynn Elizabeth	23,222.72	Ireland Hannah	230.00
Cellucci Rebecca	81.50	Foster Justin	11,833.24	Jarboe Susan	83,999.12
Chakroun Rami	5,138.80	(SD)	191.44	Johnston M.Elizabeth	109,668.77
Charette David (SD)	504.00	Frankel Cordelia	780.00	Kahoun Owen	741.00
Cheney Ryan	8,923.29	Frasca Thomas	21,899.91	Kaplan Ava	3,548.76
Christensen Scott	8,639.85	Gallagher Caroline	100.00	Kelliher Susan	76,287.16
Clarke Ryan	6,336.00	Gallagher Bryan	5,525.00	Kennedy Sarah	69,161.70
Collins Matthew	6,426.67	Gallant Kristina	41,286.95	Killeen Sean	148,978.56
Collins James	1,423.68	Galvin Thomas	161,975.42	Kingsley Douglas	91,196.91
Collins Niall	2,004.00	George Jessica	1,847.68	(SD)	252.00
Connery Meredith	107,620.32	Gimblett Peter	72,898.00	(OT)	17,882.52
Contini Apryl	655.50	Gird Emily	120,372.10	Kinsman Martin	9,556.35
Cook Andrew	2,465.63	Godinho James	105,417.90	Kirby Christine	2,112.35
Cort Cameron	30,210.39	(OT)	52,289.44	Kondilis Bill	4,997.93
Covell Dylan	2,256.75	Gogan Laetitia	56,656.03	Kougias Konstantinos	42,722.15
Cox Janeen	27,079.41	Goganian Marielle	1,407.60	Krawiecki Vivian	1,040.26
Cumming Joseph	92,321.85	Goldberger Tatum	463.13	Lam Christine	16,927.21
Curran Thomas	9,096.43	Goldner Brendan	877.50	Lanham Morgan	3,783.10

