

# Conservation Commission



19 WASHINGTON STREET  
SHERBORN, MASSACHUSETTS 01770

February 16, 2012  
Sherborn Town Hall  
6:00 P.M.

Minutes of the Meeting

**Members Present:** Michael Lesser, Steve Gaskin (Chair), Kelly McClintock, Susan Tyler, Bridget Graziano (Administrator/Agent), Camy Rachell Ruck (Minutes Clerk)

**Guests:** Nancy Dowd

Mr. Gaskin called the meeting to order at 6:02 PM

## **Requests for Determination of Applicability**

### **35 South Main Street - Request for Certificate of Compliance**

No one was present to represent the applicant. The Agent presented the applicants request for Certificate of Compliance. She presented pictures of the site and noted that she completed a site visit and determined that no work had been completed under the Order of Conditions DEP 283-308. She recommended that the Commission approved the request to close the Order of Conditions, grant the Certificate of Compliance as an invalid Order, since no work has commenced. Mr. Gaskin moved to accept the recommendation of an invalid Order because no work has been done nor will it occur in the future. Mr. McClintock seconded and it was voted to approve 4-0.

## **Discussion**

### **Discussion #1 – Nancy Dowd Minutes Clerk**

Nancy Dowd was present as a candidate for the Minutes Clerk position. The Agent discussed with Ms. Dowd the responsibilities and requirements of the Minutes Clerk. Ms. Dowd stated she is flexible with her time and enjoys working. The Commission discussed the hours allotted by

the budget. The Commission stated they have another person to interview and would be in touch after all candidates had been interviewed. They thanked Ms. Dowd for attending and her interest in the job.

### **Discussion #2 – Forestry Stewardship Goals/Meeting with Phil Benjamin**

Steve wants to change this entire to just “The Commission discussed Forestry Stewardship Goals and outreach planning.

The Agent left at 7:00 PM.

The Agent returned at 7:03 PM.

It was agreed that the Agent will send a Working Draft of Conservation Land Maintenance Goals to Mr. Benjamin.

### **Approval of Minutes of February 2nd, 2012:**

Mr. Gaskin moved to approve the minutes of February 2<sup>nd</sup>, as amended at the meeting. Mr. Lesser seconded and it was voted to approve 4-0.

### **Administrator/Agent Report**

- **Land Management Meeting Update:** The Agent reported on the two meeting with the Land Management Task Force Team on 2/6/12 and 2/14/12. Phil Benjamin attended the 2/14/12 meeting to discuss the outreach plan and dates for the public forum and public walk.
- **Upcoming meetings and site visits:** The Agent asked if any other members would be attending the 2/29 meeting and other scheduled site visits. The members present agreed they would attend, so there would be a quorum for the meeting and others would attend the site visit schedule so it would remain on 2/22 as scheduled.
- **190 Maple Street Letter from Army Corps of Engineers (ACOE):** The Agent reported she has sent letters to Onorato Family and Tizzano Family to notify of recent inquiry by ACOE. The ACOE has send letters to both families and the Commission stating the potential violations of the Federal Regulations. The Commission asked the Agent to do research on best management practices for land in agricultural use to make sure they are not improperly altering the wetland resources present on the property. In addition, the Commission stated the Agriculture Commission could be advising the Onoratos of their responsibilities filing for permits, not only with the town but the state and federal government who also have jurisdiction over wetland resources.
- **Member Search for the Commission:** The Agent stated she has posted an advertisement in the D/S Press and the Conservation Commission’s website for a new members. She will also request to post on the D/S Patch online.

**Adjournment:** There being no other business to attend to, Mr. Gaskin moved to adjourn at 7:15 P.M., Mr. Lesser seconded and it was voted to approve 4-0.

Respectfully submitted,

C. Rachell Ruck  
Minutes Clerk

Documents Presented at the February 16, 2012 Public Meeting

All documents shall be kept in the Conservation Commission Office files

**Discussions**

**Discussion1:**

Nancy Dowd Interview for Minutes Clerk Position

- Nancy Dowd Resume

**Discussion 2:**

Forestry Stewardship Goals/Meeting with Phil Benjamin

- Sherborn Conservation Commission Land Forestry Stewardship Outreach Plan Implementation Guidelines