Town of Sherborn
Board of Selectmen

Michael Giaimo, Chair, Paul R. DeRensis, Vice Chair
Charles Yon, Clerk Sean Killeen
Mark Brandon

Board of Selectmen Meeting Notice

Date: **11/16/16**
Time: 6:00 PM
Location: *Town Hall – Room 204A*

Agenda - *Times are estimates only. Items may be taken out of order. Assistive listening devices are available.*

	#	
6:00 PM		Meeting Called to Order | Reading of the Agenda | Vote to Approve or Amend the Agenda • Add topics not reasonably anticipated by the Chair 48-hours in advance
6:05 PM		Public Comment (*Signup Sheet for 2-minute comments)*
6:10 PM		Boards/Committees and Departmental Business
	1	• Appointments o Consideration of Re- Appointment to the Conservation Commission ▪ Carol McGarry for a term to expire June 15, 2019
		• Operational Items - David Williams, Town Administrator o Town Administrator Report
		• Selectmen Items o Reports o Meeting Calendar - Set Next Meeting o Consideration of Minutes: 7/13/16; 8/10/16;8/31/16;9/13/16;9/15/16;9/29/16

Adjourn, not to return to Open Session

Executive Session
To comply with, or act under the authority of, General Laws, Chapter 30A, Section 22 , to review the minutes of Executive Sessions, pursuant to General Laws, Chapter 30A, Section 21(a)(7).

Meetings are subject to the Open Meeting Law (OML) and generally follow Robert's Rules of parliamentary procedure. Meeting dates and times are subject to change, and a meeting may be called or cancelled by the Chair without advance posting in the event of an emergency. A quorum consists of three Selectmen present. Meetings are recorded as an official record. If you wish to record the meeting in any manner you must advise the Chairman prior to the start of the meeting. An agenda may be amended for items not known 48-hours in advance, and a vote on such items may occur or be postponed. For Public Comment, use the sign-up sheet and understand that this is a time for the public to offer comments, not a period for questions, discussion, or non-emergency votes. Comments should be less than two minutes, and the total time allotted to this may be abbreviated, cancelled, or suspended at the Board's discretion. Agenda item discussions should always be courteous and respectful, and be confined to the subject under consideration (other comments should be held until the item is actually discussed). Audience members desiring to be recognized by the Chair should raise their hand, and if recognized, should approach the microphone and state their name and address before participating. Comments should be directed to the Chair and be less than two minutes. Copies of documents or presentations must be submitted for inclusion as part of the official record. The Chair may call on a particular party to participate, respond, or be removed if disrupting the meeting. Concerns about Town operations should be directed to the appropriate department first, or an advance request made to the Town Administrator for the department to be represented. Complaints about departments or employees, or requests for future agenda items, should be directed to the Town Administrator.

David Williams | *Town Administrator*
dwilliams@sherbornma.org

Visit us at:
www.SherbornMA.org

Diane Moores | *Asst. Town Administrator*
diane.moores@sherbornma.org

TOWN OF SHERBORN
19 Washington Street
Sherborn, MA 01770
508-651-7850

Michael Giaimo, *Chairman*
Paul R. DeRensis, *Vice Chairman*
Charles Yon, *Clerk*
Mark Brandon
Sean Killeen

PRESS RELEASE

Today's Date: August 10, 2016

Release Date: For Immediate Release

To: All

Topic: **Conservation Commission Vacancy**

For More Information:
Diane Moores, Assistant Town Administrator
508-651-7850
diane.moores@sherbornma.org

The Conservation Commission is charged with two main responsibilities.

1. Protecting Wetland resources located in the Town of Sherborn. The Commission carries out its charge by regulating construction activity and other alterations in or near wetlands resources.

2. Management of approximately 800 acres of public conservation land and several conservation restrictions.

The Commission is comprised of seven members, each of whom is appointed by the Town's Board of Selectmen.

If you are interested in being considered for an appointment to the Conservation Commission, please contact Diane Moores for an application.