	Wage and Salary Report - Calendar Year 2022				
Lanier Georgia	83,625.23	Milliner Maria	805.00	(SD)	2,382.50
Laquidara Stephen	81,970.30			(OT)	27,292.72
(SD)	9,819.50	Montella Thomas	10,485.00	Ritchie Pamela	120,780.35
(OT)	22,818.13	Moore Avery	5,968.45	Robbins Owen	56,443.37
Laracy Elizabeth	16,866.83	Moore Diane	119,547.36	(OT)	3,239.66
Lawrence Jeremy	1,100.00	Morahan Matthew	2,803.53	Rojas Henry	81,893.36
Leahy Morgan	1,033.13	Morahan Andrew	4,001.83	Root Jennifer	1,938.75
Leblanc Patricia	978.15	(SD)	504.00	Root Mia	958.32
Lindauer Heidi	983.25	Morey Alexandra	65,527.44	Rose John	204.75
Lindquist Christopher	61,017.90	Morgan Jennie	11,454.44	Ross Michael	24,093.00
Loftus John (SD)	1,008.00	Morle Melinda	24,981.95	Rosseau Jean	242.25
Luczkow Eloisa	452.44	Morris Jacklyn	75,334.64	Roux Carol	25,326.45
Luoni Anthony	14,575.32	Mott Julie	527.63	Rovick Peter	15,033.15
(SD)	215.37	Moumoutjis Anastasia	4,029.65	Rubin Elizabeth	575.00
Lupien Jennifer	11,536.24	Murphy Michael	38,116.27	Ruegg Eloi	22,139.58
Lynch Ethan	4,424.64	(SD)	119.65	(SD)	1,572.00
Lynch Gavin	3,647.13	Murphy Dorothy	128.25	(OT)	3,247.88
Ma Julie	108,951.72	Murphy Richard	14,413.68	Ryan Laurie	124,644.52
Macdougall Douglas	9,410.45	Nash Daniel (SD)	504.00	Ryan Jennifer	120,713.85
Macglaflin Jill	12,305.00	Nowicki Walter	2,455.83	Ryan Edward	54,248.79
Mackay Heather	121,188.85	Nudd Christopher	4,261.72	Ryan Tessa	17,522.22
Mackay Claire	1,610.00	Nulty David	109,237.50	Ryan Constance	277.88
Macneil Ashley	30,372.98	(SD)	1,018.00	Sager Ryan	19,296.25
Maguire John	87,516.82	(OT)	25,580.64	Sandler Amy	44,597.58
(SD)	25,438.50	O'Brien Naomi	124,452.50	Santiano Rachel	122,148.76
(OT)	33,248.75	O'Brien Paul	1,353.02	Sawin Lindsay	31,590.49
Maher Alexis	787.32	O'Connell Caitlin	3,898.51	Schofield-Mahoney Laura	18,559.15
Maher Conor	30,564.73	O'Connor Devon	1,189.88	Schweigert Jordan	14,882.42
Makkas Lily	4,790.55	O'Neill Melinda	2,393.75	Scobie Megan	104,091.99
Maltinsky Nathan	634.14	O'Sullivan Laurie	552.19	Scollins Catherine	110,487.00
Malvesti Theresa	35,309.61	Oram Mark	54,161.87	Shah Zaid	2,141.96
Manley Rebecca	4,197.70	Ortega Jose	799.04	Shea George	847.88
Mansfield Robin	120,255.35	Paganella Nicholas	6,542.25	Shea Natalia	89,134.00
Marques Osmar	53,420.39	Palencia Guillermo (SD)	756.00	Shea Michaela	31,105.39
Marsette Jeremy	9,195.39	Papadopoulos Ilias	75,280.22	Shoemaker Edward	1,551.63
Martignetti Anna	119,922.10	Parker Stephanie	104,116.99	Shuster Whitney	70,478.07
Martin Joan	27,367.04	Parnell Torrey	10,504.35	Sidman Cynthia	124,483.68
Maxfield Colleen	15,676.69	Parrish Sarah	698.25	Siefring Debra	106,520.20
Mcbride Shane	2,606.96	Parsons Nicole	73,074.92	Simpson Darren	12,898.40
Mcdowell Sean (SD)	252.00	Partridge Rita	115.00	Skeary Evan	8,622.00
McGourty John	16,564.19	Peterson Ryan	191.44	Smith Whitney	580.69
McGuire Edward	345.00	Pfannenstiehl Curt	60,356.51	Smith Matthew	35,619.26
Mcpherson Neil	8,511.55	Phillips John	5,039.24	(SD)	5,338.25
Mcpherson Kyle	2,095.73	Pierce Megan	8,000.00	(OT)	2,046.66
(SD)	14,592.75	Plotts Diana	2,842.33	Smith Jr. George	71,352.87
Mcstravick Charles	1,272.00	Polny Tiffany	30,540.57	Southey Judy	48,197.50
Mcstravick Read	480.94	Quern Kirsten	11,536.24	Stavis Jacob	10,018.19
Mcsweeney Brian	61,297.68	Randa Christopher	97,922.03	Stefanelli Kathleen	30,025.22
Mcsweeney Ian	495.00	Reilly Christina	34,908.89	Sullivan Janice	6,095.00
Mealey Rebecca	124,148.85	Reine-Wales Andrea	1,677.52	Sullivan Molly	67,573.43
Meyer Anna	29,157.44	Reynolds Debra	68,794.79	Sullivan Ella	5,873.63
Michel Matthew	98,707.12	Reynolds Jillian	20,149.26	Sullivan James	54,136.70
(SD)	2,278.00	(SD)	263.23	(SD)	1,764.00
(OT)	18,542.40	Richard Andrew	94,494.40	(OT)	11,561.25

Wage and Salary Report - Calendar Year 2022				
Sullivan Mauro Jill	400.00			
Swain Gwenyth	18,559.15			
Takacs Debra	13,525.65			
Talbert Joanne	26,037.14			
Tambascio Scott	1,735.81			
Taslakov Anthony	1,240.00			
Taylor Kimberly	12,442.50			
Tedstone Luke W	124,217.28			
(SD)	10,913.50			
(OT)	35,522.51			
Tempesta Thomas	21,532.22			
(SD)	1,244.50			
(OT)	1,084.86			
Thomas Aiden	33.52			
Thompson Oliver	38,279.23			
(SD)	263.23			
Tipton Sarah	256.50			
Tizzano Andrea	17,668.25			
Trabocco Elizabeth	2,446.73			
Tremblay Jr Michael	95,086.46			
(SD)	3,326.00			
(OT)	23,973.02			
Truong Lynna	313.50			
Ulfelder Emily	15,093.83			
Ullmann Klaus	19,730.15			
Valentino Nicholas	8,728.92			
Vargas Alfonso	967.59			
Vehvilainen Laila	8,028.75			
Versaw Aimee	27,426.42			
Vignaux Gregg	1,691.76			
Von Herder Dorothea	30,533.82			
Walsh-Jeffries Lee	66,464.22			
Ward Zachary	133,263.21			
Waters Barbara	3,691.56			
Weiner Lindsay	103,716.99			
Weiss Addie	24,729.19			
Weitzman Benjamin	2,906.52			
Welch Whitney	637.69			
Welch Douglas	295.69			
Welch David	20,065.50			
Wetjen Melissa	12,953.92			
Whittlesey William	2,708.00			
Williams David	139,039.97			
Williamson Doris	4,327.24			
Wilson David	32,083.75			
Winner Christopher	3,780.80			
Winograd Ari	25,667.80			
Wisherd Lagodimos Amy	18,559.15			
Wong Nancy	31,258.55			
Yaker Alison	345.00			
Yang Irene	783.75			

Dover-Sherborn Regional School District: Total Gross Wages							
	Regular	Overtime/	Total Gross		Regular	Overtime/	Total Gross
	Wages	Other	Wages		Wages	Other	Wages
<b>Administration</b>				<b>Coaches</b>			
Ellen Chagnon	135,053		135,053	Brett Boyd		5,290	5,290
Denton Conklin*	76,000		76,000	Daniel Carroll		3,023	3,023
Amy Davis*	2,470		2,470	Kanee Chlebda		16,247	16,247
Ann Dever-Keegan	128,320		128,320	Joseph Connolly		4,534	4,534
Dawn Fattore*	152,450	16,150	168,600	Ryan Debin		4,156	4,156
Mary Feerick	45,809		45,809	Carly Eckles		6,045	6,045
Stephen Goodwin*	76,449		76,449	Robert Evans		3,023	3,023
Ana Hurley	59,750	4,979	64,729	Scott Foley		11,447	11,447
SonjaLea Katz*	45,103		45,103	Richard Grady		9,068	9,068
John Lafleche	20,630		20,630	Mark Gray		7,179	7,179
David Lawrence	71,000		71,000	Joseph Gruseck		8,312	8,312
Janelle Madden*	75,663	600	76,263	Evren Gunduz		9,462	9,462
Monique Marshall-Ve	87,755		87,755	Tara Gunduz		2,525	2,525
Kathryn McCarthy*	146,985		146,985	Stephen Harte		8,312	8,312
Elizabeth McCoy*	182,425	5,000	187,425	Hillary Havener		3,023	3,023
Sean McGee*	100,717		100,717	Michael Heyde		3,023	3,023
Anthony Ritacco Jr.*	116,674		116,674	Jonathan Kirby		12,091	12,091
Donna Scungio*	82,600	402	83,002	Holly LaFave		1,661	1,661
John Smith	158,872		158,872	David Laidman		3,023	3,023
Kathleen Smith*	110,000	5,000	115,000	Meghan Lewis		4,156	4,156
Tracy Sockalosky	60,000		60,000	Eric Lochiatto		9,446	9,446
Emily Sullivan	99,720	1,200	100,920	Angelo Macchiano		4,156	4,156
Frank Tiano	76,071	3,000	79,071	Ann Mann		6,045	6,045
Leeanne Wilkie*	84,687		84,687	Alexander Marlow		9,068	9,068
				Erin Massimi		8,312	8,312
<b>Administrative Assistants</b>				Jeremy McCauley		7,179	7,179
Susan Barss	42,442	1,000	43,442	Molly McGill		8,312	8,312
Elizabeth Benatti	60,312	1,950	62,262	Thomas McGill		7,704	7,704
Susan Connelly*	47,010	12,170	59,180	Laura McGovern		3,023	3,023
Colette Cronin	32,388	450	32,838	Brian McLaughlin		8,312	8,312
Tracey DeFlaminio	58,033		58,033	Samuel Merten		8,512	8,512
Nancy Fabian	34,338		34,338	Matthew Michel		2,750	2,750
Cheryl Ingersoll*	40,622	6,121	46,743	Tonya Milbourn		8,312	8,312
Patricia Krusz	3,415		3,415	Gavin Mish		3,750	3,750
Janet Kwon	13,838		13,838	Robert Mosher		13,224	13,224
Kathryn Lonergan	60,312	1,025	61,337	Gianna Napoli		4,156	4,156
Diane McCrobie	36,500		36,500	Meggan Newmarker		3,000	3,000
Diane Morales	36,022	1,576	37,598	Timothy O'Mara		3,023	3,023
Keri Romano Campbell	55,696		55,696	Karen Raymond		6,045	6,045
Patricia Schmitt*	17,867	2,917	20,784	Carolyn Rolander		1,039	1,039
Sharon Tehan	22,848	1,490	24,338	Stephenson Ryan		16,247	16,247
Kathleen White	26,935		26,935	Noah Schulze		4,156	4,156
				Frederick Sears		3,023	3,023
<b>Coaches</b>				David Swanson		3,023	3,023
Cameron Bailen		1,023	1,023	Mark Thompson		6,045	6,045
Maura Bennett		8,312	8,312	Michael Tosone		4,156	4,156



<b>Coaches</b>					<b>Custodians</b>			
Susannah Wheelwright		7,179	7,179		John Waters	48,959	5,883	54,842
Robert Willey		3,117	3,117		Gregory White	22,133	651	22,784
Lawrence Yaffe		2,000	2,000		Stanley Wohlfarth	17,160	1,842	19,002
Eugene Zanella		3,075	3,075					
					<b>Educational Assistants</b>			
<b>Community Education</b>					Sarah App	18,946	2,848	21,795
Jennifer Bradley	315		315		Imanhi Bruno-Reeves	12,083	1,848	13,931
Tracey Carlin	41,383	6,280	47,663		Benjamin Butterfield	8,530	2,157	10,687
Yi-Ju Chen	7,308		7,308		Daniel Carroll	9,404	75	
Lara Clark	5,100		5,100		Gavin Connolly	3,855		
Janice Cole	462		462		Valerie Cook	11,860		11,860
Abigail Crane	1,880		1,880		Courtney Denman	30,806	1,342	32,148
John Crowley	7,571		7,571		Sophia Devin	7,250		7,250
Mary Ann Fabian	44,199		44,199		Daniel Espinoza	15,491	2,010	17,501
Krystelle Ghanem	1,840		1,840		Connor Fallon	16,650		16,650
Brenda Glenny	683		683		Jane Fitch	31,447	148	31,595
Cecily Graham	19,992		19,992		Rachel Frangipane	30,806	4,353	35,159
Helen Haas	5,083		5,083		Jennifer Giannetto	30,806	425	31,231
Nicole Harvey	2,445		2,445		Gary Golden	30,806	781	31,587
Ashley MacNeil	3,113		3,113		Ashley Gomes	14,677	100	14,777
Theresa Malvesti	1,470		1,470		Jacques Janvier	16,993		16,993
Sean McCarthy	17,380	360	17,740		Ramune Keegan	31,447	59	31,505
Stephen Mulvoy	1,703		1,703		Kathleen Kelley	23,731	913	24,644
Sophia Natale	2,453		2,453		Kevin Kroesen	15,654	3,675	19,329
Stephanie O'Kane	7,117	79	7,196		Kelley Lonergan	31,447	5,929	37,376
Kendall Parker	3,946		3,946		Megan MacDonough	6,491	1,733	8,224
Marcia Pinkham	5,922		5,922		Zachary Maloof	11,246		11,246
Andrea Reine-Wales	19,583		19,583		Shawn McCabe	18,946	100	19,046
Michael Rudin	393		393		Elaine McCarthy	30,806		30,806
Erika Sabatino	2,367		2,367		Annmarie McCrave	30,806	3,223	34,030
Jordan Sabatino	2,314		2,314		Molly McGill	19,364	4,300	23,664
Andrea Sarris	11,597				Michael Merrihew	31,447	140	31,587
Lisa Sawin	45,783	650			Daniel Morris	3,296		3,296
Katelyn Schapira	4,775	1,167	5,942		Robert Mosher	30,806	761	31,567
Suzanne Sheridan	4,777		4,777		Stephen Mulvoy	19,364		19,364
Brady Smith	5,397		5,397		Jonathan Naor	31,447	540	31,987
Abigail Wainaina	1,041		1,041		Alexandra Nottingham	31,293	6,736	38,029
Scott Walker	9,500	6,801	16,301		Dale Olmsted	11,860		11,860
David Wilson	13,337		13,337		Aaron Owens	18,946		18,946
Keira Wilson	1,638		1,638		Jerome Penn	7,140		7,140
					Olivia Peretti	2,211		
<b>Custodians</b>					Adele Riesenber	5,848		
Dean Bogan	67,777	1,240	69,016		Jeannine Serratore	30,806	847	31,653
David Bonavire	63,275	2,714	65,989		Marissa Spinello	670		670
Kevin Callahan	48,959	4,088	53,047		Nadine Succar	26,324	855	27,179
Joseph Concannon	780		780		Gwenyth Swain	12,083	167	12,250
Christopher Hendricks	69,180	8,105	77,285		Ashley Tuccillo	30,806	350	31,156
Joseph Larose	48,959	16,906	65,865					
Lenin Sanchez-Martinez	49,755	9,689	59,445					
Jackson Schroeder	51,142	7,063	58,205					
Eric Schwenderman	55,675	1,824	57,499					

Educators				Educators			
Lori Alighieri	118,555	6,423	124,978	David Gomez	118,555	1,525	120,080
Sarah Altman	63,555	2,409	65,963	Judy Gooen	118,555	2,409	120,964
Kurt Amber	118,555	9,387	127,943	Richard Grady	118,555	4,463	123,018
Mary Andrews	118,555	6,920	125,476	Nicholas Grout	118,555	9,662	128,218
Jill Arkin	110,487	2,169	112,656	Joseph Gruseck	108,614	4,011	112,626
Marissa Bachand	118,555	3,209	121,764	Hillary Havener	76,922	725	77,647
Janae Barrett	118,555	1,925	120,480	Alyssa Healey	96,074	3,259	99,332
Janice Barry	36,467	2,342	38,809	Beth Hecker	114,323	7,787	122,111
Donna Bedigan	110,487	9,471	119,958	Kerry Hennessy	108,614	1,017	109,631
Carmel Bergeron	110,487	23,398	133,885	Geoffrey Herrmann	79,321	15,433	94,753
Karyn Bishop	118,555	4,326	122,881	John Hickey	118,555	12,479	131,035
Carly Blais	65,475	678	66,153	Mara Hicks	18,235	50	18,285
Heather Bond	89,134	11,304	100,438	Scott Huntoon	114,323	3,153	117,476
Thomas Bourque	114,323	8,451	122,774	Ellen Hyman	110,487	1,392	111,879
Joshua Bridger	118,555	7,165	125,720	George Jenkins	65,131	610	65,741
Lisa Brodsky	118,555	1,700	120,255	Dara Johnson	76,934	12,000	88,934
Darren Buck	110,487	1,378	111,865	Keith Kaplan	118,555	5,263	123,818
Meriwether Burruss	47,377	2,931	50,308	Dianne Kee	102,817	1,725	104,542
Benjamin Butterfield	4,528		4,528	Maria Laskaris	118,555	1,892	120,447
Paul Butterworth	118,555	2,884	121,439	Sierra Lazenby	19,379	450	19,829
Brittany Cabral	31,199	495	31,694	Christopher Levasseur	118,555	10,237	128,793
Elizabeth Carlson	15,400	193	15,593	Lindsay Li	118,555	4,284	122,839
Joseph Catalfano	118,555	1,400	119,955	Yanhong Li	118,555	998	119,553
Maura Cavanaugh	111,832	1,025	112,857	Alejandro Linardi Garri	114,323	1,375	115,698
Sophie Chen	52,221	503	52,724	Heidi Loando	108,614	792	109,406
Caryn Cheverie	118,555	3,053	121,608	Eric Lochiatto	63,555		63,555
Kanee Chlebd	80,083	1,213	81,296	Heather Lockrow	92,680	450	93,130
Caitlin Ciminelli	22,958	25	22,983	Kristen Loncich	105,295	13,630	118,925
Deirdre Clancy-Kelley	118,555	1,934	120,489	Anita Lotti	118,555	18,358	136,913
Allison Collins	118,555	11,840	130,396	Elliott Lucil	118,555	4,648	123,203
Meaghan Collins	83,146	885	84,031	Wendy Lutz	111,832	1,325	113,157
Sara Collins	76,922	10,958	87,879	Angelo Macchiano	101,431	378	101,809
Jason Criscuolo	115,807	800	116,607	Kenneth Macie	77,489	750	78,239
Emily Daly	58,104	475	58,579	Lily Martini	22,000		22,000
Carey Dardompre	74,403		74,403	Kara McAuliffe	71,493		71,493
Tawny Desjardins	66,714	2,241	68,955	Brett McCoy	110,487	2,208	112,695
Mark Dondero	20,996	2,035	23,031	Molly McGill	18,534	563	19,096
Gretchen Donohue	114,323	10,737	125,061	Laura McGovern	118,555	11,449	130,004
Amanda Doran	106,100	25	106,125	Julie McKee	118,555	4,047	122,603
Joanne Draper	118,555	1,525	120,080	Brian McLaughlin	118,555	12,586	131,141
Thomas Duprey	108,614	8,995	117,610	Elisabeth Melad	118,555	3,917	122,472
Carly Eckles	80,792	2,898	83,690	Alyson Melucci	83,689	4,133	87,823
Brooke Ehle	77,254	475	77,729	Mary Memmott	118,555	1,250	119,805
Daniel Espinoza	8,119		8,119	Kelly Menice	118,555	5,439	123,995
Christopher Estabrook	110,487	4,398	114,885	Andrea Merrit	76,934	5,781	82,714
Jeffrey Farris	114,323	8,887	123,211	Peter Michaud	44,056	2,465	46,521
Maria Fiore	118,555	1,025	119,580	Tonya Milbourn	110,487	2,328	112,815
Elizabeth Friedman	118,555	1,500	120,055	Megan Molica	24,078		24,078
Michelle Gaffney	38,793	225	39,018	Kathleen Moloy	118,555	9,736	128,292
Nicole Giorgio	60,563	975	61,538	Keenan Moore	41,566	3,039	44,604
Leonie Glen	118,555	10,007	128,562	Andrea Moran	82,089	1,677	83,765

<b>Educators</b>					<b>Food Services</b>			
Audrey Moran	114,323	4,975	119,298		Kimberley Fangel	26,671	541	27,212
Veronica Moy	109,390	9,165	118,555		Jennifer Hann	5,085		5,085
Brigid Mullen-Richard	72,353		72,353		Katie Jackson	19,512	445	19,957
Natalie Nahabedian	18,232	25	18,257		Judy Jacobsen	13,975	5,060	19,035
Gianna Napoli	20,029	125	20,154		Lisa Johnston	33,494	1,290	34,784
Erin Newman	108,614	7,093	115,707		Stephanie Landolphi	19,778	645	20,423
Erin Newton	61,690	1,225	62,915		Bonnie Turco	29,679	850	
Brendan O'Hagan	101,538	350	101,888		Maria Vaccaro	15,440	235	
Timothy O'Mara	85,909	7,362	93,271		Anne Wong	22,607	655	23,262
Dianne Pappafotopoul	53,371	250	53,621		Xiangquin Yin	250		250
Lisa Pearson	28,191	25	28,216					
Adelina Perez-Krebs	72,353	525	72,878		<b>Health Services</b>			0
Kimberly Phelan	118,555	8,602	127,158		Janet Chandler	82,799	567	83,366
Joan Pierce	82,335	5,300	87,635		Kerry Laurence	110,487	2,217	112,704
Janel Pudelka	114,323	7,148	121,471		Emily Lawson	49,729	225	49,954
Karen Raymond	66,714	11,423	78,137		Jessica Lutz	70,199		70,199
Amanda Rogers	85,586	4,228	89,814		Krishna Mahoney	300		
Laura Romer	104,850	715	105,565		Kimberly Nehiley	800		
Wendy Rush	60,737	1,961	62,698		Margaret Parsons	91,324	567	91,891
Stephenson Ryan	118,555	4,661	123,217		Lisa Shanahan	200		200
Jessica Rymut	66,239	1,017	67,256		Meaghan Smith	32,102	4,156	36,258
Sandra Sammarco	102,817	350	103,167		Jacqueline Soll	49,154	555	49,709
Caroline Samoiloff	79,070	550	79,620		Jill Sullivan Mauro	600		600
Janice Savery	35,847	5,000	40,847		Aimee Versaw*	46,801		46,801
Kelly Savla	62,138	385	62,523					
Noah Schulze	19,379	2,909	22,288		<b>Information Technology</b>			
Anita Sebastian	84,378				Kurt Bonetti*	61,373		61,373
Delaney Secrest	22,000	225	22,225		Wesley Chiu	3,186		3,186
Catherine Simino	94,970	2,167	97,137		Lucan Curtis-Mahoney	36,911	161	37,072
Leigh Simon	79,321	1,889	81,210		Henry Jones*	87,764	4,000	91,764
Joelle Sobin	77,837	5,045	82,882		Diane Robin*	60,645		60,645
Carol Spezzano	105,571	8,972	114,543					
Laura Sukys	66,896	4,562	71,458		<b>Substitutes</b>			
Jenifer Sunday	18,959	3,600	22,559		Sheri Ablaza	34,675		34,675
Michael Sweeney	89,209	1,350	90,559		Douglas Barone	12,995		12,995
Leah Swinson	67,959	3,648	71,606		Debjani Bhattacharyya	2,700		2,700
Mark Thompson	114,323	800	115,123		Eve Buchhalter	690		690
Patricia Uniacke	118,555	2,050			Daniel Carroll	20,235	255	20,490
Alison Von Rohr	60,803	2,492			John Carter	2,070	200	2,270
Rebecca Waterman	84,309	2,517	86,826		Nicole Corbett	5,440		5,440
Richard Waterman	97,710	75	97,785		Anthony Cueroni	875		875
Robert Williamson	87,463	12,024	99,488		Jessie Curran	345		345
Olivia Woodward	83,468	514	83,982		Mark Dondero	34,178		34,178
Hannah Wright	91,324	4,521	95,844		Alison Howard	10,830		10,830
Kimberly Wynn	59,596	1,650	61,246		Jiefang Hu	3,565		3,565
					Dorothy Kaija	13,800		13,800
<b>Food Services</b>					Christopher Kazarian	2,070		2,070
Lori Comiskey	17,774	698	18,472		Diane Keverian	5,865		5,865
Catherine Cornoni	1,235		1,235		Kathleen Larche	5,850		5,850
					Sierra Lazenby	34,178		34,178

[illegible]



# What can I recycle at the Sherborn Transfer Station?

## Material

## What?

## No-Nos

### FOOD WASTE COMPOSTING

- Fruit, vegetables, dairy products, meat, poultry (including eggs and shells) and fish
- Coffee grounds, filters, and tea bags
- Biodegradable bags, paper napkins, towels, and tissues

- No food liquids including soups, grease, or oil
- No compostable or non-compostable utensils, food wrappers, or containers
- No parchment or waxed paper

### PAPER

- All paper including paperboard (e.g., cereal, clean pizza boxes), corrugated cardboard
- Food debris must be removed (oil stains ok)
- Staples and tape may be left on
- Shredded paper must be IN STAPLED OR TAPED PAPER BAG!

- No gable-top waxed containers of any type, e.g., no milk or juice cartons (place in trash)
- No aseptic brick-shaped milk, juice, or soup containers (place in trash)
- No cereal box liners or food
- No paper towels, tissues, or napkins (compost!)

### GLASS METAL PLASTIC

- All glass, metal, plastic containers must be empty
- Labels and screw on tops (no corks) may be left on
- Deposit and non-deposit cans are accepted
- Metal food cans
- Aluminum foil and pie plates
- ALL plastic labeled with a triangle and recycling numbers 1 - 5, and 7; (NOT #6 which is STYROFOAM), including soda bottles, milk jugs, detergent bottles, yogurt containers, etc., as well as appropriately labeled rigid plastics

- No window glass, dishes, glasses, Pyrex, ceramics, mirrors, light bulbs, or aerosol cans
- No paint or motor oil cans
- No metal or plastic clothes hangers
- No Keurig cups (K-cups) or other coffee pods
- No plastic bags or wrappers
- No Styrofoam

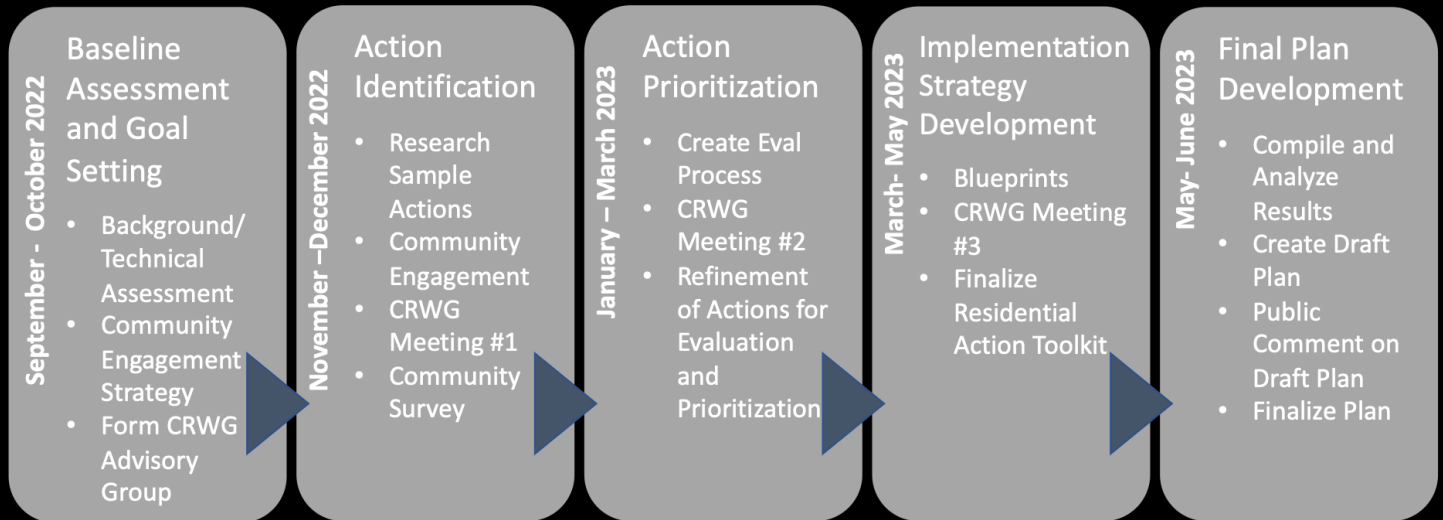
### TEXTILES

- Clean clothing (stained/torn ok), footwear (singles ok), handbags, belts, hats, scarves, undergarments, blankets, sheets, drapes, linens, pillows, and stuffed animals accepted. Place in textiles bin.

- No wet or mildewed items
- No oily rags
- No carpets or mattresses (mattress recycling in separate container)

# Sherborn Climate Action and Resilience Plan

## Project Scope and Timeline



worry whether our water quality/quantity will continue to be sufficient

School cancellations due to heat

Flooding of basement - first time after 20 years in the house

Multiple power outages with delayed power restoration

Are there ways in which climate change has impacted you personally?

my job runs on produce and more specifically apples, this year's harvest was heavily decreased due to drought

I am an avid swimmer and was dismayed by the algae bloom at Farm Pond this year

Energy costs from extreme heat

Drought. Our well went dry this summer. It cost us tens of thousands of dollars to dig a new one.

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